



AZURLINGUA

AGENT MANUAL

2016



Dear Representative,

Ever since AZURLINGUA was founded, in 1990, we have been specializing in teaching French to young people and adults from all over the world.

We strongly believe that quality is a continuous process and we always keep in mind our main objective: how to further improve the quality of AZURLINGUA. This permanent objective of improvement was rewarded in 2007. After a strict inspection by specialists in language learning, AZURLINGUA received the award "Qualité Français Langue Étrangère".

Throughout the years, we have realized that an agent, being the indispensable link between a school and potential clients, stakes his reputation in deciding to represent AZURLINGUA. That is the reason why our school offers students, i.e. your clients, quality services and preserves always a professional and friendly relationship with you, our representative abroad.

The purpose of this manual is to help you understand exactly what we offer at AZURLINGUA and to make it as easy as possible for you to sell our programmes.

As you will see, we offer a wide range of courses and accommodations. We also try to find satisfactory solutions for special requests and we are sure that your clients will find a suitable programme in our school.

We look forward to welcoming new students to our school with your cooperation.

Jean-Luc LIBRATI
Founder Director

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QUALITY CERTIFIED FRENCH

AS A FOREIGN LANGUAGE

More than 100,000 people come each year to France to enroll in French language classes. Nearly 300 centers of all different sorts – public, private, associative – offer their services. The need for a well-reasoned catalogue, constructed from standard criteria meant to facilitate one's choice, was therefore deemed to be necessary for individual beneficiaries of the educational system as well as French diplomatic corps that deal with the foreign public.

That is why the Ministries of National Education, Higher Education and Research, (Directorate of Higher education), Foreign Affairs (Directorate general of international cooperation and development) and of Culture and Communication (General delegation for the French language and languages of France) have decided to grant the CIEP the responsibility of creating a system for the labeling and certification of French as a foreign language (FFL) centers located within the confines of the French territory. This initiative will make it possible to identify, recognize and promote the different educative institutions which consistently present language instruction and services of the guaranteed high quality that is to be expected.

AZURLINGUA IN A FEW NUMBERS

+ / – 4000 STUDENTS PER YEAR

■ SCHOOL CAPACITY:

850 / week in total in summer

(in 2 schools for adults and 4 schools for juniors in nice and 1 in Menton) 200 all year round.

■ AVERAGE AGE OF STUDENTS:

Adults, between 25 and 30 years – Juniors, between 15 and 17 years

Success rate of 98% for the DELF exam in 2015 !



MAIN REASONS

FOR CHOOSING AZURLINGUA

- ✓ **AZURLINGUA** HAS BEEN TEACHING FRENCH TO FOREIGNERS FROM MANY YEARS
- ✓ THE SCHOOL **WAS CREATED IN 1990**
- ✓ SINCE 2007, AZURLINGUA HAS BEEN AWARDED WITH THE “**QUALITY AWARD FOR FRENCH AS FOREIGN LANGUAGE**”
- ✓ **HIGH QUALITY** AND **LIVELY TEACHING** WITH OUR OWN DEVELOPED SYLLABUS
- ✓ ALL COURSES ARE SET UP IN ACCORDANCE WITH THE “**COMMON EUROPEAN FRAMEWORK FOR LANGUAGES**”
- ✓ FREE WORKBOOK
- ✓ PROGRAMS IN ACCORDANCE WITH THE INSTRUCTIONS OF THE **COUNCIL OF EUROPE**
- ✓ **PERSONAL SUPPORT** FOR STUDENTS
- ✓ **FRIENDLY** AND **INTERNATIONAL** ATMOSPHERE
- ✓ **SMALL CLASSES FOR ADULTS** (MAXIMUM OF 12 STUDENTS PER CLASS)
- ✓ **SMALL CLASSES FOR JUNIORS** (MAXIMUM OF 15 STUDENTS PER CLASS)
- ✓ **FREE WIFI** IN THE WHOLE SCHOOL
- ✓ PROGRAM FOR EXECUTIVE, SENIORS 50+ AND FAMILIES
- ✓ WIDE RANGE OF GENERAL AND **SPECIALIZED COURSES**, ACCOMMODATION, STUDENT SERVICES, EXTRA CURRICULAR ACTIVITIES BEYOND THE CLASS
- ✓ RESIDENCE «CAMPUS CENTRAL» WITH WIFI, TELEPHONE AND TELEVISION ON EACH FLOOR, IT IS SITUATED IN THE SAME BUILDING AS THE SCHOOL CLASSES
- ✓ **LAST MINUTE BOOKINGS** ACCEPTED UPON AVAILABILITY
- ✓ POSSIBILITY TO CHANGE COURSE AFTER ARRIVAL
- ✓ FOUR LEVELS A1, A2, B1, B2 STARTING EVERY MONDAY THROUGHOUT THE YEAR
- ✓ **SPECIAL DATES FOR LEVELS A0** (COMPLETE BEGINNERS) AND C1
- ✓ **BEAUTIFUL CITY** AND SURROUNDING AREA AND **THE BEST CLIMATE IN FRANCE**
- ✓ GERMAN, ENGLISH, SPANISH, PORTUGUESE, ITALIAN SPEAKING STAFF

GENERAL INFORMATION

■ THE FRENCH RIVIERA

The French Riviera is part of France's southeastern coast of the Mediterranean Sea, reaching from Cassis to Menton, at the Italian Border. It became a fashionable resort in the late 19th and early 20th centuries and was particularly popular with the British upper class. Initially it was a winter resort, valued for its mild winter climate in comparison with that of the northern Europe. It later became much more popular as a summer resort for the European upper class.



