

Emerald Cultural Institute

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Price List 2017

IRELAND & UK

General and Specialised Courses

Prices valid from 9th January to 22nd December 2017

General Courses	CODE	No. of Weeks	Cost
Intensive Course (20 Hours Group Tuition)	GEN1	2 to 4	€255 per week
		5 to 11	€235 per week
		12 to 24	€215 per week
Combined Course (20 Hours Group + 5 Individual)	GEN2	2 to 4	€525 per week
		5 to 11	€500 per week
		12 to 24	€480 per week
Individual Tuition	GEN3		€65 per hour
Intensive Plus (26 Hours Group Tuition)	GEN4	2 to 4	€320 per week
		5 to 11	€295 per week
		12 to 24	€275 per week
Cambridge Course Full-Time IELTS Course (20 Hours Group Tuition)	GEN5A	2 to 4	€255 per week
	GEN5B	5 to 11	€235 per week
		12 to 24	€215 per week
Intensive Plus Examination	GEN6	2 to 4	€350 per week
Intensive Plus Business	GEN7	5 to 11	€325 per week
Intensive Plus EAP (26 Hours Group Tuition)	GEN8	12 to 24	€305 per week

Academic Year	CODE	Cost for 25 Weeks	Cost for 35 Weeks
Academic Year Programme 1 (20 Hours Group Tuition)	AYP1	€4,695	€6,435
	extra week	€185	€180
Academic Year Programme 2 (26 Hours Group Tuition)	AYP2	€6,250	€8,610
	extra week	€250	€240
Academic Year Programme 3 (Average 23 Hours Group Tuition)	AYP3	€5,470	€7,520
	extra week	€215	€210

Specialised Courses	CODE	No. of Hours	Cost
Personal Intensive Course	SPC1 A	30 individual tuition	€1,560 per week
	SPC1 B	25 individual tuition	€1,350 per week
	SPC1 C	20 individual tuition	€1,120 per week
English For Executives	SPC2	20 Small Group Tuition	€1,000 per week
Intensive Combined Course	SPC3	20 Group and 10 Individual Tuition	€805 per week
Training Through English	SPC4	<i>Contact the Institute for more details</i>	

Teachers' Courses	CODE	No. of Hours	Cost
Primary Teachers' Course	SPC5	25 including lessons, seminars and cultural activities	€495 per week
Secondary Teachers' Course	SPC6		€495 per week
Introduction To CLIL	SPC7		€495 per week

Course Registration Fee (payable on all course bookings)	€70
Textbooks NOT included	max €35 per book per level
Examination Fee Deposit for Non-EU students (courses over 12 weeks)	€100

All course prices include the following:

Tuition (60 minutes per lesson)	Teaching materials	Study Centre & WiFi
Diploma on completion of course	Welcome Kit with guides & maps	Social Programme

Family Accommodation	Cost
Family Half Board - Single Room	€195 per week
Extra nights in Family	€28 per night
Twin Room sharing (subject to availability - price per person)	€180 per week
Family Accommodation Price Includes:	
Bed & Breakfast, Evening Meal, Lunch at weekends	
Family Accommodation Supplements:	
Special Dietary Requirements (coeliac, gluten free etc.)	+ €20 per week
Hot Lunch in school (Monday to Friday)	+ €45 per week
Executive Host Family	+ €50 per week
Family Accommodation during Christmas (2 weeks)	+ €45 per week

Student Residences	Type	Cost
St. Raphaelas Residence Available year round	Self-Catering: Single	€205 per week
	Self-Catering: Twin	€165 per week
Summer University Residence Available July and August	Self-Catering: Single	€240 per week
	Full Board Supplement	+ €180 per week

Hotel & Guesthouse Accommodation also available. Contact Institute for prices & availability.

Administration Fee (payable on all types of accommodation)	€65 per student
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Airport Transfers	Cost
Airport Transfer	€75 each way
Shared Transfer (Can only be booked by students travelling together)	€45 per student (each way)

Course Information & Dates 2017

Our General and Academic Year Programmes are available all year-round.

Classes are held Monday to Friday. Students can begin their course on any Monday morning at 9am (subject to availability).

Complete beginners can only start their course on the following dates in 2017: 9th January, 6th March, 2nd May, 6th June, 8th August, 4th September, 6th November.

The Institute will be closed for the following Public Holidays:

January 1st

March 17th

April 17th

May 1st

June 5th

August 7th

October 30th

from December 24th 2016 to January 8th 2017

from December 23rd 2017 to January 7th 2018

In the case of public holidays which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

Intensive Plus Speaking Skills (GEN4)

Intensive Plus Speaking Skills (GEN4) - a minimum language level of pre-intermediate (A2) is required. This course is offered at the following levels: Pre-Intermediate (A2), Intermediate (B1), Upper Intermediate (B2)

Cambridge Examination Courses (GEN5A)

Cambridge Examination Courses are subject to an entrance test and the examination fees are not included.

Both the course and the examination dates are based on provisional Cambridge Examination dates at the time of publishing. Please check the exact dates with the Institute before making final travel arrangements.

Cambridge Examination Course Dates:

First Certificate in English Course (FCE)

January 9th to March 10th (9 weeks)

March 13th to June 2nd (12 weeks)

July 10th to August 18th (6 weeks)

September 18th to December 8th (12 weeks)

Cambridge in Advanced English Course (CAE)

January 9th to March 16th (10 weeks)

March 13th to June 2nd (12 weeks)

September 18th to December 8th (12 weeks)

Cambridge Examination Dates

First Certificate in English (FCE)

March 10th

June 3rd

August 17th

December 9th

Cambridge in Advanced English (CAE)

March 16th

June 3rd

December 9th

IELTS Examination Course (GEN5B) and Intensive Plus IELTS Preparation (GEN6)

The IELTS examination is available on a number of different dates throughout the year. Please contact the Institute for further information.

IELTS examination preparation courses will run year-round subject to a minimum number of participants, starting from Target Score 5.0. (subject to an entrance test). The examination fee is not included in the course fees.

