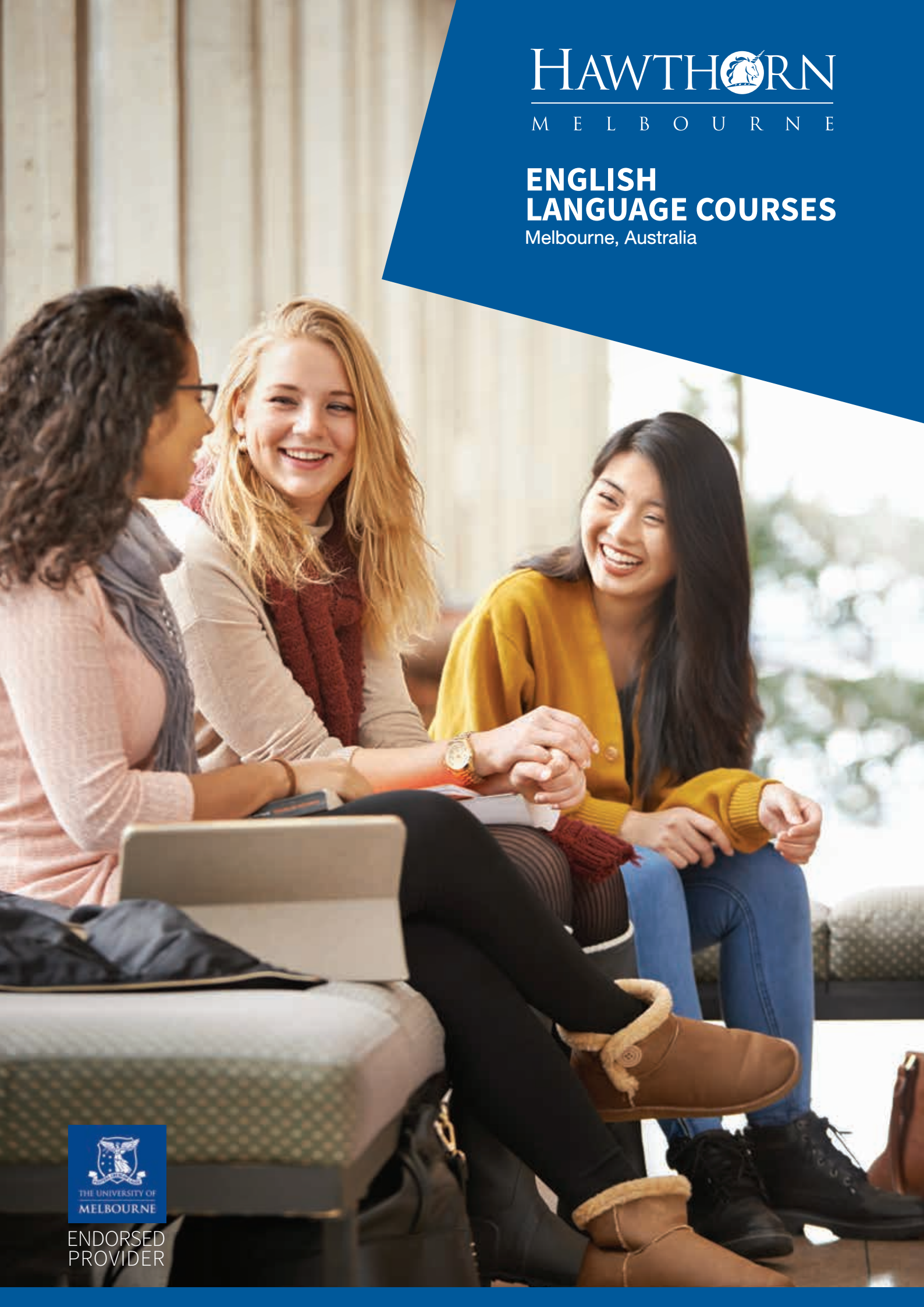


HAWTHORN

MELBOURNE

**ENGLISH  
LANGUAGE COURSES**

Melbourne, Australia



ENDORSED  
PROVIDER

# Living in Melbourne



USE YOUR PHONE TO SCAN THE CODE BELOW FOR A BROCHURE IN YOUR LANGUAGE.

Arabic



Chinese (Simplified)



Chinese (Traditional)



Japanese



Korean



Portuguese



Spanish



Turkish



We apologise if your language is not yet available.

# MELBOURNE: the ideal place to live and study

As Australia's second largest city, Melbourne offers beautiful parks and beaches, world-class sporting events, famous restaurants, amazing shopping and a vibrant art and music scene. There is something for everyone in Melbourne!

## BEST STUDENT CITY IN AUSTRALIA\*

Melbourne has been recognised as the best city in Australia for students in the QS rankings due to the quality of education, culture, environment, infrastructure and lifestyle it offers.

When you study in Melbourne, you'll be living in a safe and lively city that offers world-class study options with an exciting range of social events and activities.

Melbourne prides itself on being a welcoming, generous and inclusive city for international students.

## PUBLIC TRANSPORT

It is easy to explore Melbourne using the city's public transport system of trains, buses and trams. The iconic tram network, which is free in the city centre, stretches into the suburbs, making it the largest such network outside Europe.

## THINGS TO SEE AND DO

Melbourne is home to many events and attractions that will enrich your overall study experience.

- Soak up some true Aussie atmosphere at an AFL footy match.
- Explore the ever-changing street art in the city laneways.
- Visit St Kilda for some relaxing beachside café culture.
- Take a trip to the Great Ocean Road to see some of Australia's most beautiful scenery.
- Get up close to Australia's wildlife at Phillip Island, including kangaroos, koalas and the world's smallest penguins.

## CLIMATE

SEASON	MONTHS	TEMPERATURE RANGE
Summer	December to February	21°C - 37°C
Autumn	March to May	11°C - 21°C
Winter	June to August	9°C - 16°C
Spring	September to November	14°C - 20°C

\*QS Rankings: Best Student Cities 2019

**“I like Melbourne because it's a big city, it has beautiful architecture, green parks and interesting museums full of art.”**

**ANGELA, COLOMBIA**



# Why study at Hawthorn-Melbourne

Hawthorn-Melbourne has been providing students with high quality English language training since 1986. The staff at Hawthorn-Melbourne are dedicated to helping you make significant progress in your English language learning.



