

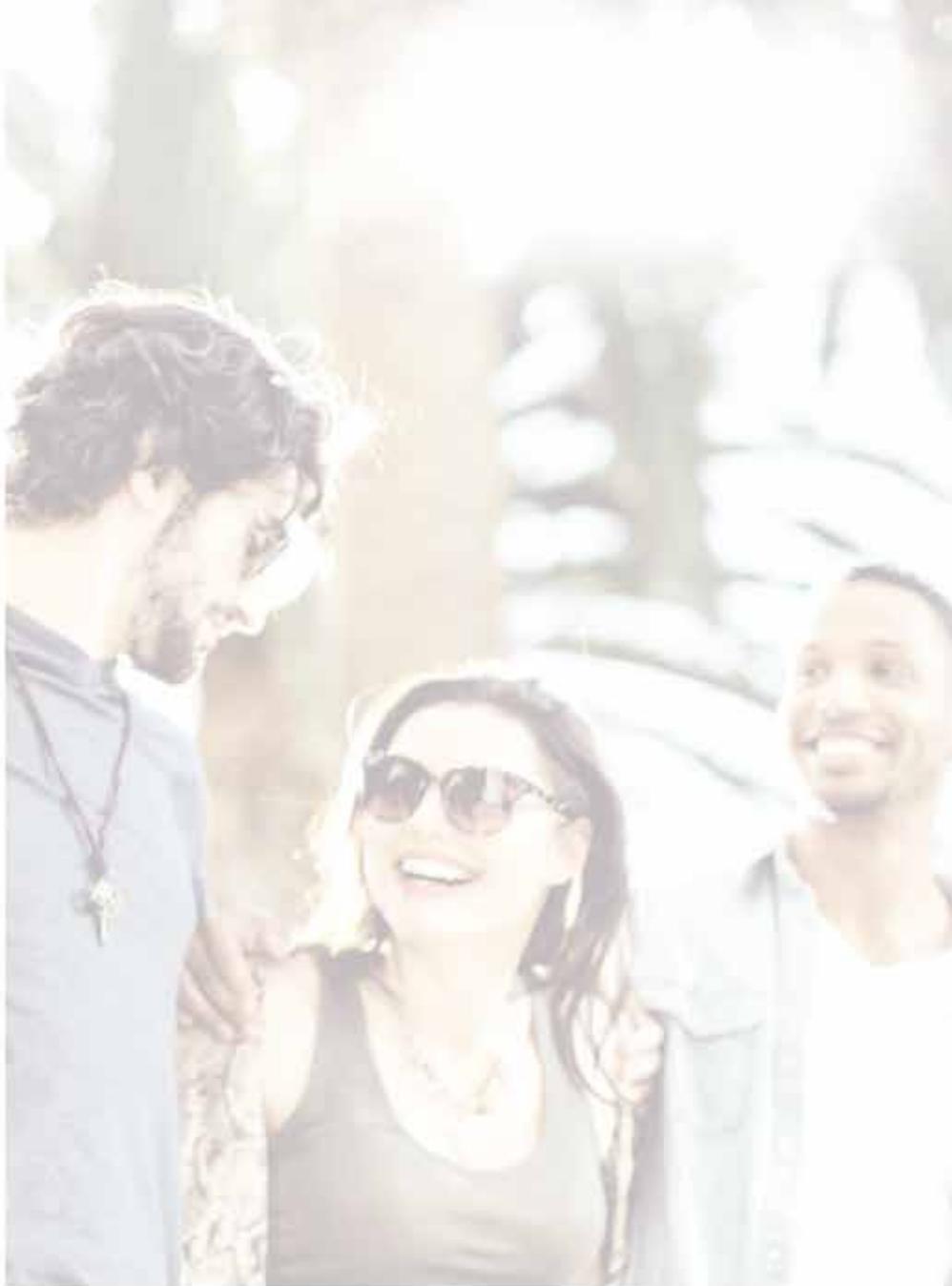
# 2020

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## PRICES, DATES, AND TERMS & CONDITIONS

MLI started in 2002. Since then, we have educated thousands of students from over 50 countries. Our main campus is located in the heart of Westwood, the home of UCLA. In the beginning we offered ESL and TOEFL® programs only, but since then we've added Business English, Conversation, TOEIC®, GRE®/GMAT® and IELTS.

Mentor Language Institute offers English as a Second Language (ESL), English for Academic Purposes (EAP), and English for Specific Purpose (ESP) instruction that meets the needs of students and empowers them with a lasting ability to use English successfully in their academic, professional and personal pursuits.