Intensive Plus Business (GEN7)

A minimum level of good intermediate (CEFR B2) is required for this course.

Intensive Plus EAP (GEN8)

January 9th, May 8th, August 14th, November 6th

English for Executive & Professions (SPC2)

Course Duration 1 week, 20 hours English for Executives & Professionals*

January 9th - 13th

February 6th - 10th

March 6th - 10th

April 10th - 14th

May 8th - 12th

June 12th - 16th

September 4th - 8th

October 2nd - 6th

November 6th - 10th

December 4th - 8th

*In the event that we do not have any other applicants on these dates the student will be offered the same number of tuition hours of individual lessons at no extra cost. If participants do not have the correct level (CEFR B2 required) they will be redirected to other General course options.

Courses for Non-Native Teachers of English*

Primary School Teachers' Course (SPC5)

Two weeks: August 21st to September 1st

Secondary School Teachers' Course (SPC6)

Two weeks: July 17th to July 28th

Introduction to CLIL (SPC7)

One week: July 10th to July 14th

Two weeks: August 21st to September 1st

*A minimum number of 6 participants is required to run the courses for Non-Native Teachers. In the event that there are fewer than 6 people on the scheduled dates General English classes will be offered in the morning at the appropriate level with the teacher training modules to be held in the afternoons.

Examination registration & fees

Students booking an examination preparation course are not automatically registered for the examination and fees are not included in the course prices. Students should contact the Institute for information on available dates, costs and how to apply. It may be necessary to register for the examination, sit an entry test and pay the examination fees up to 12 weeks in advance. Examination dates and fees are subject to availability and may change.

Examination	Fee
Cambridge FCE	€175
Cambridge CAE	€185
IELTS	From €185 - €200
TOEIC	From €100 - €130
TIE	€115

Non-EU students booking an academic year programme must register, pay for and sit a recognised English examination. An examination deposit of €100 is required at the time of booking for all non-EU students.

Junior Summer Programmes, Ireland

Junior Summer Homestay Programmes	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	€1,490	€2,195	€2,860	€665
AC Milan Junior Camp	SUM2	€1,990	€2,945	-	-
English + Tennis	SUM3	€2,200	€3,260	-	-
English + Horse Riding	SUM4	€2,200	€3,260	-	-
English + Golf	SUM5	€2,200	-	-	-
Leinster Rugby Camp	SUM6	€1,990	-	-	-
Intensive Programme	SUM7	€1,490	€2,195	€2,860	€665
Young Adult Programme	SUM8	€1,490	€2,195	€2,860	€665

Junior Summer Residential Programmes	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1R	€1,910	€2,825	€3,700	€875
AC Milan Junior Camp	SUM2R	€2,410	€3,575	-	-
English + Tennis	SUM3R	€2,620	€3,890	-	-
English + Horse Riding	SUM4R	€2,620	€3,890	-	-
English + Golf	SUM5R	€2,620	-	-	-
Leinster Rugby Camp	SUM6R	€2,410	-	-	-
Intensive Programme	SUM7R	€1,910	€2,825	€3,700	€875
Young Adult Programme	SUM8R	€1,910	€2,825	€3,700	€875
Trinity Walton STEM Programme	SUM9R	€2,490	-	-	-

The prices for the Junior Summer Programmes Ireland include the following:

Tuition (60 minutes per lesson)	Homestay or Residential Accommodation with full board
Use of textbooks and teaching materials	Programme of extra-curricular activities (Mon to Fri)
Diploma on completion of course	One Full Day Excursion every week
Welcome Kit with guides and maps	Transport costs to and from School (if not walking distance) and to and from ECI Activities
Kit for AC Milan & Leinster Rugby Camp Sports Training for AC Milan & Sports Camps	Registration and Administration Fees

Supplements	Cost
Extra Full Day Excursions (transport, guide, entrance fees)	€45 per trip
Weekend Trip (with half-board accommodation)	From €160 per trip
Weekend Trip to Aran Islands (includes boat trip)	From €175 per trip
Special Dietary Requirements (coeliac, gluten free etc.)	+ €20 per week
Hot Lunch Voucher in school canteen (Monday to Friday)	+ €45 per week

Airport Transfers (return transfer required for juniors)	Cost
Airport Transfer	€75 each way
Shared Transfer (Can only be booked by students travelling together)	€45 per student (each way)

Junior Summer Programmes, UK

Prices in UK Sterling

Cobham Hall Residence	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	£1,580	£2,335	£3,050	£715 per week
Intensive Course	SUM7	£1,580	£2,335	£3,050	£715 per week

Worth School Residence	Code	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	£1,680	£2,485	£3,250	-
Intensive Course	SUM7	£1,680	£2,485	£3,250	-

The prices for the Junior Summer Programmes UK include the following:

Tuition (60 minutes per lesson)	Use of Textbooks & Teaching Materials	Transport to and from ECI Activities
Diploma on completion of course	Programme of extra-curricular activities	Residential Accommodation sharing with Full Board
Welcome Kit	One Full Day Excursion every week	Registration and administration Fees










Airport Transfers (return transfer required for juniors)

Airport Transfer	£95 per trip
Shared Transfer (can only be booked by students travelling together)	£50 per student per trip
Unaccompanied Minors	£120 per trip
Arrivals & Departures on Sundays only	

Junior Winter Programmes, Ireland

Mini-Stay Programme	JWP	Mini-Stay Programmes are available from September to May for groups. Host family or residential accommodation (subject to availability)	Prices and information available on request
High School Programme	HSP	Academic Year or Term	

Junior Course Information & Dates 2017

		Code	Age Group	Cobham Hall	Worth School
				UK	UK
Multi-Activity 	Residence	SUM1R	11-17	3/7 - 11/8	10/7 - 4/8
	Homestay	SUM1	11-17		
STEM 	Residence	SUM9R	13-17		
Intensive Course 	Residence	SUM7R	14-17	3/7 - 11/8	10/7 - 4/8
	Homestay	SUM7	14-17		
Young Adult 	Residence	SUM8R	16-18		
	Homestay	SUM8	16-18		
English Plus AC Milan 	Residence	SUM2R	11-17		
	Homestay	SUM2	11-17		
English Plus Leinster Rugby 	Residence	SUM6R	11-17		
	Homestay	SUM6	11-17		
English Plus Tennis 	Residence	SUM3R	11-17		
	Homestay	SUM3	11-17		
English Plus Horse-riding 	Residence	SUM4R	11-17		
	Homestay	SUM4	11-17		
English Plus Golf 	Residence	SUM5R	11-17		
	Homestay	SUM5	11-17		