□ NICE LA “BELLE”

Located in the South of France, Nice is the largest city on the French Riviera with a population of 450,000 inhabitants. The temperature range has an average of 10°C in December, January and February that rises to 30°C in the summer months. Swimming in the sea is generally possible from the end of April until the end of October.

□ HOW TO REACH NICE

• BY PLANE:

The airport of Nice-Côte d'Azur is the second largest airport in France (10,6 million passengers per year). Daily flights ensure a connection between Nice and Paris, as well as other Europe's big cities. Numerous low-cost airline companies offer cheap flights, which can be even cheaper if you book in advance!

<http://www.nice.aeroport.fr/>

• BY TRAIN:

It takes only 5 hours from Paris to Nice travelling by the high-speed train (TGV). Night trains, which are not as fast as the daily ones, are also available.

<http://www.sncf.com/fr/>

• BY CAR:

On the A8 (motorway), take exit 52: "Nice-Nord" (north of Nice) and continue in the direction of the city centre (SNCF train station). The school is located 5 minutes from the train station.

MAIN EVENTS & FESTIVALS

ON THE CÔTE D'AZUR

MONACO Circus Festival / Grand Prix Formula One Race

NICE Carnival / Jazz Festival / Ironman Triathlon / Tennis Open de Nice Cote d'Azur

MENTON Lemon Festival

GRASSE Rose & Jasmine Festival

CANNES International Film Festival

JUAN-LES-PINS Jazz Festival



Carnaval nice



Musée Oceanographic



Place Masséna Nice

MUSEUMS

□ MUSEUMS IN NICE

Museum of Modern and Contemporary Art, Matisse Museum, Chagall Museum, Archaeological Museum, Asian Art Museum, Folk Art Museum, Fine Arts Museum Jules Chéret.

□ MUSEUMS ON THE FRENCH RIVIERA

The Fernand Léger Museum in Biot, Maeght Foundation in Saint-Paul de Vence, Picasso Museum in Antibes, Cocteau Museum in Menton, Oceanographic Museum in Monaco, Jean Renoir Museum in Cagnes-sur-Mer.

TRANSPORTATION IN NICE

□ BY FEET

Walking in Nice is very easy and safe: your clients will discover all the attractions of the city.

□ PUBLIC TRANSPORTATION

Tramway + bus: Same ticket for both, buses and tramway.

Tramway is very popular and safe.

You can discover other cities (Antibes, Cannes, Grasse, etc) for 1 € maxi one way.

□ BICYCLE

Rent a bicycle for a low price and enjoy your time cycling in Nice.

The « vélos bleus » is very popular public bike rental service available 24/7.

COST OF LIVING:

AVERAGE PRICES

- COFFEE 1,60 €
- RESTAURANT (TRADITIONAL FOOD) 13-20€
- PIZZA 8-10€
- CINEMA 8€
- DISCO 15€
- MUSEUM free to 5€
- BAGUETTE 0,90€
- BUS TICKET 1,50€
- POSTAL STAMP FOR EUROPEAN COUNTRIES 0,60€
- PETROL 1,50€/liter
- PARKING LOT 2€/hour
- INDOOR PARKING 54€/week or 122€/month (not always available)



THE SCHOOL

□ LOCATION

Our school, with classrooms accessible for disabled people, is located in the heart of the city - close to the the train station and just at 15 minutes walk to the beach - in two completely renovated buildings from the turn of the 20th Century on a total surface of 1400 sq meters. Air conditioning is available in every classroom; there is also a computer room and a cafeteria.

Students can be accommodated in the same building as the school, in single and double rooms over 3 different floors. A 500 sq meters private garden planted with palm trees and flowers brings an exceptional atmosphere to our school. The administration offices are located in a small building at the backside of the garden.



□ FACILITIES

- 11 air-conditioned classrooms computer room (12 computers)
- A free cyber space with 8 computers
- Drink/snack vending machines
- Private garden with wifi
- Audio-visual equipment.
- Free wi-fi in the whole school area

□ SERVICES

- Internet and e-mail access: free access
- Free computer access
- Free receipt of post, telephone messages and faxes
- Sending of faxes
- Photocopies (0,30€)
- Student card (photo requested) giving numerous discounts in various shops, cinema, public transportation etc...
- The Responsible of Teaching, the Office and Accommodation Managers are available for students' requests
- Students can change groups after consulting with the Responsible of Teaching if the group
- Level does not correspond with their own level
- Transfer service to and from the airport or train station
- Help and advice in case of illness, including being accompanied to the doctor if necessary

ADDRESS

PHONE NUMBERS & CONTACT

ADDRESS

AZURLINGUA, 47, Rue Hérold 06000 Nice – France

PHONE NUMBERS

- SWITCHBOARD: +33 (0)4 97 03 07 00
- EMERGENCY TELEPHONE NUMBER: +33 (0)6 72 01 80 23 And +33 (0)6 89 17 78 34
- FAX: +33 (0) 4 97 03 07 03
- CONTACT E-MAIL: info@azurlingua.com
- HOMEPAGE: www.azurlingua.com