\*After you sign up on MLI's website for agents, you will obtain a login and password. This will allow you to download all MLI marketing data and digital files such as school brochures, housing brochures and so on. Please visit our website and apply for access.



### **WESTWOOD**

10880 Wilshire Blvd., #122  
Los Angeles, CA 90024  
E-mail: [info@mlied.edu](mailto:info@mlied.edu)  
Phone: 310-887-0777

### **HOLLYWOOD**

7080 Hollywood Blvd., #314  
Hollywood, CA 90028  
E-mail: [hollywood@mlied.edu](mailto:hollywood@mlied.edu)  
Phone: 323-870-7102

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[www.mlied.edu](http://www.mlied.edu)

# WESTWOOD



Westwood is a vibrant, unique neighborhood located on the west side of Los Angeles. Westwood is famous for being the home of UCLA. It is a very fun and popular area for students since there are a lot of university students and many shops, restaurants and safe places to hang out. The students at our Westwood campus tend to pursue higher education at colleges, universities or graduate schools after attending MLI. That's why our test preparation program is so popular and is offered in the morning, afternoon and evening!



# HOLLYWOOD



Hollywood is well known as the heart of the entertainment industry. The Oscars take place at the Dolby theater just 4 minutes from our Hollywood campus, which is located at Hollywood & Highland. It takes only 5 minutes to walk to/from the Hollywood/Highland subway station. Many events such as movie premiers or opening ceremonies are also hosted here. Our Hollywood students tend to be interested in aspects of the entertainment such as dance, music, acting, filming, yoga and so on.

# 2020 SCHEDULE

**ESL/ Conversation Programs**

**Test Preparation Programs**

\* Teachers' rotation is subject to change.  
 \*\* The schedule is subject to change.  
 \*\*\* The class is opened based on the number of the enrollment.

## Westwood

MORNING	BEG. Track 1 4 days/wk	BEG. Track 2 4 days/wk	INT. Track 1 4 days/wk	INT. Track 2 4 days/wk	H. INT. Track 1 4 days/wk	H. INT. Track 2 4 days/wk	ADV. 4 days/wk	Electives Classes Friday	TOEFL® 5 days/wk	IELTS 4 days/wk		
9:00 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING		9:00 am	TOEFL	9:00 am	IELTS				
9:55 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING		10:00 am	TOEFL	10:00 am	IELTS				
10:05 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING		10:15 am	TOEFL	10:10 am	IELTS				
11:00 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING		11:15 am	TOEFL	11:05 am	IELTS				
11:10 am	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		11:30 am	TOEFL	11:15 am	IELTS
12:10 pm	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		12:30 pm	TOEFL	12:20 pm	IELTS
12:20 pm	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	WRITING GRAMMAR	WRITING GRAMMAR	WRITING GRAMMAR		1:15 pm		1:15 pm	IELTS
								11:00 am	ELECTIVE			
								11:50 am	ELECTIVE			
								12:00 pm	ELECTIVE			
								12:50 pm	ELECTIVE			

### LUNCH BREAK

AFTERNOON	CONV. INT. 4 days/wk	CONV. ADV. 4 days/wk	BUSINESS + TOEIC® 5 days/wk		GRE® / GMAT® 5 days/wk	TOEFL® 4 days/wk	
			M,W,F	T,Th			
1:30 pm	CMAR	CMAR				1:30 pm	TOEFL
2:30 pm			2:00 pm	BUSINESS	TOEIC	2:30 pm	TOEFL
2:40 pm	IDIOMS	IDIOMS	3:00 pm	BUSINESS	TOEIC	2:40 pm	TOEFL
3:35 pm			3:10 pm	BUSINESS	TOEIC	3:35 pm	TOEFL
3:45 pm	DISCUSSION	DISCUSSION	4:10 pm	BUSINESS	TOEIC	3:45 pm	TOEFL
4:40 pm			4:20 pm	BUSINESS	TOEIC	4:40 pm	TOEFL
4:50 pm	DISCUSSION	DISCUSSION	5:20 pm	BUSINESS	TOEIC	4:50 pm	TOEFL
5:45 pm						5:45 pm	TOEFL

4 days/wk:  
Monday through Thursday

5 days/wk:  
Monday through Friday

## Hollywood

MORNING	BEG. 4 days/wk	INT. Track 1 4 days/wk	INT. Track 2 4 days/wk	HIGH INT. 4 days/wk	ADV. 4 days/wk	Elective Class 1 and 2 Friday	TOEFL® 4 days/wk	
8:30 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	8:30 am	TOEFL	
9:25 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	9:25 am	TOEFL	
9:35 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	9:35 am	TOEFL	
10:30 am	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	LISTENING SPEAKING	10:30 am	TOEFL	
10:40 am	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		10:40 am	TOEFL
11:40 am	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		11:40 am	TOEFL
11:50 am	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		11:50 am	TOEFL
12:45 pm	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR	GRAMMAR		12:45 pm	TOEFL