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Marino College	Trinity College	Alexandra College	Griffith College	Sandford Park	St. Raphaela's	Notre Dame	Milltown Park
IRL	IRL	IRL	IRL	IRL	IRL	IRL	IRL
19/6 - 18/8	26/6 - 4/8	3/7 - 4/8	3/7 - 28/7				
		3/7 - 4/8		26/6 - 28/7	26/6 - 4/8	26/6 - 28/7	
	24/7 - 4/8 7/8 - 18/8						
3/7 - 4/8					3/7 - 4/8		
	3/7 - 4/8						3/7 - 4/8
	3/7 - 21/7	3/7 - 21/7	3/7 - 21/7				
		3/7 - 21/7		3/7 - 21/7	3/7 - 21/7		
	17/7 - 28/7	17/7 - 28/7	17/7 - 28/7				
		17/7 - 28/7		17/7 - 28/7	17/7 - 28/7		
	3/7 - 21/7	3/7 - 21/7	3/7 - 21/7				
		3/7 - 21/7		3/7 - 21/7	3/7 - 21/7		
	3/7 - 21/7	3/7 - 21/7	3/7 - 21/7				
		3/7 - 21/7			3/7 - 21/7		
	10/7 - 21/7	10/7 - 21/7	10/7 - 21/7				
		10/7 - 21/7			10/7 - 21/7		

Terms and Conditions

Enrolment and Payment Conditions

1. Enrolling On a Course

To enrol on a course applicants should complete the enrolment form and send it to the Emerald Cultural Institute by post, fax or email or book on-line at www.eci.ie.

A booking deposit of €150 (Ireland) or £150 (UK) must accompany all applications and must be sent either directly by bank draft to the Institute, by credit card (Visa or MasterCard) or by inter-bank transfer to the Institute's bank account. Please add €10 (Ireland) or £20 (UK) for bank charges and €50 for a bank draft/Travellers' Cheque. All payments must be in Euro for courses in Ireland, and in Sterling for courses in the UK.

A copy of the bank receipt should be sent to the Institute with the enrolment form. Upon receipt of these documents the confirmation documents will be sent together with the full invoice. The deposit is non-refundable but is deductible from the total amount payable. The balance of fees due to the Institute should be paid at least two weeks in advance of the course start date. Accommodation details will be confirmed once we have received proof of full payment.

We offer our General and Specialised courses in our year-round centres: Palmerston Park and Milltown Park. On certain dates, however, some courses or levels may be available in only one centre.

2. Paying for a course – Ireland

Payments can be made in a number of ways:

- **By inter-bank transfer in EURO (€)**
- **By Credit Card: MasterCard and Visa**
- **Via Pay-to-Study**
- **Non EU students applying for a Visa to enter Ireland must pay their fees into the escrow account operated by Pay-to-Study where funds will be held on behalf of the student and ECI pending the visa decision**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender. A €50 fee will be applied to any payments by bank draft or Travellers' Cheques.

3. Paying for a course – UK

Payments can be made in a number of ways:

- **By inter-bank transfer in UK£ Sterling to our UK£ account**
- **By Credit Card: MasterCard and Visa**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender.

Terms and Conditions

1. Cancellation

Cancellation of booking before arrival: For cancellations received at least fourteen days prior to the course commencement, fees will be refunded less the non-refundable deposit of €150 (Ireland), or £150 (UK). For cancellations received within 7-13 days of course commencement 50% of the course fees will be refunded. For cancellations of less than 7 days no refund is given.

Cancellation after arrival: Once a student has commenced their course at the Institute they are obliged to complete their full course of study. The full course of study is defined as the initial enrolment period. No refund will be given for course fees if a student withdraws from the course before the completion of the full course of study.

If a student wishes to change the course they are attending it may be possible to change to an alternative course or programme of the same value, depending on availability. Students cannot change from group tuition to individual tuition. No refunds can be given for course changes including changes to a less intensive course.

Students who have obtained an extension to their visa as a result of a course extension cannot cancel that extension and will not be entitled to any refund.

Refunds will be processed by our Accounts Department within 15 working days of receiving the request.

2. Visa and Immigration Guidelines - Ireland

Students requiring a visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process visa applications. We can assist with the application procedures for the visa when required. All fees must be paid in advance into the escrow account operated by Pay-to-Study and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. If original copies of documents are required from ECI they can be sent by mail free of charge or by courier for a fee of €65. Students who experience delays in having their visa issued can postpone their course.

Visa Refusals: We will refund all prepaid money minus €150 for administration costs on all visa refusals, within 15 working days of receiving the request. Written proof of the visa refusal from the Embassy is required.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €300 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €300 for any extension of their immigration period. (The registration fee quoted is €300 at time of printing, but may be subject to change).

All non-EU students registered for courses over 12 weeks in length are obliged to register, pay for and sit an approved English-language examination. An examination deposit of €100 is required at the time of booking for all non-EU students who will remain in Ireland for over 90 days.

We recommend that all non-EU students verify visa and Immigration requirements before booking their course (www.inis.gov.ie).

3. Holidays for long-term students - Ireland

Students are permitted to take holidays depending on the duration of their course. The following regulations apply:

To request a holiday, students should contact the admissions department at least 2 weeks in advance. Non-EU students must schedule all holidays before they register with the GNIB. Unscheduled breaks in study are not permitted except in exceptional circumstances. Once non-EU students have registered their holidays with GNIB they will not be permitted to change these arrangements.