■ FOUNDER DIRECTOR & EXECUTIVE MANAGER

Jean-Luc LIBRATI
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■ DEPUTY MANAGER

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a.verde@azurlingua.com

■ SALES AND MARKETING MANAGER

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■ ADMINISTRATIVE AND FINANCIAL DEPARTMENT

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■ PEDAGOGICAL HEAD OF TEACHING

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■ ADMINISTRATIVE

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■ DEPUTY FINANCE MANAGER

Imane BENMELOUKA
Direct line: +33 (0)4 97 03 07 05
finance@azurlingua.com

■ OFFICE OPENING HOURS

Year round: Monday – Friday 08:30 – 12:15 and 14:15 – 17:30
Summer (June, July, August & September): Monday – Friday 08:30 – 18:30



PEDAGOGY

LEVELS OF FRENCH

□ EUROPEAN LANGUAGE PORTFOLIO

This document aims at recording student's language skills, qualifications and experiences in French. It has been created by the Council of Europe and standardizes the various language trainings in the European Union. Azurlingua's training and teaching programs are set up in accordance with the instructions of the Council of Europe.

□ THE OBJECTIVE FOR EACH LEVEL

All courses are set up in accordance with the "Common European framework for languages", which sets level of ability goals. This allows you to measure the student's progress at any time during their studies and at any time through out their life.



TEACHING METHODS

□ PRAGMATIC ACTIVE TEACHING METHODS

These methods are interesting and effective; they develop the students' oral skills, their linguistic and cultural knowledge, putting the emphasis especially on oral expression and comprehension. This is based on illustration, situational role play, videos, analysis of current newspapers and magazines and creative exercises, integrate Internet and CD-ROMs.

□ OUR PEDAGOGICAL STAFF

Our teachers are competent, dynamic, patient and imaginative with approachable and entertaining qualities which guarantee an interactive, pleasant instruction and quick achievements. Their mother tongue is French and they are all university graduates. They also have an extensive teaching experience of French as a foreign language.

□ A MAXIMUM OF 12 STUDENTS PER CLASS, IN THE ADULT PROGRAMME

Facilitates the active participation of each student in different learning activities, allows the teacher to follow the progress closely and give individual corrections.

□ PLACEMENT TEST

Groups are organised on the basis of a written and oral test taken the first day. The syllabus is determined according to the objectives of each level.

FIRST DAY OF SCHOOL

□ CLASSIFICATION TEST

On the first Monday of their stay, all students have to take a placement test. Their results will determine their level of French and their subsequent class. (Contents: written and oral examination).

□ PRESENTATION OF THE SCHOOL

After the written test, the students have a 15 minutes' break before the oral test. Afterwards an Azurlingua representative will give them useful details, such as schedules and activity programmes. They will be also given a student book with all relevant information for their stay and they will receive the rules of the school or of the hall of residence, i.e. curfew hours, dining hours. The students receive a student card that provides important information concerning their name, age, and address in France and emergency phone number.

□ OUR REMARKS

The students get a lot of information on Mondays, so we understand that some of them may feel tired or overwhelmed because of their new experience and that they are therefore unable to take everything in. However, in order to avoid misunderstandings, it is important that relevant informations (school rules, timetable, and laws of the country) are explained as early as possible.

The students are warned about the danger of taking a large quantity of cash. They are strongly advised to keep their money and travel documents in a safety box, provided by Azurlingua. Nice is a very touristic border town. Therefore the students are recommended to follow some very basic security rules when they go out, such as:

- Not to go out on their own but always in a mixed group with boys and girls.
- To always have with them the address of the campus (or of the family) and the emergency number and not to hesitate to use it in case of problem.

□ THE STUDY MATERIAL AND HOME WORK

All the study materials are included in the course price. Each student will be given a free workbook made by the Azurlingua teaching team (the solution book can be bought at the end of the course: 4€). Students with only individual lessons will additionally receive a French grammar or handbook. Photocopies are also part of the course material and students are recommended to bring an A4- holder and pens. An hour of self study per day is generally enough for home work. Of course, any student may receive more home work or may work independently on the computers. Our teaching team remains at their disposal.



JUNIOR PROGRAMME

(FROM 21/03/2016 TO 28/10/2016)

■ GENERAL PRESENTATION

AZURLINGUA TEEN PROGRAM RESPONDS TO DOUBLE EXIGEANCE:

- Assuring students both instructive and entertaining courses and holidays
- Guaranteeing parents high-performing surroundings
- Programs accredited by the french gouvernement (DDJS-AM)
- Summer 2016 Students can choose to stay at a host family or in one of our international summer campuses (From end of June to end of August) :
- Parc Impérial (140 places), Collinettes (150 places), Estiennes d'Orves (110 places)

■ AN “ALL INCLUSIVE” PROGRAMME FOR A FAIR PRICE

- French courses (20 x 45 mn per week or 28 x 45 mn per week)
- Accommodation
- Full-board 7 days/7 (breakfast, lunch and dinner)
- Activities and excursions
- Supervision 24/24h
- Transfers to the train station or the airport.
- Sporting courses to mix studies and fun (additional)
- Aquatic and outdoor sport
- Free private shuttle buses

■ LOCATION OF THE COURSES

During the Easter, Pentecost and autumn holidays your course will take place at Azurlingua's main school. In July and in August they take place on the summer campus.