### LUNCH BREAK

AFTERNOON	CONV. INT. 4 days/wk	CONV. ADV. 4 days/wk	BUSINESS + TOEIC® 4 days/wk	
			M,W	T,Th
1:30 pm	CMAR	CMAR	1:30 pm	BUSINESS
2:25 pm			2:25 pm	TOEIC
2:35 pm	IDIOMS	IDIOMS	2:35 pm	BUSINESS
3:30 pm			3:30 pm	TOEIC
3:40 pm	DISCUSSION	DISCUSSION	3:40 pm	BUSINESS
4:40 pm			4:40 pm	TOEIC
4:50 pm	DISCUSSION	DISCUSSION	4:50 pm	BUSINESS
5:45 pm			5:45 pm	TOEIC

Please sign up  
for Elective Classes  
by Wednesday

## WINTER 2020

HOLIDAYS:  
01/01 - New Year's Day  
01/20 - Martin Luther King Jr. Day  
02/17 - President's Day

January 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
	30	31	1	2	3	4
5	6	7	8	9	10	11
12	★13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	★10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	★9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## SPRING 2020

HOLIDAYS:  
05/27 - Memorial Day

April 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	★6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	★4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
	★1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	★29	30				

## SUMMER 2020

HOLIDAYS:  
07/04 - Independence Day  
09/07 - Labor Day

July 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	★27	28	29	30	31	

August 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	★24	25	26	27	28	29
30	31					

September 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	★21	22	23	24	25	26
27	28	29	30			

## FALL 2020

HOLIDAYS:  
10/12 - Columbus Day  
11/11 - Veterans Day  
11/26 - Thanksgiving  
11/27 - Day after Thanksgiving

CHRISTMAS WINTER BREAK  
12/24/19 - 01/01/20

October 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	★19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	★16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	★14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- ★ Program start dates
- No school due to national Holydays
- School Break

January 2021						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16

HOLIDAYS: 01/01 - New Year's Day

## 1) INITIAL FEE (NON-REFUNDABLE)

<b>PROCESSING FEE</b>	<b>\$ 150</b>
<b>I-20 SHIPPING FEE</b> If requested - to be shipped via FedEx	<b>\$ 100</b>
<b>SEVIS FEE</b> If requested - only applies to overseas F1 students	<b>\$ 350</b>

F1 Students Program Starting Dates		NON F1 Students Program Starting Dates	
January:	13	January:	05 13 21 27
February:	10	February:	03 10 18 24
March:	09	March:	02 09 16 23 30
April:	06	April:	06 13 20 27
May:	04	May:	04 11 18 26
June:	01 29	June:	01 08 15 22 29
July:	27	July:	06 13 20 27
August:	24	August:	03 10 17 24 31
September:	21	September:	05 14 21 28
October:	19	October:	05 13 19 26
November:	16	November:	02 09 16 23 30
December:	14	December:	07 14 21

<b>National holidays</b> NO CLASS
Jan: 1st, 20th - Feb: 17th - May: 25th July: 3rd - Sept: 7th - Oct: 12th Nov: 11th, 26th, 27th - Dec: 25th
<b>Christmas Winter Break</b> NO CLASS
Dec: 24th, 28th, 29th, 30th, 31st Jan: 1st

## 2) TUITION

	1-4 wks	5-12 wks	13 wks	14-24 wks	25-36 wks	Over 37 wks
Single Program Vacation ESL, ESL, TOEFL, IELTS, Conversation, Business Plus TOEIC, Life Skills	\$279/wk	\$228/wk	\$217/wk	\$207/wk	\$199/wk	\$191/wk
Option 1: ESL+CMAR, Option 2: TOEFL+TIP	1-4 wks \$332/wk	5-12 wks \$274/wk	13-24 wks \$264/wk		25-36 wks \$252/wk	Over 37 wks \$245/wk
Option 3: 2 Programs (Morning & Afternoon)	1-4 wks \$447/wk	5-12 wks \$364/wk	13 wks \$336/wk	14-24 wks \$331/wk	25-36 wks \$318/wk	Over 37 wks \$306/wk

ex) If you apply for the ESL program for 12wks => \$228/wk x 12 = \$2,736/12wks

Option I => ESL+ CMAR or TOEFL+ TIP

Option III => ESL+TOEFL, ESL+ Conversation ES + Business plus TOEIC, IELTS + TOEFL etc...