## LOCATION

Hawthorn-Melbourne is located in the south eastern suburbs, just a 12-minute train ride from the Melbourne city centre.

Regarded as one of Melbourne's safest suburbs, Hawthorn offers a student-friendly neighbourhood with great choices in shopping and a lively café culture.

Surrounded by parks, green leafy streets and popular shopping areas, our students enjoy a relaxed study environment that is still convenient for all essential amenities.

## FRIENDLY CAMPUS ENVIRONMENT

Located at the Hawthorn campus of the University of Melbourne, students and staff enjoy a welcoming and supportive atmosphere.

## GETTING TO HAWTHORN-MELBOURNE

Hawthorn-Melbourne is conveniently located near public transport. With a bus stop at our front door and trams and trains just a short walk away, it is easy for students to travel to school each day.

- The bus connects Hawthorn to Chadstone, the largest shopping complex in Australia.
- Nearby trams will take you to Glenferrie Road or Camberwell Junction – popular entertainment areas with cinemas, restaurants, shopping and cafés.
- The train provides a direct link to the city centre.

The area is also well serviced by bike paths for a safe, healthy and environmentally friendly option.

# 34

YEARS EXPERIENCE IN  
TEACHING ENGLISH

# 91%

OF STUDENTS REMAIN  
IN AUSTRALIA FOR  
FURTHER STUDIES

# 40+

DIFFERENT NATIONALITIES  
IN OUR STUDENT BODY  
EACH YEAR



## QUALITY

Hawthorn-Melbourne is endorsed by the University of Melbourne as a provider of English language intensive courses for overseas students.

Hawthorn-Melbourne is also an English Australia member college. English language providers join English Australia as a commitment to quality and professionalism in teaching English courses to international students.

## SUPPORT

Students are supported throughout their whole study experience with dedicated staff to answer questions and provide assistance on any aspect of living and studying in a new country.

## HAWTHORN-MELBOURNE TEACHERS

Hawthorn-Melbourne employs experienced teachers with degrees and TESOL qualifications, who are all dedicated to helping you reach your goals. Our teachers attend professional development programs regularly to make sure they stay up-to-date with the latest teaching techniques.

## A DIVERSE STUDENT COMMUNITY

Students come to Hawthorn-Melbourne from a wide range of study and employment backgrounds. The personal interests, life experience and culture they bring to the school will contribute to your learning.

## STRUCTURED COURSES

Hawthorn-Melbourne courses follow a 10-week curriculum. Most allow new students to enter at either week 1 or week 6. The closed class structure enables each week of study to build on the prior week, allowing students to see progress in their language skills.

## PATHWAYS TO FURTHER STUDIES

Hawthorn-Melbourne academic English courses are recognised by a number of institutions in Melbourne.

# Choose your course



## General English 1, 2 and 3

The General English course is perfect for students wanting to improve their all-round language skills.

These courses draw on an extensive range of materials from printed and digital media, helping with communication in the real world. Classes are designed to combine reflective study with interactive learning, and students quickly develop the confidence to use English outside the classroom. The course is structured to cater for a range of student objectives, including travel, social, work and future study. Whatever your plans, General English will continue to challenge you as you progress through the levels.

### YOU WILL COVER THE FOUR KEY LANGUAGE SKILLS:

- listening
- reading
- writing
- speaking.

### WHILE ALSO LEARNING ABOUT:

- communicating with other cultures
- giving presentations
- formal and informal contexts in Australia
- functional language
- pronunciation.

### KEY DETAILS

<b>CRICOS code</b>	General English 1 077113K, General English 2 077114J, General English 3 077115G
<b>Levels</b>	General English 1: Elementary - Pre-Intermediate General English 2: Intermediate - Upper Intermediate General English 3: Pre-Advanced - Advanced
<b>Duration</b>	5 - 10 weeks per level
<b>Hours per week</b>	20 hours of face-to-face classroom teaching per week plus unlimited access to the Independent Learning Centre during opening hours.
<b>Class times</b>	8.30am – 1.00pm
<b>Class size</b>	Maximum 18
<b>More information</b>	<a href="http://hawthornenglish.edu.au/GE">hawthornenglish.edu.au/GE</a>

## COURSE OVERVIEW

- Review and learn a wide range of vocabulary and grammar.
- Write a variety of texts in English, such as essays, emails and blog articles.
- Improve your confidence to communicate with other cultures through group work.
- Give presentations to prepare you for further study and build your confidence.
- Develop study skills, including use of technology for independent study.
- Use websites and apps to complete interactive in-class activities.

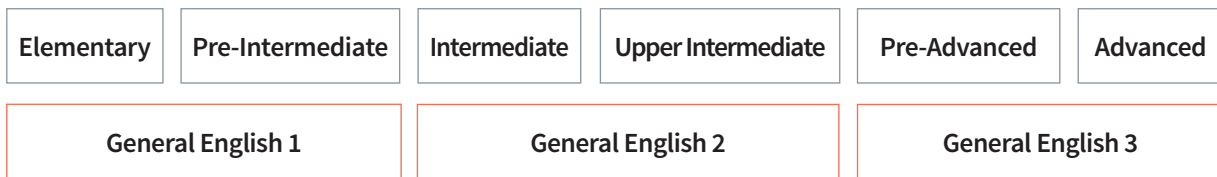
## SOME THEMES COVERED IN THIS COURSE ARE:

- travelling
- food
- family and friends
- current news.

## ASSESSMENT

- Students are assessed on listening, reading, writing and speaking skills through mid-course and end-of-course tests.
- In-class tasks prepare students for assessments.
- In addition, students' participation and speaking skills are also assessed through in-class observation.

## LEVELS



After completing the Intermediate level of General English 2, students can move to the English for Business or Academic English streams.

“The General English program was great for improving my grammar and vocabulary and the teachers were really supportive. I made so many new friends from around the world as well.”