If you choose to be accommodated at a host family, you will make your own way to the Parc Imperial campus to follow up the chosen course.

■ WHAT'S INCLUDED IN THE PACKAGE PRICE?

- Tuition
- School certificate of attendance stating the acquired language level (European standard)
- Full board
- Single or double room accommodation in host family
- Single room at the summer residence Jean Medecin, shared double room in Estiennes d'Orves or multi-room (3/4 persons) at Parc Imperial
- Transfers, arrival and departure
- One full-day and one half-day excursion per week
- All games available at the student's common room (at the summer residence only)
- Video once a week (at the main school) or video every night (at the summer residences only)
- Sport tournaments and social activities organised by the school (at the summer residence only)
- Study material
- Certificate of attendance
- Use of computer facilities for self access learning
- Free internet access
- Summer residence cleaning service for room and communal rooms.

NOTE: TOWELS (BATH AND BEACH) ARE NOT PROVIDED.

DOCUMENTS TO BE PROVIDED TO THE SCHOOL

□ THE HEALTH QUESTIONNAIRE:

The questionnaire that the students receive with the registration form must in any case be sent back to us with the student's enrolment. This document provides the information we need about any medical problems and if a special menu (Vegetarian, allergies...) is required.

□ MEDICAL CERTIFICATE:

Students or relatives have to provide a medical certificate and a parental authorisation. Students who want to practice scuba diving have to provide a special medical authorization. (See appended document)

□ PARENTAL AUTHORISATION:

Without the parental authorisation forms no booking will be registered. Students under 16 are allowed to go out in the afternoon without an Azurlingua staff member only if they can provide a parental authorisation. They are not allowed to go out at night unaccompanied. Students older than 16 are allowed go out alone if they can provide a parental authorisation, which has to be restricted to 0:30 a.m. when no nightly activity is organised by the college.

□ STUDENT CARD:

The students need to bring TWO ID PHOTOS

NOTE: CONCERNING THE PARENT'S PERMISSION; CHILDREN WILL BE ALLOWED TO GO OUT UNSUPERVISED ONLY WITHIN THE SCHEDULE IS SPECIFIED ON AZURLINGUA'S FORM.



GENERAL FRENCH COURSES

The following courses are aimed at all students whose goal is to improve their general knowledge of the French language.

■ STANDARD COURSE: 20 LESSONS OF 45 MN PER WEEK

Systematic acquisition of vocabulary, grammar, language structures and development of communication skills according to the objectives:

- A maximum of 15 students per class
- **Duration:** 1 week minimum
- **Monday to Friday:** 08.45-12.00 (including 15 minutes break) or 14.45-18.00 (including 15 minutes break)
- Courses can be given alternately, mornings and afternoons
- **Required level:** all levels
- **Starting dates:** level A1, A2, B1, B2 every Monday (for levels A0 and C1, see our dates on the public price list)

■ INTENSIVE COURSE: 28 LESSONS OF 45 MN PER WEEK

In addition to the standard course programme: learning activities which improve oral skills and the knowledge of French culture and civilisation. Depending on the needs and the group level, the course may also include workshops for pronunciation, strengthening written or spoken language, literature etc... :

- A maximum of 15 students per class (standard course) and 10 students per class (intensive part)
- **Duration:** 1 week minimum
- **Monday to Friday:** 08.45 - 12.00 or 14.45 - 18.00 (standard part including 15 minutes break) or courses given alternately, and from 13.00 to 14.30 (intensive part)
- **Required level:** all levels
- **Starting dates:** level A1, A2, B1, B2 every Monday (for levels A0 and C1, see our dates on the public price list)

■ INDIVIDUAL LESSONS OF 45 MN

The 1-to-1 tuition offers tailor-made answers to specific needs: phonetic or grammatical correction, training for exams (CCIP, DELF, Matura, Abitur, A-Level, Maturità...). These courses can be taken separately (10 lessons minimum per week) or as a complement to our "group combi course".

NOTE: PLEASE RETURN TO US THE INDIVIDUAL LESSON QUESTIONNAIRE P. 47, IF POSSIBLE SO THAT WE CAN PREPARE THE SUBJECT AND GIVE A QUALITY COURSE TO YOUR CLIENTS.

■ COMBI COURSE

The course includes a standard course (4 lessons per day) plus 5, 8, 10 or 15 lessons private tuition (see our price list below)

- **Monday to Friday :** 8.45 - 12.00 (including 15 minutes break) or courses given alternately and from 13.00 pm to 14.00 for the individual lessons
- **Required level :** all levels
- **Starting dates :** level A1, A2, B1, B2 every Monday (for levels A0, C1 see our dates on the public list prices)

■ SPECIAL COURSES FOR ORGANISED GROUPS

We can develop a specific programme according to the needs of the group. Please contact us. Should there not be enough teenagers to make up a whole class they will join a young adult's class.

EXCURSIONS & ACTIVITIES

Every week, a full day excursion (on Saturday, if the student stay at least 2 weeks) and a half-day excursion are included in the junior package.

■ HALF-DAY EXCURSIONS

- **Nice:** flower market and Palais Lascaris
- **Grasse:** perfume factory and typical village
- **St Paul de Vence:** typical artist village and modern art museum
- **Beaulieu:** villa Kerylos, beautiful Greek House
- **Eze village:** typical village
- **Antibes:** old town and Picasso museum
- **Monaco:** Sea world museum, Monte Carlo and Prince Palace square.