## 3) ACCOMODATION (OPTIONAL)

Mentor Language Institute works directly with its partner organizations to provide students with homestay residences, dormitories, and student services.

	With Airport Pickup		Without Airport Pickup	Airport Services	
Placement Fee (one time only)	\$270	Dormitory	\$300	Airport Pickup	\$135
	\$300	Homestay	\$330	Airport Dropoff	\$135

Dormitory*	1 wk - 3 wks	4 wks - 52 wks	Daily	Homestay**	1 wk - 3 wks	4 wks - 52 wks	Daily
	Private	\$470/wk	\$389/wk		\$70/day	Private	\$396/wk
Shared (2)	\$335/wk	\$276/wk	\$50/day	Shared (2)	\$349/wk	\$330/wk	\$50/day
Quad (4)	\$240/wk	\$210/wk	\$40/day				

ex) If a student applies for a quad (4 person) dormitory room for 12 wks

Placement Fee: \$270

Airport Pickup Fee: \$135

Rent: \$210/wk x 12 wks = \$2,520

Maintenance Fee: \$100

\$3,025/12 wks + \$200\*\*\*

\*\*\*Refundable Security Deposit

\*Maintenance Fee: \$25/wk (up to \$100) will be charged.

\*\*A \$200 Refundable Security Deposit will be charged upon arrival.

## 4) PACKAGE PROGRAM (OPTIONAL)\*

These activities are conducted by outside organizations that are not directly related to Mentor Language Institute. Mentor Language Institute supports the students by assisting them with registration paperwork and helping to make enrollment in these programs as simple as possible. Each studio or class is operated and managed by its respective group, organization, or business.

**Package Placement Fee\*\*: \$300**

\*\*On the first day of lessons or your arrival date, support staff will take you to the location (for the package program) by public transportation (i.e. practice commuting). MLI will register the student, explain how to schedule and take lessons, and provide unlimited assistance during this period of the program to assist with any problems that may occur.

### Dance Ticket Fee\*\*\*

	1 Ticket	5 Tickets	10 Tickets	15 Tickets	20 Tickets
Millenium	\$17	\$80	\$150	\$230	\$280
Edge	\$16	\$75	\$140	\$215	\$260
Playground	\$16	\$65	\$110	\$150	\$215
Movement Lifestyle	\$15	\$70	\$130	\$200	\$240

\*\*\*\$30 will be charged if you request to cancel your tickets after applying for them, and MLI hasn't yet made the payment to the studio

### Music Lesson Fee

	1 wk	2 wks	3 wks	4 wks
Music	\$214	\$348	\$502	\$656

\* A \$40 registration fee is included. Each week consists of 2 one-hour lessons

\*Package lesson fees are subject to change without notice.

### Yoga

	1 wk Unlimited	2 wks Unlimited	3 wks Unlimited	4 wks Unlimited	+4 wks Unlimited
Yoga	\$140	\$140	\$140	\$140	\$140

\* Yoga teacher training from 4 wks-12 wks: \$3700

### Surfing

	1 lesson	2-4 lessons	5-6 lessons	7 or more
Surfing	\$120	\$110	\$105	\$100

\* 1 lesson = a 1 hour and 45 minute private lesson



**USSS**  
U.S. SUPPORT SERVICES INC.

# SERVICES AND FEE TABLE MLI STUDENTS 2020

<b>ACCOMMODATION PLACEMENT FEE*</b>	<b>SECURITY DEPOSIT</b>	<b>MAINTENANCE FEE (DORMITORY ONLY)</b>	<b>AIRPORT PICK UP OR DROP OFF</b>
HOMESTAY <b>\$300</b> DORM <b>\$270</b>	(REFUNDABLE) <b>\$200</b>	4 WKS OR MORE <b>\$100</b> *LESS THAN 4 WKS <b>\$25/WK</b>	(ONE WAY) <b>\$135</b>
<b>Without airport pick up</b>		*Maintenance fee is applied for wear and tear fees and/or depreciation costs by owner.	
HOMESTAY <b>\$330</b> DORM <b>\$300</b>			

ACCOMMODATION RENT FEE*	ROOM TYPE	1 wks - 3wks	4wks- 52wks	Extra Day
<b>HOMESTAY</b>	Private	<b>\$396/wk</b>	<b>\$359/wk</b>	<b>\$60</b>
	Shared**	<b>\$349/wk</b>	<b>\$330/wk</b>	<b>\$50</b>
<b>DORMITORY</b>	Private	<b>\$470/wk</b>	<b>\$389/wk</b>	<b>\$70</b>
	Shared (2)	<b>\$335/wk</b>	<b>\$276/wk</b>	<b>\$50</b>
	Quad (4)	<b>\$240/wk</b>	<b>\$210/wk</b>	<b>\$40</b>

REMARKS

### PLACEMENT FEE

A cancellation \$300/\$270 fee will be charged if a student cancels the housing request less than 30 days before the occupancy date.