The minimum holiday period permitted is 2 weeks

- Holidays cannot be taken in the middle of a week (must be booked from Monday to Friday)
- Holidays cannot be taken during the first 8 weeks of a student's course and cannot exceed 1/3 of the total weeks already studied
- Upon returning from a holiday, students may have to take a level test before being placed in a class
- In the interest of the student's academic progress, only one holiday is permitted during any 12 week period
- Where possible, students are advised to take holidays only on completion of their current level.

Course weeks booked	Holidays Permitted
12 weeks	1 holiday period
25 weeks	2 holiday periods
48+ weeks	3 holiday periods

Working while Studying: Non-EU nationals with permission to remain in the State for an Academic Year Programme (25+ weeks) are allowed to take up casual employment to supplement their income while studying in Ireland. During term-time and during scheduled vacation periods, students can work up to 20 hours per week. Students can work up to 40 hours per week only during specific periods from December 15 to January 15 and from June to September.

4. Postponement of Courses – Ireland

If you cannot attend your course, you may postpone it. All postponements must be made in writing at least seven days prior to the course start date. You have three months in which to inform the Emerald Cultural Institute of your new dates and pay the re-arrangement fee of €65. The Emerald Cultural Institute will hold all fees already received for the three-month period. A course may only be re-arranged once.

5. Public Holidays

In the case of public holidays, which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

6. Adult Beginners - Ireland

Complete beginners can only start their course on fixed dates. Please note that students who test at complete beginners' level outside the above dates will not be permitted to join a group course but can book private tuition at an additional cost.

7. Accommodation

Prices for accommodation are quoted per week, 7 nights. Refunds will not be given for early departure. Extra nights in host family and residence are possible subject to availability and an additional charge. Accommodation details will only be sent once all fees have been paid in full. Students wishing to extend their accommodation should check availability well in advance of completion of their initial stay. Students who wish to extend their accommodation but require a change of host family must pay a deposit of €60 (Ireland). This deposit is non-refundable but will be deducted from the first week's accommodation fee. Students can take holidays from their host family accommodation once 2 weeks notice are given. 50% of normal fees are payable during holiday periods.

A deposit for residential accommodation is charged and is payable on the first day. This deposit will be refunded provided that no damage has been caused. Any damage caused by a student to homestay or residential property will be charged to the student or students responsible and the school reserves the right to recover the cost for exceptional cleaning.

Any special dietary requirements, such as gluten free, vegan or dairy free diets, will be subject to a supplement of €20 per week for host family accommodation.

Accommodation arrivals should be on Sundays and we recommend that you check with our Bookings team before confirming flight arrangements.

8. Airport Transfers

Transfer details should be sent to us at least seven days prior to the arrival of the student. For students booking an airport transfer we ask for the flight number and arrival time. Unless accompanied by an adult, students under 18 must book and pay for transfers on arrival and departure. Missed transfers are non-refundable.

9. Discipline

If students' behaviour or conduct is unsatisfactory, they will be subject to the School's disciplinary procedures. A serious breach of conduct may result in expulsion. In the event of an expulsion, fees are not refunded. Additional charges for flights and other costs will not be covered by the school and are the responsibility of the student or, in the case of underage students, their parents/guardians.

10. Insurance – Ireland

Students must arrange appropriate medical, travel and personal insurance. Students travelling from EU countries should bring their European Health Insurance Card with them. This only entitles students to emergency hospital care and attendance at certain doctors. Please note that this will not cover elective procedures or dental visits. To comply with immigration guidelines, all non-EU students are required to have medical insurance valid for their entire stay in Ireland. We can organise medical insurance for non-EU students at a cost of €110 per year. Students are not insured by the school or by the family, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences. We will automatically add our medical insurance policy to non-EU Academic Year Bookings in order to facilitate opening a bank account in Ireland - our policy can be used as proof of address which is a requirement of opening a bank account.

Vaccinations

The Health Service Executive of Ireland advises all students to ensure they have received two doses of MMR (measles, mumps and rubella) vaccine prior to attendance. Students aged 23 years or younger should also ensure that they have received a MenC vaccine.

Insurance – UK

Students must arrange appropriate medical, travel and personal insurance. Students are not insured by the school or by the family/residence, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences.

11. Publicity Materials

Permission is given for the use of student comments or testimonials and photographs/images of students in the official promotional material for the Emerald Cultural Institute by the student or their parents or legal guardian with acceptance of these terms and conditions.

12. Junior Students

For all junior students, parents/guardians must sign and agree to accept the school rules and Terms & Conditions prior to receiving the booking confirmation. For all students under the age of 18, parents/guardians must complete and sign our consent form and return it to the Institute together with the enrolment form.

13. Legal Notice

The Emerald Cultural Institute reserves the right to change the details of its services, including courses, facilities and course dates where circumstances beyond the Institute's/company's control necessitate such changes or where the number of enrolments is not enough to operate a course viably. The right is also reserved to decline any person at any time without liability.

The Emerald Cultural Institute gives notice that all arrangements for transport, activities or for accommodation are made by the Emerald Cultural Institute as an agent upon the express condition that they shall not be liable for any injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason of any defect in any vehicle or through the acts of default of any company or persons engaged in conveying the passenger, or in carrying out the arrangements of the programmes, or otherwise in connection therewith of any family member. No responsibility is accepted for losses or additional expenses due to delays or changes in air, sea, rail, bus or other services, sickness, weather, war, quarantine, strikes, or other liability. The contents of Emerald Cultural Institute's promotional brochures are intended for information purposes only and do not constitute a contract between the Institute and any student or third party. The Institute reserves the right to make changes which may effect courses, curriculum of courses, programmes or any other content announced in the publications, without prior notice.

emerald[®]
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English Language • Professional Development



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Emerald Cultural Institute

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Price List 2018

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English Language • Professional Development