■ FULL DAY EXCURSIONS

- Cannes and Lérins Islands
- Monaco: Sea world museum, Monte Carlo and Prince Palace square
- St-Tropez.

Our team of animators also provides various leisure & cultural activities at no extra costs. The students are strongly encouraged to participate to activities.

- Visit of museums (Modern Art, Marc Chagall, Matisse)
- Soccer and basket ball
- Beach volley
- Video games, theater workshop, dancing workshop (hip-hop), stretching, introduction to martial art (these activities take place at the summer campus)
- Nightly activities in town that every student can join

They will also offer some activities at extra costs

- Cinema
- Bowling
- Canyoning
- Parachute
- Fly-fish
- Scuba diving
- Snorkeling

NOTE: WE SUGGEST TO BRING ABOUT 80 € PER WEEK AS PERSONAL POCKET MONEY.



■ EXTRA PROGRAMME: SCUBA DIVING

FROM MAY TO SEPTEMBER

Please inform us if the students have already passed their introductory level.

Level 2 is only available on request.

- **Duration:** 1 week minimum
- Cannot be booked with an intensive course or individual lessons
- Medical certificate and parental authorisation compulsory. No registration possible without these documents. Please note that the number of seats is limited
- Every afternoon from Monday to Friday, the transportation is provided by AZURLINGUA with our private shuttle buses

NOTE: THESE COURSES ARE SUBJECTED TO GOOD WEATHER CONDITIONS. IN CASE OF CANCELLATION FOR 1 OR 2 DAYS NO REFUND WILL BE GIVEN.



■ EXTRA PROGRAMME: TENNIS

JULY & AUGUST

- **Duration:** 1 week minimum
- Cannot be booked with an intensive course or individual lessons
- Please note that the number of seats is limited.
- Raquette is not provided
- Every afternoon from Monday to Friday, the transportation is provided by AZURLINGUA with our private shuttle buses

NOTE: THESE COURSES ARE SUBJECTED TO GOOD WEATHER CONDITIONS. IN CASE OF CANCELLATION FOR 1 OR 2 DAYS NO REFUND WILL BE GIVEN.

ACCOMMODATION

HOST FAMILY

The students have the possibility to stay in host families, which are selected depending on their ability to take care of foreign teenagers and their willingness to integrate them into their family life and activities. All our host families are located in the city centre.

We do our utmost to accommodate the students in host families living near the school, but we cannot guarantee it.

The word "family" should not be taken too literally, because a family can also be a single parent or a childless couple. Nevertheless we always try to take into account special wishes (children, non-smoker, vegetarian, allergies, pets, etc). Therefore, it is very important to mention these details on your enrolment sheets.

□ FACILITIES

Shared double rooms (single on request)

□ SERVICES

Sheets are provided by the family. Towels are not provided, so the students have to bring their own.

□ MEALS

Breakfast and diner; all meals are provided 7 days a week. From Monday until Friday, lunch is being served at a cafeteria nearby the summer residence or the main school.

A French breakfast consists of coffee, tea or chocolate, bread, butter, jam and sometimes «croissants». Dinner is the main meal, served usually between 19:00 and 20:30. It consists generally of a starter, a main course, cheese and/or dessert. Wine is no longer considered as an "everyday" drink.

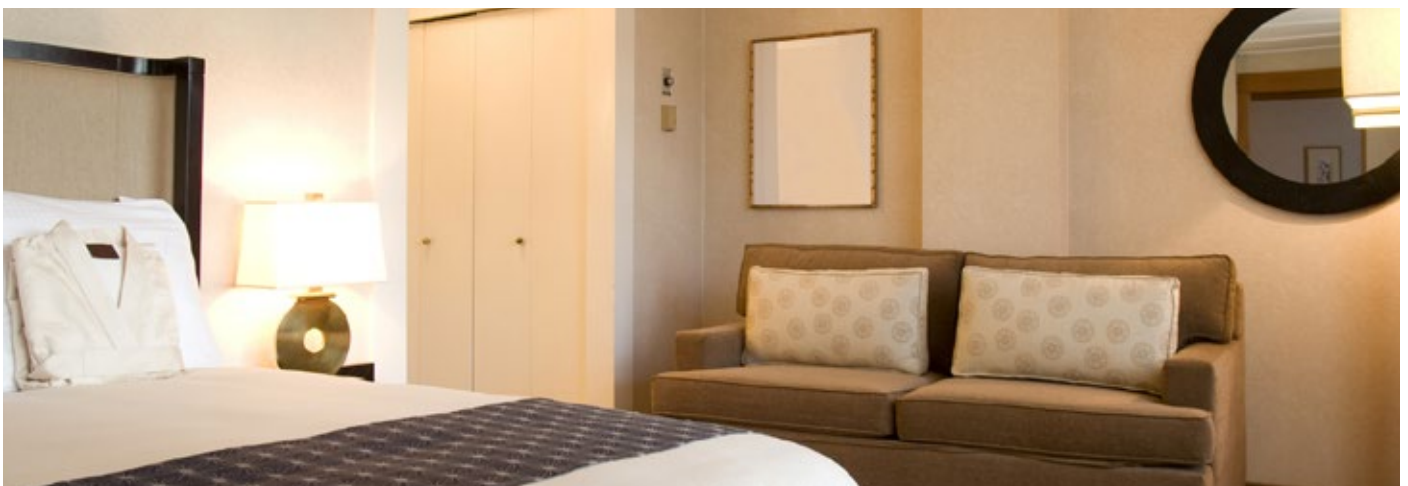
- **On Saturday:** the students have lunch boxes during the excursion
- **On Sunday:** the students have lunch with the host family
- **Meal times:** they are determined by the family, but they are usually more or less the same as at the school