RIE, JAPAN



# English for Business

The English for Business course is for students wanting to develop the language skills needed to communicate in a wide range of professional situations.

Offered at three levels, students will participate in projects related to the retail and business community, and develop the confidence to use their English in a professional environment. This course draws on an extensive range of materials from contemporary business publications, making the course relevant worldwide. Taking this course will improve your English proficiency as well as your communication skills in a wide range of contexts, furthering your career prospects.

## YOU WILL COVER THE FOUR KEY LANGUAGE SKILLS:

- listening
- reading
- writing
- speaking.

## WHILE ALSO LEARNING ABOUT:

- etiquette in business situations
- negotiation skills
- presentation skills
- participation in meetings
- formal and informal communication.

## KEY DETAILS

**CRICOS Code** 063640B

**Levels** Three levels: Upper Intermediate, Pre-Advanced and Advanced

**Duration** 5 - 10 weeks per level

**Hours per week** 20 hours of face-to-face classroom teaching per week plus unlimited access to the Independent Learning Centre during opening hours.

**Class times** 8.30am – 1.00pm

**Class size** Maximum 18

**More information** [hawthornenglish.edu.au/english-for-business](http://hawthornenglish.edu.au/english-for-business)

## LEVELS

Elementary	Pre-Intermediate	Intermediate	Upper Intermediate	Pre-Advanced	Advanced
General English 1	General English 1	General English 2	EB 1	EB 2	EB 3
General English 1	General English 1	General English 2		EB 2	EB 3
General English 1	General English 1	General English 2		General English 3	EB 3



Students can move from General English to English for Business at Upper Intermediate, Pre-Advanced or Advanced level.





**“The classes were dynamic. You feel like you are in a real business environment.”**  
**JULIANA, COLOMBIA**

**COURSE OVERVIEW**

- Develop language skills to communicate in a wide range of formal and informal business situations.
- Gain professional English skills applicable to employment in your home country and in Australia.
- Focus on presentations in a variety of professional contexts; giving, justifying and discussing opinions on different business topics in a seminar setting.
- Write a variety of business texts, including emails, letters and reports.
- Strengthen note-taking skills.

**SOME THEMES COVERED IN THIS COURSE ARE:**

- training and team building
- marketing
- communication
- business ethics.

**ASSESSMENT**

- Students are assessed on listening, reading, writing and speaking skills through mid-course and end-of-course tests.
- Business skills, such as students’ aptitude in communication, are assessed through tasks practised in class.
- Students’ participation and speaking skills are also assessed through in-class observation.

# English for High School (EfHS)

Our EfHS course aims to prepare high-school-age students from different cultures and countries to fit comfortably into their new learning environment in Australian high schools.

Students are encouraged to discuss their ideas, to work co-operatively and to develop their individual research and study skills. We also focus on students as individuals at this crucial stage in their personal development, encouraging social responsibility, excellent study habits and developing their confidence to live and study in a new environment.

## YOU WILL COVER THE FOUR KEY LANGUAGE SKILLS:

- listening
- reading
- writing
- speaking.

## WHILE ALSO LEARNING ABOUT:

- Australian classroom etiquette
- formal presentation skills
- taking leadership roles
- effective organisational and study skills
- team work and negotiation
- social responsibility.

## KEY DETAILS

**CRICOS Code** EfHS 1 093348B, EfHS 2 093349A

**Levels** English for High School 1: Pre-Intermediate - Intermediate  
English for High School 2: Upper Intermediate - Advanced

**Age** 14 years – 17 years

**Duration** 5 - 10 weeks per level

**Hours per week** 20 hours of face-to-face classroom teaching per week, plus 5 hours of supervised study in the Independent Learning Centre

**Class times** 8.30am – 2.30pm

**Class size** Maximum 18

**More information** [hawthornenglish.edu.au/efhs](http://hawthornenglish.edu.au/efhs)

## LEVELS

Elementary

Pre-Intermediate

Intermediate

Upper Intermediate

Advanced

English for High School 1

English for High School 2



## ACCOMMODATION AND WELFARE ARRANGEMENTS

The safety and welfare of our students is a priority at Hawthorn-Melbourne, particularly when the student is under the age of 18. For full details on the accommodation options available to underage students, please visit: [hawthornenglish.edu.au/underage-students](http://hawthornenglish.edu.au/underage-students).

**“My time at Hawthorn-Melbourne really increased my confidence to face high school studies. I appreciate all the teachers’ help and support.”**

**JASON, CHINA**



## **COURSE OVERVIEW**

- Develop your English macro skills: reading, writing, listening and speaking.
- Learn the language for a range of school subjects, such as Literature, Mathematics, Science, Information Technology and Australian Culture and History.
- Develop independent and co-operative research skills to complete set assignments and tasks.
- Focus on individual and group presentation skills and build confidence.
- Develop an understanding of the House System, groups within a high school, and participate in language, cultural and community activities.
- Participate in excursions and regular sporting activities to ensure students stay fit and active.

## **SOME THEMES COVERED IN THIS COURSE ARE:**

- the study of school systems
- living and studying abroad
- study habits
- the news and current affairs.

## **ASSESSMENT**

Students are assessed in:

- reading, writing, speaking and listening skills, in line with tasks they have practised in class
- their attention and participation in class, and their level of diligence in completing work requirements to the best of their ability.

# English for Further Study

Our Academic English programs help students prepare for further studies in Australia. Students are trained in a range of techniques that will be key to their success in their chosen program.

## IN ADDITION TO THE LANGUAGE SKILLS NEEDED FOR ACADEMIC STUDIES, OUR STUDENTS ALSO:

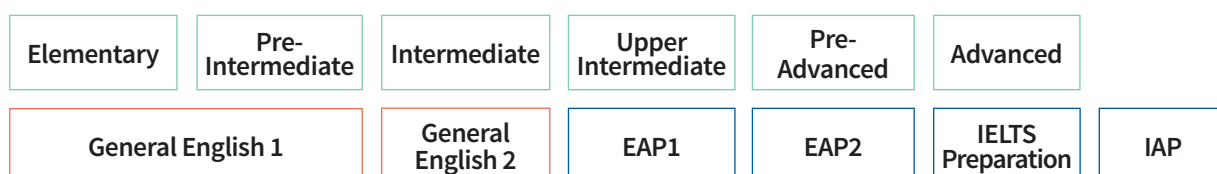
- develop independent and co-operative research skills to complete set assignments and tasks
- improve critical thinking skills, enabling better task response
- learn to deliver presentations with clarity and confidence
- improve study skills to ensure study time is effective and efficient
- develop awareness of expectations at an Australian university.