ENGLISH LANGUAGE
AND PROFESSIONAL
DEVELOPMENT

General and Specialised Courses

Prices valid from 8th January to 21st December 2018

General Courses	CODE	No. of Weeks	Fee per Week
Intensive Course (20 Hours Group Tuition)	GEN1	2 to 4 5 to 11 12 to 24	€260 per week €240 from week 1 €220 from week 1
Combined Course (20 Hours Group + 5 Individual)	GEN2	2 to 4 5 to 11 12 to 24	€535 per week €510 from week 1 €490 from week 1
Individual Tuition	GEN3		€65 per hour
Intensive Plus (26 Hours Group Tuition)	GEN4	2 to 4 5 to 11 12 to 24	€325 per week €300 from week 1 €280 from week 1
Cambridge Course Full-Time IELTS Course (20 Hours Group Tuition)	GEN5A GEN5B	2 to 4 5 to 11 12 to 24	€260 per week €240 from week 1 €220 from week 1
Intensive Plus Examination Intensive Plus Business Intensive Plus EAP (26 Hours Group Tuition)	GEN6 GEN7 GEN8	2 to 4 5 to 11 12 to 24	€355 per week €330 from week 1 €310 from week 1

Academic Year	CODE	25 Weeks	35 Weeks
Academic Year Programme 1 (20 Hours Group Tuition)	AYP1 extra week	€4,795 €189	€6,575 €184
Academic Year Programme 2 (26 Hours Group Tuition)	AYP2 extra week	€6,375 €255	€8,785 €245
Academic Year Programme 3 (Average 23 Hours Group Tuition)	AYP3 extra week	€5,583 €220	€7,678 €215

Specialised Courses	CODE	No. of Hours	Fee
Personal Intensive Course	SPC1 A SPC1 B SPC1 C	30 individual tuition 25 individual tuition 20 individual tuition	€1,650 per week €1,425 per week €1,180 per week
English For Executives	SPC2	20 small group tuition	€1,000 per week
Intensive Combined Course	SPC3	20 Group and 10 Individual tuition	€820 per week
Training Through English	SPC4	<i>Contact the Institute for more details</i>	

Teachers' Courses	CODE	No. of Hours	Fee
Primary Teachers' Course	SPC5	25 hours including lessons, seminars and cultural activities	€495 per week
Secondary Teachers' Course	SPC6		€495 per week
Introduction To CLIL	SPC7		€495 per week

General and Specialised Course Prices Include the Following:

Tuition (60 minutes per lesson)	Teaching materials	Study Centre & WiFi
Diploma on completion of course	Welcome Kit with guides & maps	Social Programme
Text Books NOT included (add €40 max per book)		

Non-EU students booking an academic year programme must register and pay for a recognised English examination. An examination deposit of € 120 is required at the time of booking for all Non-EU students.

Course Registration Fee	€80 per student
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Family Accommodation	Fee
Family Half Board - Single Room	€200 per week
Extra nights in Family	€29 per night
Twin Room sharing (subject to availability)	€185 per week
Family Accommodation Price Includes:	
Bed & Breakfast, Evening Meal, Lunch at weekends	
Family Accommodation Supplements:	
Special Dietary Requirements (coeliac, gluten free, vegan, etc.)	+ €20 per week
Hot Lunch Voucher in school (Monday to Friday)	+ €50 per week
Host Family with private bathroom	+ €50 per week
Family Accommodation during Christmas (2 weeks)	+ €45 per week

Student Residences	Type	Fee
St. Raphaelas Residence Available January to December	Self-Catering: Single	€210 per week
	Self-Catering: Twin	€170 per week
Summer University Residence Available July and August	Self-Catering: Single	€250 per week
	Full Board Supplement	+ €185 per week

Hotel & Guesthouse Accommodation also available. Contact Institute for prices & availability.

Administration Fee (payable on all types of accommodation)	€75 per student
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Airport Transfers	Fee
Airport Transfer	€75 each way
Shared Transfer (only available for students travelling together)	€45 per student each way

Course Information & Dates 2018

Our General and Academic Year Programmes are available all year-round.

Classes are held Monday to Friday. Students can begin their course on any Monday morning at 9am (subject to availability).

Complete beginners can only start their course on the following dates in 2018: January 8th, March 5th, May 8th, June 5th, August 7th, September 3rd, November 5th

The Institute will be closed for the following Public Holidays:

January 1st

March 19th

April 2nd (Easter)

May 7th

June 4th

August 6th

October 29th

From December 23rd 2017 to January 7th 2018

From December 22nd 2018 to January 6th 2019

In the case of public holidays which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

Intensive Plus Speaking Skills (GEN4)

Intensive Plus Speaking Skills (GEN4) – a minimum language level of pre-intermediate (A2) is required. This course is offered at the following levels: Pre-Intermediate (A2), Intermediate (B1), Upper Intermediate (B2).

Cambridge Examination Courses (GEN5A)

Cambridge Examination Courses are subject to an entrance test and the examination fees are not included.

Both the course and the examination dates are based on provisional Cambridge Examination dates at the time of publishing. Please check the exact dates with the Institute before making final travel arrangements.

Cambridge Examination Course Dates:

First Certificate in English Course (FCE)

January 8th to March 16th (10 weeks)

March 20th to June 8th (12 weeks)

July 2nd to August 24th (8 weeks)

September 24th to December 14th (12 weeks)

Cambridge in Advanced English Course (CAE)

January 8th to March 23rd (11 weeks)

March 26th to June 15th (12 weeks)

September 17th to December 7th (12 weeks)

Cambridge Examination Dates

First Certificate in English (FCE)

March 16th

June 9th or 12th

August 23rd

December 4th or 15th

Cambridge in Advanced English (CAE)

March 24th

June 13th

December 5th

IELTS Examination Course (GEN5B) and Intensive Plus IELTS Preparation (GEN6)

The IELTS examination is available on a number of different dates throughout the year. Please contact the Institute for further information.

IELTS examination preparation courses will run year-round subject to a minimum number of participants, starting from Target Score 5.0. (subject to an entrance test). The examination fee is not included in the course fees.

Intensive Plus Business (GEN7)

A minimum level of good intermediate (CEFR B2) is required for this course.