### SECURITY DEPOSIT

If there is no damage in a student's room and property. The student will receive a full security deposit refund. The cost of any damage will be deducted from the security deposit. The student must submit the "Refund Request Form" in order to receive a refund.

### AIRPORT PICKUP

Guaranteed airport pickup from 8AM to 8PM (depending on flight arrival time). Accommodation check-in time from 9AM to 9PM. Guaranteed pickup time (from accommodation) between 7AM to 7PM. All students need to check-out from the accommodation before 12PM. We cannot guarantee airport pickup at any other time. Please contact USSS before booking your flight for other possible pickup times. There is a \$35 early/late pickup fee (if possible). All students who request our housing service MUST use our airport pick up service. If our airport pick up service is NOT requested, \$30 will be added to the placement fee.

### OUR AIRPORT PICKUP SERVICE INCLUDES:

- Meeting students at Los Angeles International Airport.
- Taking students to their accommodation and showing them how to commute to and from the school.
- Explain the housing rules and agreement before they move into their accommodation.

### OUR AIRPORT DROP OFF SERVICE INCLUDES:

- Picking students up from their accommodation.
- Helping students check in.

### RENT

\*The housing agreement is a periodic rental agreement. There is no refund or cancellation of the rental agreement after moving into housing.

\*\*If you request a Homestay shared room, you MUST apply with another person.

\*\*\*An applicant must agree that he/ she will forfeit the remaining balance of any rent payment (up to 30 days), as well as incur a cancellation fee of \$270/\$300, if he/ she cancels the housing tenancy less than 30 days before the occupancy date as listed above.

# ADMISSION POLICY

## BOOKING PROCESS: 1. F-1 STUDENT

1. Fill out the pre-enrollment application form, which is downloadable from our website.
2. E-mail (admissions@mliedl.edu) or fax (1-310-593-2499) the application form with the following documents:
  - A copy of student's passport (photo page).
  - A copy of student's or families' bank statement. The minimum balance needs to be over \$15,600 and issued within 3 months of application submission.
  - A housing application form if student needs the housing service such as a home stay or dormitory from U.S. Student Services Inc.
  - A copy of the student's transcript or latest diploma from high school or higher education.
3. Our admissions office will e-mail the gross & net invoice.
4. Please make the initial payment or full payment using the credit card form attached.
5. As soon as the initial or full payment is confirmed, we will issue an I-20, acceptance letter and I901 (SEVIS fee receipt if requested) and FedEx them to you or the student. We will also inform you of the FedEx tracking number.
6. Please apply for a student VISA at the U.S. Embassy in your country.
7. Once a student obtains an F1 visa and book his/her flight, immediately send the following information:
  - Arrival date
  - Arrival time
  - Airline company
  - Flight number
8. We will send a confirmation which has information about MLI's new student orientation on the 1st day of school.
9. Please pay the balance before the student's arrival.

## 2. 2020 MLI REFUND POLICY

Mentor Language Institute Refund Policy in 2020.

### WITHDRAWAL FROM COURSE:

You have the right to withdraw from a course of instruction at any time. A withdrawal can take place either by written notice provided by you to the school you are attending or by MLI based on your conduct, including but not necessarily limited to, your lack of attendance.

### STUDENT'S RIGHT TO CANCEL:

You have the right to cancel this enrollment and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. You must indicate your request to cancel and obtain a refund by informing to the Campus listed on your I-20.

### REFUND POLICY:

A student shall be refunded 100% of the amount paid for institutional charges, less both a \$150 non-refundable processing fee and the \$100 shipping and handling fee (If MLI processed the mailing of your I-20), if notice of cancellation is made through attendance at the first class session or the seventh day after enrollment, whichever is later. If after the above cancellation deadline, the refund policy for students

who have completed 60 percent or less of the period of attendance shall be a pro rata refund, less a \$150 non-refundable processing fee, \$100 shipping and handling fee (If MLI processed the mailing of your I-20) and the STRF fee. Under California law, if the student withdraws after using more than 60% of the class hours paid for, no refund will be issued. All refunds as determined above will be paid within 45 days after the date of your completion of or withdrawal from MLI's program, according to MLI's Cancellation or Drop Out/Withdrawal Policy.