## ENTRY REQUIREMENTS

Students may be required to pass a placement test prior to course entry. The entry requirements listed below are for a Week 1 entry point.

	IELTS	TOEFL
<b>EAP1</b>	4.5 (writing 4.5, no band less than 4.0)	32 (writing 12, reading 2, listening 2, speaking 11)
<b>EAP2</b>	5.0 (writing 5.0, no band less than 4.5)	35 (writing 14, reading 3, listening 3, speaking 13)
<b>IELTS Preparation</b>	5.5 (writing 5.5, no band less than 5.0)	46 (writing 18, reading 4, listening 5, speaking 14)
<b>IAP</b>	6.0 (writing 6.0, no band less than 5.5)	60 (writing 21, reading 8, listening 7, speaking 16)

## LEVELS



Level chart is intended as a guide only. Actual progression through Hawthorn-Melbourne courses depends on the student's progress at each level. \* EAP2 is recommended for entry into courses requiring IELTS 5.5. IELTS Preparation is recommended for entry into courses requiring IELTS 6.0. IAP is recommended for entry into courses requiring IELTS 6.5.



### ACADEMIC PATHWAYS

The Academic English courses can be used to meet the English language requirements for several institutions in Melbourne. For more information see [hawthornenglish.edu.au/academic-pathways](http://hawthornenglish.edu.au/academic-pathways).

## ENGLISH FOR ACADEMIC PURPOSES (EAP)

KEY DETAILS	
<b>CRICOS Code</b>	063639F
<b>Levels</b>	EAP1 - Upper Intermediate EAP2 - Pre-Advanced
<b>Duration</b>	10 weeks per level
<b>Hours per week</b>	20 hours of face-to-face classroom teaching per week plus unlimited access to the Independent Learning Centre during opening hours
<b>Timetable</b>	1.00pm – 5.30pm
<b>Class size</b>	Maximum 18
<b>More information:</b>	<a href="http://hawthornenglish.edu.au/EAP">hawthornenglish.edu.au/EAP</a>

### COURSE OVERVIEW

In EAP you will:

- listen to lectures and practise note-taking
- read academic materials and study academic reading techniques
- learn presentation and discussion skills
- write summaries, essays and assignments
- study key grammatical structures
- develop your academic vocabulary
- practise skills required for recognised exams (e.g. IELTS, TOEFL, PTE).

### ASSESSMENT

You will be assessed on:

- listening, reading and timed-writing skills through mid-course and end-of-course tests
- research, planning and drafting skills through assignments
- speaking skills through discussions and seminar presentations
- meaningful class participation.

## IELTS PREPARATION

KEY DETAILS	
<b>CRICOS Code</b>	063645G
<b>Levels</b>	Advanced
<b>Duration</b>	10 weeks
<b>Hours per week</b>	20 hours of face-to-face classroom teaching per week plus unlimited access to the Independent Learning Centre during opening hours
<b>Timetable</b>	1.00pm – 5.30pm
<b>Class size</b>	Maximum 18
<b>More information:</b>	<a href="http://hawthornenglish.edu.au/IELTS-preparation">hawthornenglish.edu.au/IELTS-preparation</a>

### COURSE OVERVIEW

In IELTS Preparation you will:

- learn about the test structure and task types through regular test practice
- study strategies to maximise your results
- learn how to avoid common errors and pitfalls which can impact your score
- focus on listening: previewing and predicting, listening for specific information
- focus on reading: speed reading strategies, skimming and scanning
- focus on speaking: expressing ideas and opinions, seeking clarification, pronunciation
- focus on writing: interpreting questions, planning, organising and reviewing content.

### ASSESSMENT

You will be assessed

on listening, reading, writing and speaking skills through four IELTS-style tests.

## INTENSIVE ACADEMIC PREPARATION (IAP)

KEY DETAILS	
<b>CRICOS Code</b>	063646G
<b>Levels</b>	Advanced Plus
<b>Duration</b>	5 - 10 weeks
<b>Hours per week</b>	20 hours of face-to-face classroom teaching per week plus unlimited access to the Independent Learning Centre during opening hours
<b>Timetable</b>	1.00pm – 5.30pm
<b>Class size</b>	Maximum 18
<b>More information:</b>	<a href="http://hawthornenglish.edu.au/IAP">hawthornenglish.edu.au/IAP</a>

### COURSE OVERVIEW

In IAP you will learn to:

- identify, follow and understand main ideas and arguments in discussions, lectures and presentations
- identify, understand and evaluate main ideas and supporting detail in long and linguistically complex factual texts
- produce fluent, spontaneous and extended speech on a wide range of subjects
- summarise and paraphrase key concepts in an academic text, and synthesise information from linguistically complex sources.

### ASSESSMENT

You will be assessed on:

- listening, reading, note-taking and timed-writing skills through mid-course and end-of-course tests
- research, planning and drafting skills through assignments
- speaking skills through academic discussions and seminar presentations.

# University of Melbourne English Language Bridging Program

The University of Melbourne English Language Bridging Program (UMELBP) provides a direct English language pathway from Hawthorn-Melbourne to specific undergraduate and graduate courses at the University of Melbourne.

The UMELBP is for students wanting to develop the academic skills needed to be successful in an Australian university context. This program simulates authentic academic activities aimed at developing English language and study skills through lectures, seminars, writing, research and critical thinking.

Students will participate in group work to develop skills needed for exams, a research assignment and a presentation. Through participation in workshops, use of mobile devices and other resources, students are trained to become effective and independent learners.

In an academic context, students will cover the four key macro-skills (listening, reading, writing and speaking) while also learning to:

- identify key concepts in texts
- understand the process of drafting, editing and finalising writing for research and essays
- give a formal presentation
- take effective notes
- use references, citations and reference lists.