Intensive Plus EAP (GEN8)

January 8th, May 8th, August 13th, November 5th

English for Executive & Professionals (SPC2)

Course duration 1 week, 20 hours English for Executives & Professionals*

January 8th – 12th

February 5th – 9th

March 5th – 9th

April 9th – 13th

May 14th – 18th

June 11th – 15th

September 3rd – 7th

October 1st – 5th

November 5th – 9th

December 3rd – 7th

*In the event that we do not have any other applicants on these dates the student will be offered the same number of tuition hours of individual lessons at no extra cost. If participants do not have the correct level (CEFR B2 required) they will be redirected to other General course options.

Courses for Non-Native Teachers of English*

Primary School Teachers' Course (SPC5)

Two weeks: July 2nd to July 13th

Secondary School Teachers' Course (SPC6)

Two weeks: July 16th – July 27th

Introduction to CLIL (SPC7)

Two weeks: August 20th to August 31st

*A minimum number of 6 participants is required to run the courses for Non-Native Teachers. In the event that there are fewer than 6 people on the scheduled dates, General English classes will be offered in the morning at the appropriate level with the teacher training modules to be held in the afternoons.

Examination registration & fees

Students booking an examination preparation course are not automatically registered for the examination and fees are not included in the course prices. Students should contact the Institute for information on available dates, costs and how to apply. It may be necessary to register for the examination, sit an entry test and pay the examination fees up to 12 weeks in advance. Examination dates and fees are subject to availability and may change.

Examination	Fee
Cambridge FCE	€180
Cambridge CAE	€190
IELTS	From €195 - €210
TOEIC	From €120
TIE	€120

Non-EU students booking an academic year programme must register, pay for and sit a recognised English examination. An examination deposit of €120 is required at the time of booking for all non-EU students.

Junior Summer Programmes, Ireland

Junior Summer Homestay Programmes	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	€1,550	€2,285	€2,975	€690
AC Milan Junior Camp	SUM2	€2,100	€3,110	-	-
English + Horse Riding	SUM4	€2,280	-	-	-
English + Golf	SUM5	€2,280	-	-	-
Leinster Rugby Camp	SUM6	€2,100	-	-	-
Intensive Programme					
Conversation & Speaking Skills	SUM7-1	€1,550	€2,285	€2,975	€690
English for the Workplace	SUM7-2	€1,700	€2,510	-	-
Young Adult Programme	SUM8	€1,550	€2,285	€2,975	€690

Junior Summer Residential Programmes	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course					
Marino Institute		€1,990	€2,945	€3,860	€915
Trinity College	SUM1R	€2,100	€3,110	€4,080	€970
Griffith College		€1,930	€2,855	€3,740	€885
AC Milan Junior Camp	SUM2R	€2,540	€3,770	-	-
English + Horse Riding	SUM4R	€2,720	-	-	-
English + Golf	SUM5R	€2,720	-	-	-
Leinster Rugby Camp	SUM6R	€2,540	-	-	-
Intensive Programme					
Conversation & Speaking Skills	SUM7R1	€1,990	€2,945	€3,860	€915
English for the Workplace	SUM7R2	€2,250	€3,335	-	-
Leadership & Innovation	SUM7R3	€2,250	€3,335	-	-
Young Adult Programme	SUM8R	€2,100	€3,110	€4,080	€970
Trinity Walton STEM Programme	SUM9R	€2,680	-	-	-

The prices for the Junior Summer Programmes include the following:

Tuition (60 minutes per lesson)	Homestay or Residential Accommodation with full board
Use of Textbooks and teaching materials	Programme of extra-curricular activities (Monday to Friday)
Diploma on completion of course	One Full Day Excursion every week
Welcome Kit with guides and maps (Kit for AC Milan & Leinster Rugby Camp) (Sports Training AC Milan & Sports Camps)	Transport Costs to and from School (if not walking distance) and to and from ECI Activities Registration and Administration Fees

Supplements	Cost
Special Dietary Requirements (coeliac, gluten free etc.)	+ €20 per week
Hot Lunch Voucher in school canteen (Monday to Friday)	+ €50 per week

Airport Transfers (return transfer required for juniors)	Cost
Airport Transfers for individual students	€75 each way (or €45 shared each way)
Airport Transfers for Unaccompanied Minors	€100 each way

Junior Summer Programmes, UK

All prices in UK£ Sterling

Cobham Hall Residence	CODE	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	£1,660	£2,455	£3,205	£750
Intensive Course					
Conversation & Speaking Skills	SUM7A	£1,660	£2,455	£3,205	£750
English for the Workplace	SUM7B	£1,760	£2,605	-	-
Coding	SUM7C	£1,760	-	-	-

Worth School Residence	Code	2 Weeks	3 Weeks	4 Weeks	Extra Weeks
Multi-Activity Course	SUM1	£1,750	£2,590	£3,385	£795
Intensive Course					
Conversation & Speaking Skills	SUM7A	£1,750	£2,590	£3,385	£795
Golf	SUM7D	£1,990	£2,950	-	-
Fencing	SUM7E	£1,990	£2,950	-	-

Supplements	Cost
Single Bedroom Ensuite at Worth	£50 per week
Twin Bedroom Ensuite at Worth	£35 per week

The Prices for the UK Junior Programme Include the Following:

Lessons	Use of Teaching Materials	Transport for Activities
Diploma	Extra-Curricular Programme	Accommodation sharing with Full Board
Welcome Kit	Entrance Fees	Enrolment Fees

Airport Transfers (return transfer required for juniors)










Airport transfers for individual students	£110 per trip
2 (or more) Students Sharing	£60 per trip
Airport Transfers for Unaccompanied Minors	£130 per trip

N.B. Arrivals and Departures should be on Sundays only.