If a student's enrollment was facilitated by an authorized MLI overseas agent, the processing of any applicable refund may be governed by the contractual agreement between MLI and the agent. The students are advised to consult with their agent prior to entering into this enrollment agreement should they have any questions.

## 3. 2020 U.S. SUPPORT SERVICES INC. REFUND POLICY

\*The housing services are offered by U.S. Support Service Inc. for MLI students.

### BEFORE A STUDENT MOVES IN:

You have the right to withdraw your housing application at any time. A withdrawal can take place by written notice provided by you to U.S. Support Services Inc.

### STUDENT'S RIGHT TO CANCEL:

You have the right to cancel your housing application form and obtain a refund of charges if notice of cancellation is made 30 days before your scheduled move in date. You must indicate your request to cancel and obtain a refund by submitting a letter to the address listed on your housing application form.

### REFUND POLICY:

You shall be refunded 100% of the amount paid to U.S. Support Services Inc. if notice of cancellation is made more than 30 days before your scheduled move-in date. An applicant must agree that he/ she will forfeit the remaining balance of any rent payment (up to 30 days), as well as incur a cancellation fee of \$270/\$300, if he/ she cancels the housing tenancy less than 30 days before the occupancy date as listed above. If the student moves out after moving in, no refund will be issued unless a replacement is found. All refunds, as determined above, will be paid within 30 days after the notice of refund has been accepted, according to our cancellation or move out policy.

### AIRPORT PICKUP:

You shall be refunded 100% of the amount paid for U.S. Support Services Inc. If notice of cancellation is made more than 72 hours before your scheduled airport pickup. If a student cancels after the above cancellation deadline, no refund will be issued.

If your booking was facilitated by an authorized our overseas agent, the processing of any applicable refund may be governed by the contractual agreement between U.S. Support Services Inc. and the agent. You are advised to consult with your agent prior to entering into this enrollment agreement should you have any questions.



# FORMS

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2020

# PRE-ENROLLMENT APPLICATION

*If you have any questions regarding this form, please email or call the center you are applying to.*

Please check your preferred campus: <input type="checkbox"/> Westwood <input type="checkbox"/> Hollywood	Are you a transfer student? <input type="checkbox"/> Yes <input type="checkbox"/> No	Please select the date in 2020 you wish to start: <input type="checkbox"/> Jan 13th <input type="checkbox"/> Feb 10th <input type="checkbox"/> Mar 9th <input type="checkbox"/> Apr 6th <input type="checkbox"/> May 4th <input type="checkbox"/> Jun 1st <input type="checkbox"/> June 29th <input type="checkbox"/> July 27th <input type="checkbox"/> Aug 24th <input type="checkbox"/> Sep 21st <input type="checkbox"/> Oct 19th <input type="checkbox"/> Nov 16th <input type="checkbox"/> Dec 14th
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<b>Student Information:</b>	Family Name (Surname):		<input type="checkbox"/> NON F-1 only, Any Mondays: Tuesday if the Monday is a holiday (Month/ Day / 2020)
	First (Given) Name:		Middle Name:
	Country of Birth:		Date of Birth (month/day/year):
	Country of Citizenship:		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
	City/Province of Birth:		Email Address:
	Home Country Street Address:		
	City:		State:
	Postal Code:		Country:
	Phone:		Mobile Phone:
	How did you hear about MLI? Please indicate name and source (i.e. Internet, Google, Agent, etc.):		

<b>ESL</b> <input type="checkbox"/> ESL Program (18 hours per week) <input type="checkbox"/> Vacation ESL Program (15.8 hours per week) <input type="checkbox"/> Life Skills Program (18 hours per week) <input type="checkbox"/> Conversation Program (18 hours per week)	<b>Test Preparation Programs</b> <input type="checkbox"/> TOEFL® Preparation Program (18 hours per week) <input type="checkbox"/> Business Plus TOEIC® Program (18 hours per week) <input type="checkbox"/> IELTS™ Program (18 hours per week) <input type="checkbox"/> GRE ® / GMAT® (18 hours per week)
<b>Program Combination Options</b> <input type="checkbox"/> ESL Program, plus CMAR elective*= 22.8 hours per week	
<input type="checkbox"/> TOEFL® Preparation Program, plus TIP elective*= 22.8 hours per week <input type="checkbox"/> 2 Programs - 36 hours per week	