## KEY DETAILS

<b>CRICOS Code</b>	063648E
<b>Levels</b>	IELTS, TOEFL or Pearson PTE score required: visit website for details
<b>Duration</b>	10 weeks
<b>Hours per week</b>	20 hours of face-to-face classroom teaching per week, plus 5 hours per week of self-study, workshops and independent research time throughout the program.
<b>Class times*</b>	8.30am – 1.00pm or 1.00pm – 5.30pm
<b>Class size</b>	Maximum 18
<b>More information</b>	<a href="http://hawthornenglish.edu.au/UMELBP">hawthornenglish.edu.au/UMELBP</a>

## COURSE OVERVIEW

- Identify and analyse information through listening and note taking exercises.
- Plan, research, and develop material to improve your seminar presentation skills.
- Learn to summarise, paraphrase, organise, self-edit, and correctly reference information from a range of sources.
- Read and analyse a range of authentic reading materials.

## ASSESSMENT

- mid-course exam
- research assignment
- end of course exam
- presentation seminar

\* Timetables are a guide only and subject to change. An evening timetable from 5.00pm-9.30pm may run at peak times.

# Packaging your visa with the University of Melbourne

Students who study English with Hawthorn-Melbourne may be eligible for a packaged offer. A packaged offer allows you to apply for a single visa to cover both your English course and your University of Melbourne program. Packaged offers are a great way to reduce the time and costs involved in applying for visas.



## ARE YOU ELIGIBLE?

You may be able to apply for a packaged course if you have:

- an offer from the University of Melbourne that is conditional only on meeting the English language requirements and;
- an IELTS result that is no more than one band below the entry requirements for your chosen University program. Equivalent TOEFL and Pearson Test of English results are also accepted.

### **If your IELTS result is 1.0 below the University requirement in any skill:**

you can package with a 20-week English course.

### **If your IELTS result is 0.5 below the University requirement in any skill:**

you can package with a 10-week English course.

## HOW TO APPLY FOR A PACKAGED OFFER



The final decision on whether the University of Melbourne will issue a Conditional CoE for visa packaging remains with the University and may be influenced by factors other than English language.

The Intensive Academic Preparation (IAP) program at Hawthorn-Melbourne is perfect for students who already hold an unconditional offer for their university program in Australia.

If you are eligible for the UMelBP, you can apply for a packaged visa and also access a direct entry pathway to the University by successfully completing the UMelBP.

# Student Services

We understand that learning English in a new country can be challenging, so we offer you support before you leave your country and throughout your stay.

## PRE-DEPARTURE

- help and information as required
- airport reception at Melbourne Airport
- homestay or temporary accommodation arrangements

## ORIENTATION

- meet the Hawthorn staff
- learn about our services and facilities
- join a campus tour
- learn strategies to adjust to your new life in Melbourne

## COUNSELLING

- free, confidential, on-campus counselling
- targeted mindfulness, stress reduction and healthy lifestyle seminars

## HEALTH

- first aid
- assistance with health referrals
- on campus assistance with health insurance claims

## ACADEMIC COUNSELLING

- course progression
- course changes
- academic concerns

## FURTHER STUDIES ADVICE

- advice about course planning, university placement and enrolment procedures
- access to publications from further study institutions across Australia

## AFTER-HOURS ASSISTANCE AND ADVICE HOTLINE

This free after-hours assistance line is available to all Hawthorn-Melbourne students:

- students in Australia call: 1800 NAVITAS (1800 628 4827)
- outside Australia call: +61 1300 NAVITAS (+61 1300 628 4827)





# Accommodation

Living in Melbourne is a major part of your student experience. Our dedicated accommodation team is available to help with arrangements and advice.

## HOMESTAY

Homestay is a great, affordable option for students to experience the Australian lifestyle.

Students staying with host families enjoy:

- living in a supportive and safe environment
- the company and friendship of hosts, their friends and family
- cultural exchange with their host family
- local knowledge to support their new life in Melbourne.

Homestay provides a private furnished bedroom (if you are traveling with a friend, sharing a room is possible) and three meals a day. If you are over 18 years old, you will need to make your own breakfast and lunch from food supplied by the hosts.

## LIVING COSTS

The Australian Government estimates an international student needs at least A\$21,041 per year to cover living costs.

Here is an estimate of weekly expenses for international students.

## TEMPORARY ACCOMMODATION

If you are unsure about which accommodation you may prefer, we can arrange some temporary accommodation in a budget hotel or hostel that is familiar with international student needs. This is a great way to settle in while you explore accommodation options and get to know Melbourne.

Once you are in Melbourne, you are welcome to visit our on-campus accommodation office for advice on student hostels and renting or sharing independent housing.

Expense	Per week (AU\$)
Homestay accommodation	\$330
Public transport ticket	\$44
Phone	\$15
Entertainment and miscellaneous expenses	\$100
<b>TOTAL</b>	<b>\$489</b>



# SCOPE (Sporting, Cultural, Outdoor Programs and Excursions)

The SCOPE social program is a great way to make friends and practise your English outside of the classroom. Our SCOPE calendar will keep you up to date with campus activities and the many festivals and social events in Melbourne.

Participating in Hawthorn activities provides opportunities to:

- try something new
- get up close to our unique Australian wildlife
- socialise with teachers and classmates
- explore Victoria's beautiful landscapes
- visit areas of interest in Melbourne and its surrounds.

## CLASS EXCURSIONS

Excursions are an important part of the course curriculum. Destinations relate to material studied in class and your teacher will incorporate learning activities.

Participating in excursions provides opportunities to learn more about your classmates and teacher in a social environment and create strong friendships.

## SPORT AND FITNESS

Hawthorn's SCOPE program also includes a wide range of sporting activities on campus, including basketball, badminton, volleyball and soccer. Whether you are a serious sports person or just want to have fun, we provide games that everyone can get involved in!

## WEEKDAY ACTIVITIES

A range of activities are available before or after class. Use your phone to scan the code for our latest SCOPE Activity Calendar.