□ TRANSFER SERVICE

Arrival & departure (included in the program price)

- Arrival day: Sunday
- Departure day: Saturday

NOTE: WE REMIND THAT FOR SAFETY REASONS THE STUDENTS ARE NOT ALLOWED TO COOK BY THEMSELVES, BUT THEY CAN JOIN THE FAMILY TO PREPARE THE MEALS IF THEY WANT TO; THEY ARE NOT USUALLY ALLOWED TO USE THE WASHING MACHINE BY THEIR OWN.



OUR JUNIOR SUMMER CAMPUS

COLLINETTES FROM 03/07/2016 TO 30/07/2016



Located in walking distance from the city center and the beach, the Summer Campus offers simple services that answer to the student's lifestyle: a lounge area with vending machines, computers, a TV room and internet/wifi area. All single rooms, each with a sink, shower, storage space, and a desk. Full board included.

[Arrivals](#) on Sunday and [departure](#) on Saturday

GENERAL INFORMATION

Address: Residence Les Collinettes - 3 avenue Robert Schuman - 06000 Nice

Telephone: +33 (0)4 93 97 06 64 / **Fax:** +33 (0)4 92 10 77 81

Emergency number mobile (for real emergencies and not for parents who just want to say hello to their children): +33 (0)6 71 76 78 31

Contact people: Gregory BELMONTE / info@azurlingua.com

Location: Is located at about 5/10 minutes walking from the beach, and at about 25 minutes by bus to the city center.

THE CLASSROOMS

The students take their French language course in the classrooms at 5 minutes walking from residence at the Estienne School: 13 avenue Estiennes d'Orves 06000 Nice

- 10 classrooms

COURSES AVAILABLE:

- Standard course: 20 lessons x 45 mn per week
- Intensive course: 28 lessons x 45 mn per week
- Combi-courses: standard course + 5, 8, 10 or 15 individual lessons per week.

FACILITIES

- **Rooms:** Single room with private bathroom & toilet
- Room size: 11 m2
- Supervision 24/7
- Cleaning service everyday
- Equipements: Lounge, ping-pong Playgrounds (basket-ball, football, pétanque, salle vidéo, gymnasium, nursery) at the Estienne School, at 5 minutes walking from residence
- Free wifi area

SERVICES

- Single rooms only, 11 qm
- **Meals:** full-board at the Estienne School cafeteria , at 5 minutes walking from residence (packet-lunch on week end).
- **Laudromat:** the residence does not provide personal laundry, but students can go to a laundromat near the residence (about 5 euros).
- **Safety box:** we recommend all students to keep their money and travel documents in a safety box at the residence reception
- Student card
- Transfer service
- **Reception:** free receipt of post and telephone messages (please note that the parents can leave a message for their children who will call them back)
- **Arrival day:** Sunday
- **Departure day:** Saturday
- Help and advice in case of illness (including being accompanied to the doctor if necessary).
- **Supervision 24h a day:** an AZURLINGUA representative is available at any time during the day and the night in the residence. There will be a night watchman at the residence
- Free private shuttle buses (from/to Residence – city center)



PARC IMPERIAL

FROM 26/06/2016 TO 20/08/2016



The ideal place for young people to spend a study vacation in a friendly and international atmosphere! The residence is the old residence of the Russian Tsar Nicolas II. It's now a very nice and famous public highschool with all sports facilities just as a modern campus.

GENERAL INFORMATION

- **Address:** Residence du Parc Impérial 2, Avenue Paul Arène 06000 Nice
- **Telephone / Fax:** +33 4 93 51 77 96
- **Emergency number mobile** (for real emergencies and not for parents who just want to say hello to their children): +33 6 89 17 78 34 or +33 6 67 71 86 99
- **Contact people:** Gregory BELMONTE / info@azurlingua.com
- **Location** The Summer campus is located at about 20 minutes walk form the beach, and at about 15 minutes by bus to the city center. Courses are held in the classrooms of the residence and students take their meals at the summer campus cafeteria.

THE CLASSROOMS

The students take their French language course in classrooms located in the same building as the summer residence:

- 15 classrooms

COURSES AVAILABLE:

- Standard course: 20 lessons x 45 mn per week
- Intensive course: 28 lessons x 45 mn per week
- Combi-courses: standard course + 5, 8, 10 or 15 individual lessons per week

THE SUMMER RESIDENCE

FACILITIES

- **Rooms:** multi-room (3 or 4 people per room), 30 qm with private and separate toilet, wash- basin and a shower . All the rooms have been renovated and offer a very high standard of quality
- Summer campus cafeteria
- **Common room:** open from 1 p.m. until around 11 p.m. (Video games, mini soccer, table tennis, bar with drinks & snacks)
- **Other facilities:** swimming pool nearby the residence (see below), sport grounds (football, baske ball & volley ball), T.V. room and videos, phone booths, bar with soft drink and ice creams

NOTE: BOYS AND GIRLS ARE ACCOMMODATED TO DIFFERENT FLOORS.