**Class Schedule:**  Morning  Afternoon      **Course Length:**  12 Weeks  4 Weeks  Other \_\_\_\_\_

**Do you need an I-20?**  Yes  No

*In addition to the fees below, all I-20 applications must be accompanied by a financial statement verifying your ability to meet expenses. (Estimated expenses per school year: \$15,600.00 USD)*

**If "Yes," please indicate how you would like us to deliver your I-20:**  
 Express Mail (check fee below)       Pick up

**Required Fees:**  Processing Fee\*\* (\$150)  
**Optional Fees:**  SEVIS Fee\*\*\* (\$350)       Express Mail\*\* (\$100)

\*CMAR and TIP electives are available to all students.      **Total Fees:** \_\_\_\_\_  
 \*\*non-refundable

\*\*\*non-refundable; you may either pay this fee directly to SEVIS or Mentor Language Institute, who will pay it for you.

I have read and understood that this is a pre-enrollment application, that I must request a refund if I cancel (and that certain fees are non-refundable, as noted), and that my enrollment will not be completed until I obtain a visa (if required) and execute an enrollment agreement in person at an MLI campus.

**Signature:** \_\_\_\_\_ **Date** (month, day, year): \_\_\_\_/\_\_\_\_/20\_\_\_\_



# 2020 Housing Application

## U.S. Support Services Inc.

U.S. Support Services Inc.  
10880 Wilshire Blvd., Suite 122  
Los Angeles, CA 90024 USA  
Phone: 424-253-3169  
Fax: 424-203-6123  
Email: [info@ussinc.net](mailto:info@ussinc.net)

<b>1</b> <b>Move In Date:</b> ____/____/____ mm/ dd /yyyy	<b>Move Out Date:</b> ____/____/____ mm/ dd /yyyy	<b>Agent Name:</b> _____	<b>For office use only:</b> <b>Application Received:</b> ____/____/____ <b>Program Start Date:</b> ____/____/____
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<b>2</b> <b>Housing Options:</b> (select campus and indicate the housing option)	<b>Package Options:</b>
<input type="checkbox"/> <b>Westwood</b> Deposit \$200 ___ Homestay (Private, 2 meals/day) \$396/week, \$1,436/4 weeks ___ Dormitory (Private, No meals) \$470/week, \$1,556/4 weeks ___ Dormitory ( Shared-2, No meals) \$335/week, \$1,104/4 weeks ___ Dormitory ( Shared-4, No meals) \$240/week, \$840/4 weeks *Dormitory Maintenance Fee \$25/week, \$100/4 weeks or more	<input type="checkbox"/> <b>Hollywood</b> Deposit \$200 ___ Homestay (Private, 2 meals/day) \$396/week, \$1,436/4 weeks ___ Dormitory (Private, No meals) \$470/week, \$1,556/4 weeks ___ Dormitory ( Shared-2, No meals) \$335/week, \$1,104/4 weeks ___ Dormitory ( Shared-4, No meals) \$240/week, \$840/4 weeks *Dormitory Maintenance Fee \$25/week, \$100/4 weeks or more
	<input type="checkbox"/> <b>Dance (Studio:</b> _____ ) (Number of Tickets: _____ ) <input type="checkbox"/> <b>Yoga:</b> _____ week(s) <input type="checkbox"/> <b>Music:</b> _____ week(s) <input type="checkbox"/> <b>Surfing:</b> _____ week(s) <input type="checkbox"/> <b>Scuba Diving:</b> _____ week(s)

**Airport Pick-up \$135** -All applicants must use our airport pickup service. Guaranteed pickup is 8AM to 8PM (flight arrival time) and/or accommodation check-in time is 9AM to 9PM.

**Airport Drop-off \$135** - Guaranteed pickup time (accommodation) is 7AM to 7PM. The accommodation check-out time is 12PM.  
 \*Any other times are not guaranteed, U.S.S.S. may pickup from 8PM to 10PM with a \$35 late pickup fee.

**TAP Card \$2** (Metro Bus Pass \$25/7 days, \$100/30 days) \*If your accommodation is not in a Metro area, the fee will be refunded.