## WEEKEND AND COURSE BREAK EXCURSIONS

Weekend trips allow you to explore some beautiful parts of regional Victoria that are not readily accessible without a car.

Popular excursions include:

- learning to surf along the Great Ocean Road
- visiting Phillip Island, home to hundreds of Fairy Penguins – the smallest penguins in the world
- painting a boomerang and learning to throw it at the Aboriginal Cultural Centre
- visiting the famous Twelve Apostles
- hiking past beautiful waterfalls in the Grampians National Park.



If there is an activity you would like to try in Melbourne, see the SCOPE Coordinator for assistance.

# Facilities

While studying at Hawthorn-Melbourne, students have access to the following facilities:

## LIBRARY

- read journals, publications and daily newspapers
- conduct research for assignments
- use electronic, print and audio materials graded to your level of English
- use computers for class work, projects and online learning
- utilise our extensive print and online collection of language and literature resources

## INDEPENDENT LEARNING CENTRE (ILC)

Students have unlimited access to the ILC between 8.30am and 4pm each day. Extended hours are available during peak periods. The ILC is staffed by qualified English language teachers who offer individual assistance and workshops in:

- grammar
- pronunciation
- academic writing
- functional English

## SPORTING

- play badminton, basketball, squash or volleyball
- access our small gymnasium with exercise bikes, treadmills and weight machines
- borrow specialist equipment from the SCOPE coordinator

## CAFETERIA

- enjoy a wide range of dishes as well as cakes, coffee, cold drinks and snacks
- make use of our student kitchen, microwave ovens and hot water outlet
- enjoy a barbecue with classmates on the sunny outdoor balcony

## ADDITIONAL FACILITIES

- cinema and lecture theatre
- access free WiFi throughout the campus
- prayer room
- student lounges



## CAMPUS TOUR

Take an interactive tour to explore our campus and facilities at [hawthornenglish.edu.au/campus-tour](http://hawthornenglish.edu.au/campus-tour)



# Important Information

## CONDITIONS OF ENROLMENT

Conditions of Enrolment, including refund and deferral policies are available at:

[hawthornenglish.edu.au/conditions](http://hawthornenglish.edu.au/conditions)

## ATTENDANCE

It is a student visa requirement that you attend a minimum of 80% of your classes. Hawthorn-Melbourne monitors your attendance for each class hour (20 hours per week).

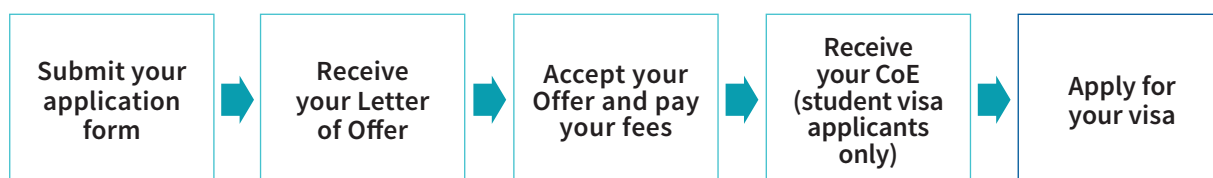
## OVERSEAS STUDENT HEALTH COVER (OSHC)

Allianz Global Assistance is the preferred Overseas Student Health Cover Provider of Hawthorn-Melbourne. You have the right to choose your own insurance provider. Details of all Overseas Student Health Cover providers can be found at: [health.gov.au](http://health.gov.au). Student visa applicants must have OSHC arrangements in place before applying for their student visa.

## YOUR ADDRESS IN AUSTRALIA

It is a student visa requirement that you notify Hawthorn-Melbourne of your address, mobile number (if any) and email address (if any) when you arrive in Australia. You must also advise who to contact in emergency situations. You must also notify us of any changes in these details within seven days.

## HOW TO APPLY



### Online

Apply online: [hawthornenglish.edu.au/apply-now](http://hawthornenglish.edu.au/apply-now)

### By email

Email: [admissions@hawthornenglish.vic.edu.au](mailto:admissions@hawthornenglish.vic.edu.au)

## PROVIDING QUALITY AND PROTECTING YOUR RIGHTS

Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the Education Services for Overseas Student (ESOS) framework and they include the ESOS Act 2000 and the National Code 2018.

Visit: [studyinaustralia.gov.au](http://studyinaustralia.gov.au)

## STUDENTS WITH FAMILIES

Before bringing your spouse or children to Australia, you will have to prove you can support them financially. You may need to have your children placed in a school before a visa will be granted.

Visit: [studyinaustralia.gov.au/english/australian-education/bringing-your-children](http://studyinaustralia.gov.au/english/australian-education/bringing-your-children)

## COMPLAINTS AND APPEALS PROCEDURE

Hawthorn-Melbourne is committed to effective grievance procedures which:

- give students a voice
- give Hawthorn-Melbourne an opportunity to find out where problems exist
- negotiate realistic outcomes
- aim to solve students' problems wherever possible.

The principles underlying our grievance procedures are equity, fairness, openness, and respect for the individual. All grievances will be dealt with seriously. We are committed to resolving all grievances quickly and fairly.

See [hawthornenglish.edu.au/policies](http://hawthornenglish.edu.au/policies) for further details.

## Submit your application form with the following supporting documents:

- a copy of your current passport
- a copy of your current visa (if you hold one)
- any Further Studies offer to an Australian institution (University, Foundation Studies, TAFE, or High School)
- a copy of your official English test results (e.g. IELTS, TOEFL, PTE, if available).