Junior Winter Programmes, Ireland

Mini-Stay Programme	JWP	Mini-Stay Programmes are available from September to May for groups. Host family or residential accommodation (subject to availability)	Prices and information available on request
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Junior Course Information & Dates 2018

		Code	Age Group	Cobham Hall	Worth School
				UK	UK
Multi-Activity 	Residence	SUM1R	11-17	2/7 - 3/8	9/7 - 10/8
	Homestay	SUM1	11-17		
STEM 	Residence	SUM9R	13-17		
Intensive Course (Academic Electives) 	Residence	SUM7R	14-17	2/7 - 3/8	9/7 - 10/8
	Homestay	SUM7	14-17		
Intensive Course (Activity Options) 	Residence	SUM7R	11-17	16/7 - 27/7	9/7 - 27/7
Young Adult Discover Dublin 	Residence	SUM8R	16-18		
	Homestay	SUM8	16-18		
English Plus AC Milan 	Residence	SUM2R	11-17		
	Homestay	SUM2	11-17		
English Plus Leinster Rugby 	Residence	SUM6R	11-17		
	Homestay	SUM6	11-17		
English Plus Horse-riding 	Residence	SUM4R	11-17		
	Homestay	SUM4	11-17		
English Plus Golf 	Residence	SUM5R	11-17		
	Homestay	SUM5	11-17		

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Marino Institute of Education	Trinity College	Alexandra College	Griffith College	Sandford Park	St. Raphaela's	Notre Dame	Milltown Park
IRL	IRL	IRL	IRL	IRL	IRL	IRL	IRL
18/6 - 17/8	25/6 - 10/8	25/6 - 27/7	2/7 - 27/7				
		25/6 - 27/7		2/7 - 27/7	25/6 - 3/8	25/6 - 27/7	
	16/7 - 27/7						
25/6 - 17/8	16/7 - 27/7						
					25/6 - 3/8		
	25/6 - 3/8						25/6 - 3/8
		2/7 - 20/7	2/7 - 20/7				
		2/7 - 20/7		2/7 - 20/7	2/7 - 20/7		
		16/7 - 27/7	16/7 - 27/7				
		16/7 - 27/7		16/7 - 27/7	16/7 - 27/7		
			2/7 - 20/7				
					2/7 - 20/7		
			9/7 - 20/7				
					9/7 - 20/7		

Terms and Conditions

Enrolment and Payment Conditions

1. Enrolling On a Course

To enrol on a course applicants should complete the enrolment form and send it to the Emerald Cultural Institute by email or by booking online at www.eci.ie.

A booking deposit of €150 (Ireland) or £150 (UK) must accompany all applications and must be sent either directly by bank draft to the Institute, by credit card (Visa or MasterCard) or by inter-bank transfer to the Institute's bank account. Please add €10 (Ireland) or £20 (UK) for bank charges. All payments must be in Euro for courses in Ireland, and in Sterling for courses in the UK.

A copy of the bank receipt should be sent to the Institute with the enrolment form. Upon receipt of these documents the confirmation documents will be sent together with the full invoice. The deposit is non-refundable but is deductible from the total amount payable. The balance of fees due to the Institute should be paid at least two weeks in advance of the course start date. Accommodation details will be confirmed after we have received the proof of full payment.

We offer our General and Specialised courses in our year-round centres: Palmerston Park and Milltown Park. On certain dates, however, some courses or levels may be available in only one centre.

2. Paying for a course – Ireland

Payments can be made in a number of ways:

- **By inter-bank transfer in EURO (€)**
- **By Credit Card: MasterCard and Visa**
- **Via Pay-to-Study**
- **Non EU students applying for a Visa to enter Ireland must pay their fees into the escrow account operated by Pay-to-Study where funds will be held on behalf of the student and ECI pending the visa decision**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender.

3. Paying for a course – UK

Payments can be made in a number of ways:

- **By inter-bank transfer in UK£ Sterling to our UK£ account**
- **By Credit Card: MasterCard and Visa**

Contact the Institute for full bank account details. Additional bank charges incurred for both the sending and receiving banks are payable by the sender.

Terms and Conditions

1. Cancellation

Cancellation of booking before arrival: For cancellations received at least fourteen days prior to the course commencement, fees will be refunded less the non-refundable deposit of €150 (Ireland), or £150 (UK). For cancellations received within 7-13 days of course commencement 50% of the course fees will be refunded. For cancellations of less than 7 days no refund is given.

Cancellation after arrival: Once a student has commenced their course at the Institute they are obliged to complete their full course of study. The full course of study is defined as the initial enrolment period. No refund will be given for course fees if a student withdraws from the course before the completion of the full course of study.

If a student wishes to change the course they are attending it may be possible to change to an alternative course or programme of the same value, depending on availability and immigration guidelines in the case of non-EU students. Students cannot change from group tuition to individual tuition. No refunds can be given for course changes including changes to a less intensive course.

Students who have obtained an extension to their visa as a result of a course extension cannot cancel that extension and will not be entitled to any refund.

Refunds will be processed by our Accounts Department within 15 working days of receiving the request.

2. Visa and Immigration Guidelines - Ireland

Students requiring a visa to study in Ireland should contact the nearest Irish embassy for detailed information and allow at least two months to process visa applications. We can assist with the application procedures for the visa when required. All fees must be paid in advance into the escrow account operated by Pay-to-Study and an invitation letter with details of the transfer will only be issued once the funds have been received in full by bank transfer. If original copies of documents are required from ECI they can be sent by mail free of charge or by courier for a fee of €100. Students who experience delays in having their visa issued can postpone their course.

Visa Refusals: We will refund all prepaid money minus €150 for administration costs on all visa refusals, within 15 working days of receiving the request. Written proof of the visa refusal from the Embassy is required.

Immigration Procedures: All non-EU students attending a course of more than 12 weeks (90 days) duration are required to register with the Immigration Bureau. A fee of €300 is payable to the Immigration Bureau by students on their initial registration and students will also be charged €300 for any extension of their immigration period. (The registration fee quoted is €300 at time of printing, but may be subject to change).

All non-EU students registered for courses over 12 weeks in length are obliged to register, pay for and sit an approved English-language examination. An examination deposit of €120 is required at the time of booking for all non-EU students who will remain in Ireland for over 90 days.

We recommend that all non-EU students verify visa and Immigration requirements before booking their course (www.inis.gov.ie).