**3 Student Information:**  
 Last Name (Family name): \_\_\_\_\_ First (Given) Name: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Gender:  Male  Female  Visa:  F-1  Other Date of Birth: \_\_\_\_\_ (MM/DD/YYYY)

**4 Personal Information:** **Allergies:**  
 Smoker:  Yes  No Do you have any allergies?  Yes  No  
 Note: No homestay families allow smoking; you must smoke outside. If yes, please list: \_\_\_\_\_

**5 Arrival Information:**  
 Arrival Date: \_\_\_\_\_ (MM/DD/YYYY) Arrival Time: \_\_\_\_\_ Airline: \_\_\_\_\_ Flight#: \_\_\_\_\_

**6 Emergency Contact Information:**  
 Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**7 Preferences for students choosing a Homestay Family** (We will do our best to meet your preferences; however, we cannot guarantee that we will meet all of them. For best results please submit this application at least 30 days before you plan to move in.):  
 I prefer a family with children:  Yes  No  
 Most important for me (Please choose one):  Time to talk with the family.  Location. I want to be as close to the school.  
 Other: \_\_\_\_\_

**8 Other:**  
 If you have any handicaps (either mental or physical), you may list them here so that we can accommodate your needs. Please note: by listing any information here, you agree that we may share this information with third parties as we see fit. \_\_\_\_\_  
 \_\_\_\_\_  
 If you have any other requests or would like to provide any other information, please do so here: \_\_\_\_\_  
 \_\_\_\_\_

**9** By signing below, I hereby certify that the facts set forth above are complete and true to the best of my knowledge. **I agree that my application will not be processed until U.S.S.S. has received \$270/\$300 from me for placement in a homestay or in a dormitory. [If a student rejects our airport pickup service, an additional \$30 will be charged.]**  
 I agree that I will forfeit the remaining balance of any rent payment (up to 30 days), as well as include a cancellation fee of \$270/\$300, if I cancel the housing tenancy less than 30 days before the occupancy date as listed above. I agree that a cancellation fee of \$135 will be charged if I cancel the airport pickup service or change my flight less than 72 hours before the scheduled arrival time. If I postpone my arrival date from the date listed above, I understand that I will be charged a new placement fee or a rental fee. I also understand that I need to pay a maintenance fee and a security deposit on my arrival. The maintenance fee is non-refundable. The security deposit is refundable after moving out, as long as there is no damage to the room and property. A Refund Request Form must be filled out. This application is for the periodic rental agreement, and the period of my stay is specified above. I agree to move out on the date above. I have the option to extend my stay only if there is availability. I understand that if I am enrolled with Mentor Language Institute and cancel my enrollment, my U.S.S.S. accommodation will be terminated. Termination will occur within the grace period. I understand that falsification of any information on this form will result in forfeiture of the placement fee without refund. I have read and agree to these terms.

Print name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Mentor Language Institute

## Credit Card Payment Form

Westwood Campus

Hollywood Campus

**Student Name:** \_\_\_\_\_

Last

First

**Card Type:**

Visa

MasterCard

**Card Number:** \_\_\_\_\_

**Expiration Date (MM/YY):** \_\_\_\_\_ / \_\_\_\_\_

**Security Code:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_

Last

First

**Billing Address:** \_\_\_\_\_

(City)

(State / Province)

(Zip Code / Postal Code)

(Country)

**Amount authorized to charge:** \_\_\_\_\_

US \$

I hereby authorize Mentor Language Institute to charge the above amount to my credit card.

**Card Holder's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### WESTWOOD

10880 Wilshire Blvd., Suite 122,  
Los Angeles, CA 90024  
Phone: 310-887-0777 / FAX: 310-593-2499  
E-mail: info@mli.esl.edu

### HOLLYWOOD

7080 Hollywood Blvd., Suite 314  
Hollywood, CA 90028  
Phone: 323-870-7102 / FAX: 323-488-9748  
E-mail: hollywood@mli.esl.edu



**U.S Support Services Inc.**

10880 Wilshire Blvd., Suite 122,  
Los Angeles, CA 90024  
Phone: 424-253-3169 / FAX: 424-203-6123

Westwood

Hollywood

**Student Name:**

\_\_\_\_\_ Last

\_\_\_\_\_ First

**Card Type:**

VISA

Mastercard

**Card Number:**

\_\_\_\_\_

**Expiration Date (MM/YY):**

\_\_\_\_\_ / \_\_\_\_\_

**Security Code:**

\_\_\_\_\_

**Name on the card:**

\_\_\_\_\_ Last

\_\_\_\_\_ First

**Billing Address:**

\_\_\_\_\_

\_\_\_\_\_

City

\_\_\_\_\_

State / Province

\_\_\_\_\_

Zip / Postal code

\_\_\_\_\_

Country

\_\_\_\_\_

**Amount authorized to charge:**

US \$ \_\_\_\_\_

I hereby authorize U.S. Support Services Inc. to charge the above amount to my credit card. By signing below I agree that a rent fee will be charged on this credit card if I don't pay my rent or any damage which I cause.

**Card Holder's Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_



**English**  
**Empowerment**  
**Everyone**

[www.mliesl.edu](http://www.mliesl.edu)