## Personal details (same as your passport)

Student number (re-enrolling students only):	
Given names:	
Family name:	
Date of birth: DAY / MONTH / YEAR	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female

## Nationality/Citizenship

Nationality:	Country of birth:
Language spoken:	

## Contact details (MUST be applicant details, not agent)

Email address:
----------------

Address in Australia (if known):

Tel (AUS):	Mobile (AUS):
------------	---------------

Address overseas: (must be applicant's address – not agent's address)
---


City + Province:
------------------

Country:
----------

Tel (home country): COUNTRY CODE / CITY CODE / NUMBER
---

## Visa information

What type of visa will you apply for to study at Hawthorn-Melbourne?
<input type="checkbox"/> Student Visa
<input type="checkbox"/> Student Dependant Visa
<input type="checkbox"/> Visitor Visa
<input type="checkbox"/> Other (please specify): _____

Do you plan to travel with a family member? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", who will travel with you? _____

Are you currently studying in Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", when is your course completion date? DAY / MONTH / YEAR

Have you studied in Australia during the past year? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", please provide the following information
Institution: _____
Course completion date: DAY / MONTH / YEAR

If you hold a current visa for Australia, what type of visa is it?
<input type="checkbox"/> Student Visa
<input type="checkbox"/> Visitor Visa
<input type="checkbox"/> Other (please specify): _____

**(include a copy of your passport and current visa with your application)**

Have you ever been refused a visa, or had a visa cancelled?
<input type="checkbox"/> Yes <input type="checkbox"/> No

If "yes", when was the refusal/cancellation? DAY / MONTH / YEAR
---

## English course requested

Students may be required to take the official placement test on arrival for their initial class placement.

Start date (see page 23): DAY / MONTH / YEAR
Total study weeks:
Please indicate which course(s) you wish to apply for:
<input type="checkbox"/> General English 1 <input type="checkbox"/> General English 2 <input type="checkbox"/> General English 3
<input type="checkbox"/> English for Business
<input type="checkbox"/> English for Academic Purposes
<input type="checkbox"/> Intensive Academic Preparation (IAP) Program
<input type="checkbox"/> IELTS Preparation
<input type="checkbox"/> English for High School 1 (Pre-Intermediate - Intermediate)
<input type="checkbox"/> English for High School 2 (Upper Intermediate - Advanced)
<input type="checkbox"/> University of Melbourne English Language Bridging Program (UMELBP)

## English language level

Please complete as much as possible:

My English is:
<input type="checkbox"/> Beginner (contact us for study advice before applying)
<input type="checkbox"/> Elementary <input type="checkbox"/> Upper-Intermediate
<input type="checkbox"/> Pre-Intermediate <input type="checkbox"/> Pre-Advanced
<input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced

My English test result is:
IELTS Score: _____ Cambridge CAE/FCE Score: _____
TOEFL Score: _____ Pearson PTE Score: _____

**Please attach a copy of your results when submitting your application form.**

## Education background

Highest qualification completed?
<input type="checkbox"/> High school <input type="checkbox"/> Certificate <input type="checkbox"/> Diploma <input type="checkbox"/> Degree
Name of qualification:
Graduation date: DAY / MONTH / YEAR
Name of school:
Country of study:

## Employment background

Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, how long have you been employed? _____ months _____ years
Occupation:

## Further studies in Australia

Are you planning further academic studies in Australia after you have finished your English course? <input type="checkbox"/> Yes <input type="checkbox"/> No
If "yes", at which institution?
Institution: _____
Course: _____
Planned start date: DAY / MONTH / YEAR

**If you have already received an offer, please attach a copy to your application.**

## Accommodation and airport transfer

Do you wish to apply for:
Homestay <input type="checkbox"/> Yes <input type="checkbox"/> No
Temporary accommodation on arrival in Melbourne <input type="checkbox"/> Yes <input type="checkbox"/> No
Airport transfer <input type="checkbox"/> Yes <input type="checkbox"/> No

**Our accommodation office will contact you for more information once your enrolment is confirmed.**

## Overseas Student Health Cover

If you currently have or previously have had Overseas Student Health Cover, please provide the following details:

Provider: <input type="checkbox"/> Allianz <input type="checkbox"/> NIB <input type="checkbox"/> Bupa <input type="checkbox"/> Other (please specify): _____ <input type="checkbox"/> Medibank
Membership number:
Expiry date: DAY / MONTH / YEAR

If you require Overseas Student Health Cover, please indicate your preference:

<input type="checkbox"/> Single <input type="checkbox"/> Dual family <input type="checkbox"/> Multi family <input type="checkbox"/> I will arrange my own Overseas Student Health Cover
--

Single - covering only the overseas student.

Dual family - covering the overseas students, and either one adult spouse or recognised de facto partner, or one or more children or step-children under the age of 18 years who are not married.

Multi family - covering the overseas student and more than one dependant, which can only include one adult spouse or recognised de-facto partner, and one or more dependant children.

## Special Consideration

Do you have a disability, condition or illness that may affect your ability to study and progress academically? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes", please provide details:
---

## Signing

This application is not valid unless it is signed in English, signed in your own language, and dated. **Agents must not sign the declaration on behalf of any student.**

### For students 18 years and over:

I have accessed information regarding the costs associated with living in Australia for me and any dependants accompanying me, published by the Australian Government at: [studyinaustralia.gov.au/global/live-in-australia/living-costs](http://studyinaustralia.gov.au/global/live-in-australia/living-costs)

I have accessed information regarding the costs related to studying at Hawthorn-Melbourne at: [hawthornenglish.edu.au/fees](http://hawthornenglish.edu.au/fees)

I have sufficient funds to finance my studies including tuition fees, ancillary costs, and living expenses for me and any dependants accompanying me to Australia.

Student Visa applicants: I am a Genuine Temporary Entrant and a Genuine Student as defined by the Department of Home Affairs at: [homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant](http://homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant)

I acknowledge that I have read and accepted the terms of your Privacy Policy which can be found at: [hawthornenglish.edu.au](http://hawthornenglish.edu.au)

I acknowledge that I have read and accepted the Conditions of Enrolment which can be found at: [hawthornenglish.edu.au/policies](http://hawthornenglish.edu.au/policies)

Signature in English:
Signature in own language:
Date: DAY / MONTH / YEAR

### For students under 18 years:

I am the parent of the student named in the enrolment form. I have accessed information regarding the costs associated with living in Australia for the student named in the enrolment form, published by the Australian Government at: [studyinaustralia.gov.au/global/live-in-australia/living-costs](http://studyinaustralia.gov.au/global/live-in-australia/living-costs)

I have accessed information regarding the costs related to studying at Hawthorn-Melbourne at: [hawthornenglish.edu.au/fees](http://hawthornenglish.edu.au/fees)

The student named in the enrolment form has sufficient funds to finance their studies including tuition fees, ancillary costs, and living expenses.