SERVICES

- **Sheets:** provided and changed once a week. All rooms are cleaned up twice a week. In order to facilitate the cleaning staff's work, the students have to put their personal items in the drawers and nothing should be left on the floor. Every Saturday, all students must undo their beds and leave the sheets on top of them.
- **Meals:** see below ("The summer campus restaurant")
- **Laudromat:** the residence does not provide personal laundry, but students can go to a laundromat near the residence (about 5 euros)
- **Safety box:** we recommend all students to keep their money and travel documents in a safety box at the residence reception
- Student card
- Transfer service
- Reception: free receipt of post and telephone messages (please note that the parents can leave a message for their children who will call them back)
- **Arrival day:** Sunday
- **Departure day:** Saturday
- Help and advice in case of illness (including being accompanied to the doctor if necessary)
- **Supervision 24h a day:** an AZURLINGUA representative is available at any time during the day and the night in the residence. There will be a night watchman at the residence
- Free private shuttle buses

THE RESTAURANT

The students take all meals at the self-service summer campus' restaurant; which is located inside the summer residence building.

All meals are provided 7 days a week. They are prepared and served by a very experienced team who is used to work with young people. This team is also familiar with the basic food needs of the teenagers. Special menus (vegetarian, allergies...) are served if required in advance on the questionnaire that has to be sent back with the application form.

Following courses are served for lunch:

- **French breakfast:** consists generally in bread, butter, jam, fruit juice and a hot drink (the, chocolate, cafe...).
- **Lunch and dinner:** different salads in self-service, 2 different main courses of meat and fish, varied vegetables, cheese, desserts, fruits.

On Saturdays during the full day excursion students will receive a lunch box (a sandwich, a drink, a fruit and a dessert). We do the same on Sundays for the lunch.



ETIENNES D'ORVES

FROM 03/07/2016 TO 13/08/2016



The ideal place for young people to spend a study vacation in a friendly and international atmosphere! This residence is located near the Parc Imperial and is a nice and safe campus. A large range of sport facilities is available.

GENERAL INFORMATION

- **Address:** Residence Estiennes d'Orves, 13 avenue Estiennes d'Orves 06000 Nice
- **Telephone /Fax:** +33 4 92 10 77 81
- **Emergency number mobile** (for real emergencies and not for parents who just want to say hello to their children): +33 6 67 71 93 78
- **Contact people:** Gregory BELMONTE / info@azurlingua.com
- **Location:** The Summer campus is located at about 10 minutes walk form the beach, and at about 15 minutes by bus to the city center. Courses are held in the classrooms of the residence and take their meals at the summer campus cafeteria

THE CLASSROOMS

The students take their French language course in the classrooms located in the same building as the summer residence:

- 10 classrooms

COURSES AVAILABLE:

- Standard course: 20 lessons x 45 mn per week
- Intensive course: 28 lessons x 45 mn per week
- Combi-courses: standard course + 5, 8, 10 or 15 individual lessons per week

THE SUMMER RESIDENCE FACILITIES

- Double or triple room, 25 qm, with 1 private bathroom, including toilet, wash-basin and shower, each 2 rooms
- Summer campus cafeteria.
- **Common room:** open from 1 p.m. until around 11 p.m. (Video games, mini soccer, table tennis, bar with drinks & snacks).
- **Other facilities:** swimming pool nearby the residence (see below), sport grounds (football, baske ball & volley ball, "pétanque"), T.V. room and videos, phone booths, soft drink ans ice creams in our cafeteria.

NOTE: BOYS AND GIRLS ARE ACCOMMODATED TO DIFFERENT FLOORS.

SERVICES

- **Sheets:** provided and changed once a week. All rooms are cleaned up twice a week. In order to facilitate the cleaning staff's work, the students have to put their personal items in the drawers and nothing should be left on the floor. Every Saturday, all students must undo their beds and leave the sheets on top of them.
- **Meals:** see below ("The summer campus restaurant").
- **Laudromat:** the residence does not provide personal laundry, but students can go to a laundromat near the residence (about 5 euros).
- **Safety box:** we recommend all students to keep their money and travel documents in a safety box at the residence reception.
- Student card.
- Transfer service.
- **Reception:** free receipt of post and telephone messages (please note that the parents can leave a message for their children who will call them back)
- **Arrival day:** Sunday
- **Departure day:** Saturday
- Help and advice in case of illness (including being accompanied to the doctor if necessary)
- **Supervision 24h a day:** an AZURLINGUA representative is available at any time during the day and the night in the residence. There will be a night watchman at the residence.
- Free private shuttle buses

THE SUMMER CAMPUS RESTAURANT

The students take all meals at the self-service summer campus restaurant. It is located inside the summer residence building.

All meals are provided 7 days a week. They are prepared and served by a very experienced team who is used to work with young people. This team is also familiar with the basic food needs of the teenagers. Special menus (vegetarian, Muslim...) are served if required in advance on the questionnaire that has to be sent back with the application form.

Following courses are served for lunch:

- **French breakfast:** consists generally of bread, butter, jam, fruit juice and a hot drink
- **Lunch and dinner:** different salads in self-service, 2 different main courses of meat and fish, varied vegetables, a piece of cheese, a dessert, fruits.