3. Holidays for long-term students - Ireland

Students are permitted to take holidays depending on the duration of their course. The following regulations apply:

To request a holiday, students should contact the admissions department at least 2 weeks in advance. Non-EU students must schedule all holidays before they register with the GNIB. Unscheduled breaks in study are not permitted except in exceptional circumstances. Once non-EU students have registered their holidays with GNIB they will not be permitted to change these arrangements.

The minimum holiday period permitted is 2 weeks

- Holidays cannot be taken in the middle of a week (must be booked from Monday to Friday)
- Holidays cannot be taken during the first 8 weeks of a student's course and cannot exceed 1/3 of the total weeks already studied
- Upon returning from a holiday, students may have to take a level test before being placed in a class
- In the interest of the student's academic progress, only one holiday is permitted during any 12 week period
- Where possible, students are advised to take holidays only on completion of their current level.

Course weeks booked	Holidays Permitted
12 weeks	1 holiday period
25 weeks	2 holiday periods

Working while Studying: Non-EU nationals with permission to remain in the State for an Academic Year Programme (25+ weeks) are allowed to take up casual employment to supplement their income while studying in Ireland. During term-time and during scheduled vacation periods, students can work up to 20 hours per week. Students can work up to 40 hours per week only during specific periods from December 15 to January 15 and from June to September.

4. Postponement of Courses – Ireland

If you cannot attend your course you may postpone it. All postponements must be made in writing at least 14 days before the course start date. A course may be postponed once without a charge being applied. Additional postponements will be subject to a €150 administration fee.

5. Public Holidays

In the case of public holidays, which occur on a Monday, students may begin their course on the Tuesday of that week. Public holidays are non-refundable.

6. Adult Beginners - Ireland

Complete beginners can only start their course on fixed dates. Please note that students who test at complete beginners' level outside the above dates will not be permitted to join a group course but can book private tuition at an additional cost.

7. Accommodation

Prices for accommodation are quoted per week, 7 nights. Refunds will not be given for early departure. Extra nights in host family and residence are possible subject to availability and an additional charge. Accommodation details will only be sent once all fees have been paid in full. Students wishing to extend their accommodation should check availability well in advance of completion of their initial stay. Students who wish to extend their accommodation but require a change of host family must pay of deposit of €75 (Ireland). This deposit is non-refundable but will be deducted from the first week's accommodation fee. Students can take holidays from their host family accommodation once 2 weeks notice are given. 50% of normal fees are payable during holiday periods.

A deposit for residential accommodation is charged and is payable on the first day. This deposit will be refunded provided that no damage has been caused. Any damage caused by a student to homestay or residential property will be charged to the student or students responsible and the school reserves the right to recover the cost for exceptional cleaning.

Any special dietary requirements, such as gluten free, vegan or dairy free diets, will be subject to a supplement of €20 per week for host family accommodation.

Accommodation arrivals should be on Sundays (Saturday arrivals will be also accommodated where possible) and we recommend that you check with our Bookings team before confirming flight arrangements. Prepaid accommodation fees can be refunded in full (less the €75 administration fee) if at least 14 days cancellation notice is given.

8. Airport Transfers

Transfer details should be sent to us at least seven days prior to the arrival of the student. For students booking an airport transfer we ask for the flight number, arrival time and student's mobile number. Unless accompanied by an adult, students under 18 must book and pay for transfers on arrival and departure. Missed transfers are non-refundable.

9. Discipline

If students' behaviour or conduct is unsatisfactory, they will be subject to the School's disciplinary procedures. A serious breach of conduct may result in expulsion. In the event of an expulsion, fees are not refunded. Additional charges for flights and other costs will not be covered by the school and are the responsibility of the student or, in the case of underage students, their parents/guardians.

10. Insurance – Ireland

Students must arrange appropriate medical, travel and personal insurance. Students travelling from EU countries should bring their European Health Insurance Card with them. This only entitles students to emergency hospital care and attendance at certain doctors. Please note that this will not cover elective procedures or dental visits. To comply with immigration guidelines, all non-EU students are required to have medical insurance valid for their entire stay in Ireland. We can organise medical insurance for non-EU students at a cost of €110 per year. Students are not insured by the school or by the family, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences. We will automatically add our medical insurance policy to non-EU Academic Year Bookings in order to facilitate opening a bank account in Ireland - our policy can be used as proof of address which is a requirement of opening a bank account.

Vaccinations

The Health Service Executive of Ireland advises all students to ensure they have received two doses of MMR (measles, mumps and rubella) vaccine prior to attendance. Students aged 23 years or younger should also ensure that they have received a MenC vaccine.

Insurance – UK

Students must arrange appropriate medical, travel and personal insurance. Students are not insured by the school or by the family/residence, against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences.

11. Publicity Materials

Permission is given for the use of student comments or testimonials and photographs/images of students in the official promotional material for the Emerald Cultural Institute by the student or their parents or legal guardian with acceptance of these terms and conditions.

12. Junior Students

For all junior students, parents/guardians must sign and agree to accept the school rules and Terms & Conditions prior to receiving the booking confirmation. For all students under the age of 18, parents/guardians must complete and sign our consent form and return it to the Institute together with the enrolment form.

13. Legal Notice

The Emerald Cultural Institute reserves the right to change the details of its services, including courses, facilities and course dates where circumstances beyond the Institute's/company's control necessitate such changes or where the number of enrolments is not enough to operate a course viably. The right is also reserved to decline any person at any time without liability.

The Emerald Cultural Institute gives notice that all arrangements for transport, activities or for accommodation are made by the Emerald Cultural Institute as an agent upon the express condition that they shall not be liable for any injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason of any defect in any vehicle or through the acts of default of any company or persons engaged in conveying the passenger, or in carrying out the arrangements of the programmes, or otherwise in connection therewith of any family member. No responsibility is accepted for losses or additional expenses due to delays or changes in air, sea, rail, bus or other services, sickness, weather, war, quarantine, strikes, or other liability. The contents of Emerald Cultural Institute's promotional brochures are intended for information purposes only and do not constitute a contract between the Institute and any student or third party. The Institute reserves the right to make changes which may effect courses, curriculum of courses, programmes or any other content announced in the publications, without prior notice.

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cultural institute



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