Student Visa applicants: I confirm the student named in this form is a Genuine Temporary Entrant and a Genuine Student as defined by the Department of Home Affairs at: [homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant](http://homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant)

I acknowledge that I have read and accepted the terms of your Privacy Policy which can be found at: [hawthornenglish.edu.au](http://hawthornenglish.edu.au)

I acknowledge that I have read and accepted the Conditions of Enrolment which can be found at: [hawthornenglish.edu.au/policies](http://hawthornenglish.edu.au/policies)

Relation to applicant: <input type="checkbox"/> Father <input type="checkbox"/> Mother
Parent name:
Signature in English:
Signature in own language:
Date: DAY / MONTH / YEAR

## Submit your application

**By email:**  
[admissions@hawthornenglish.vic.edu.au](mailto:admissions@hawthornenglish.vic.edu.au)

### Or through a Hawthorn-Melbourne representative

Agency name:
Agent office code:
Address:
Email address:
Representative's stamp

## Application checklist

Please include: <input type="checkbox"/> a copy of your current passport <input type="checkbox"/> a copy of your current visa (if you hold one) <input type="checkbox"/> a copy of any Further Studies offer to an Australian institution (University, Foundation Studies, TAFE, or High School) <input type="checkbox"/> a copy of your official English test results (e.g. IELTS, TOEFL, PTE, if available) <input type="checkbox"/> signed and dated Application Form
---

\* Hawthorn-Melbourne reserves the right to withdraw any offer made in error. The information provided by the student may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code. The provider is required, under S19 of the ESOS Act 2000, to tell the Department of Home Affairs: (i) Certain changes to the student's enrolment; and (ii) Any breach by the student of a student visa condition relating to attendance or satisfactory academic performance.  
 Hawthorn Learning Pty Ltd ABN 50 124 208 171 CRICOS provider code: 02931G

# Course dates

## ENGLISH LANGUAGE COURSES

Our English courses comprise a 10 week curriculum with entry points for new students at either week 1 or week 6. The first course of each year is a 6 week intensive course. Successful completion of English for Academic Purposes and IELTS Preparation requires 10 weeks of study.

The following course dates apply to:

- General English 1, 2, 3
- English for Academic Purposes
- Intensive Academic Preparation
- IELTS Preparation
- English for Business
- English for High School

Year	Registration day	Start date	End date	Duration
2020	2 January	6 January*	14 February <sup>†</sup>	6 weeks
	Course break: 17 February to 21 February			
	20 February	24 February*	27 March	5 weeks
	26 March	30 March	1 May <sup>†</sup>	5 weeks
	Course break: 4 May to 8 May			
	7 May	11 May*	12 June	5 weeks
	11 June	15 June	17 July <sup>†</sup>	5 weeks
	Course break: 20 July to 24 July			
	23 July	27 July*	28 August	5 weeks
	27 August	31 August	2 October <sup>†</sup>	5 weeks
	Course break: 5 October to 9 October			
	8 October	12 October*	13 November	5 weeks
	12 November	16 November	18 December <sup>†</sup>	5 weeks

Year	Registration day	Start date	End date	Duration
2021	4 January	5 January*	12 February <sup>†</sup>	6 weeks
	Course break: 15 February to 19 February			
	18 February	22 February*	26 March	5 weeks
	25 March	29 March	30 April <sup>†</sup>	5 weeks
	Course break: 3 May to 7 May			
	6 May	10 May*	11 June	5 weeks
	10 June	15 June	16 July <sup>†</sup>	5 weeks
	Course break: 19 July to 23 July			
	22 July	26 July*	27 August	5 weeks
	26 August	30 August	1 October <sup>†</sup>	5 weeks
	Course break: 4 October to 8 October			
	7 October	11 October*	12 November	5 weeks
	11 November	15 November	17 December <sup>†</sup>	5 weeks

## UNIVERSITY OF MELBOURNE ENGLISH LANGUAGE BRIDGING PROGRAM

Students will have two independent study/research days scheduled during the 10 week course.

Year	Registration day	Start date	End date	Duration
2020	20 February	24 February	1 May	10 weeks
	7 May	11 May	17 July	10 weeks
	23 July	27 July	2 October	10 weeks
	12 November	16 November	5 February 2021	10 weeks

Year	Registration day	Start date	End date	Duration
2021	18 February	22 February	30 April	10 weeks
	6 May	10 May	16 July	10 weeks
	22 July	26 July	1 October	10 weeks
	11 November	15 November	TBC February 2022	10 weeks

## CLASSES WILL NOT BE HELD ON THE FOLLOWING DAYS:

Year	Public holiday
2020	1 January, 27 January, 9 March, 10-14 April, 8 June, September <sup>^</sup> , 3 November
2021	1 January, 26 January, 8 March, 2-6 April, 14 June, September <sup>^</sup> , 2 November



For more date options visit:  
[hawthornenglish.edu.au/course-calendar](http://hawthornenglish.edu.au/course-calendar)

\* The first Monday for these courses is Orientation Day for new students only. Classes for continuing students will resume on the following Tuesday.

† A brief certificate presentation ceremony will follow on from morning classes.

<sup>^</sup> Friday before the AFL Grand Final. Date subject to AFL schedule which was not available at time of printing.

# EDUCATION FOR YOUR WORLD

## Hawthorn-Melbourne

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E [enquiries@hawthornenglish.vic.edu.au](mailto:enquiries@hawthornenglish.vic.edu.au)

Hawthorn Learning Pty Ltd  
ABN 50 124 208 171  
CRICOS provider code: 02931G

Hawthorn-Melbourne is endorsed by the University of Melbourne as a provider of English language intensive courses for overseas students in Melbourne.

The information in this guide is correct at November 2019. Changes in circumstances after this date may alter the accuracy or currency of the information.

Hawthorn-Melbourne reserves the right to alter any matter described in this guide without notice.

Readers are responsible for verifying information by contacting Hawthorn-Melbourne.

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