On Saturdays during the full day excursion students will receive a lunch box (a sandwich, a drink, a fruit and a dessert). We do the same for the Sunday's lunch

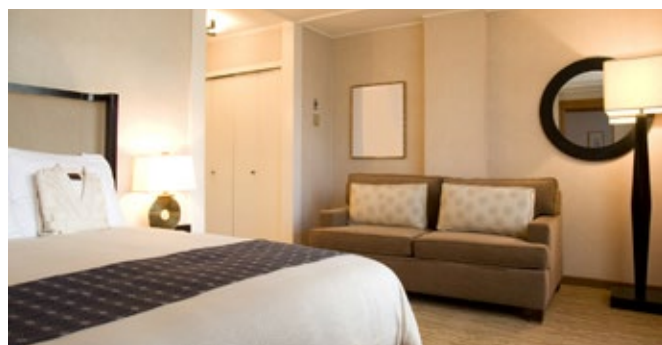


HOTELS & OTHERS

We have a list of hotels, apart'hotels or studios available, with different prices. We can make a booking for you upon availability. **Please contact our office.**

For confirmation of hotel and apart'hotel reservations, bookings should be made long enough in advance, especially if the booking time is in February or the beginning of March (Carnival time), around all French public holidays and from May until September.

For evident security reasons due to the age of the students (minor), the health form and the outing permission form are compulsory (see appended documents). Azurlingua reserves the right to cancel an inscription if these forms will not be received before it.



TRANSFER SERVICE AVAILABLE 7 / 7 DAYS

- **About our transfer service:** it is compulsory for obvious safety reasons. If a student will be brought by the parents please mention this detail on the enrolment. The students will be met at the international airport or at the train station by a member of our team or by a member of their host family.
- **Arrival and departure details:** it is very important to send the arrival/departure details (day, time, and flight number) early enough as well as inform us about any changes concerning the transfer, at the latest 6 days before the foreseen arrival.
- **At the summer residence:** the students who stay at the summer residence will be transferred there. One of our responsible will take them to their rooms. They are offered to put their money and travel documents in the school safety box. The students can decide if to join the group or to take a rest. They usually take advantage of their first day to make friends and become familiar with their new environment.
- **In a host family:** the students who stay in a host family are transferred to their new home by one of its members. The family will show them their room and all other places they will use.
- **Availabilities:** from 8.00 am to 10.00 pm on Sundays for arrival and Saturdays for departure (extra fees for transfer services before 8.00 p.m. and after 10.00 a.m. or from Monday to Friday).
- **Transfer service mobile phone number :** +33 6 72 01 80 23
- **Who to meet?**

The Azurlingua transfer staff wears a t-shirt "AZURLINGUA" recognizable with the logo and the name of the school.

The host family or the Azurlingua staff will be holding a sign with the student's name:
- **At the airport:** In the arrival hall
- **At the train station:** In the main hall

PROGRAMME FOR FRENCH TEACHERS

□ GENERAL PRESENTATION

Programme for French teachers:

Refresh your French teaching approach and get new ideas to vary your class techniques!

□ EQUILIBRIUM

Azurlingua has been giving French as foreign language courses (FLE) since 1990. The experience acquired during this years and the achieved level have pushed it to elaborate an education program for educators particularly rich, eligible to the title of European program COMENIUS. This program associate in a balanced way modules courses, practical workshops and cultural excursions (see July's session calendar).

□ CONVIVIALITY

The training for teachers wanted by the pedagogic direction gives priority to the quality of the relations between educators and interns. These activities take place in the Central School, in the city center, a really calm place appropriated to intercultural exchanges.

□ DIVERSITY

The diversity of the training proposed and the flexibility of the general organization of the internships allow every intern to constitute a study program "à la carte", in function of their interests and the intensity they wish give to their study.

□ OUR TRAINERS

All the teachers that work in Azurlingua have a university degree or a teaching certificate. French specialists and teachers in Azurlingua, they have a solid experience in teacher's education.

For more information, please contact Azurlingua pedagogic direction.



COURSES AND PRACTICAL ACTIVITIES

□ METHODOLOGY AND ECODIDACTIQUE

This course will examine the methodologies' evolution in FLE and will propose a process permitting the production of pedagogic documents in relation with the acquired theoretical references.

□ INTERCULTURAL

This course is articulated along two axes: the first one, more theoretical, will touch the theme of the intercultural approaches; the second one, pedagogical, will propose exercises using different supports, in a work context that valorize the intercultural aspect.

15 hours course, from Monday to Friday, from 9 a.m. to 12.15.

□ CLASS' PRACTICE

This course will permit the analysis and creation written and oral support to motivate the students in their learning.

15 hours' course, from Monday to Friday, from 9 a.m. to 12.15.

□ THEATRE

The goal of this workshop is to play and make play, that means learning to put up the students on scene, insisting on the language, the pronunciation, the intonation, and the pleasure of no longer being themselves.

6 hours' workshop, Monday, Tuesday, Thursday and Friday.

□ POETRY AND SONGS

This workshop will allow the possession of the literary assets' texts and the discovery the new authors-composers-interpreters.

6 hours' workshop, Monday, Tuesday, Thursday and Friday.

□ MEDIA/TICE

This workshop, completely dedicated to TICE will permit the realization of pedagogic documents that are immediately exploitable. The students will be initiated at the computer science and at the Power point utilization.

6 hours' workshop, Monday, Tuesday, Thursday and Friday.

□ THE ENCHANTING FRANCE

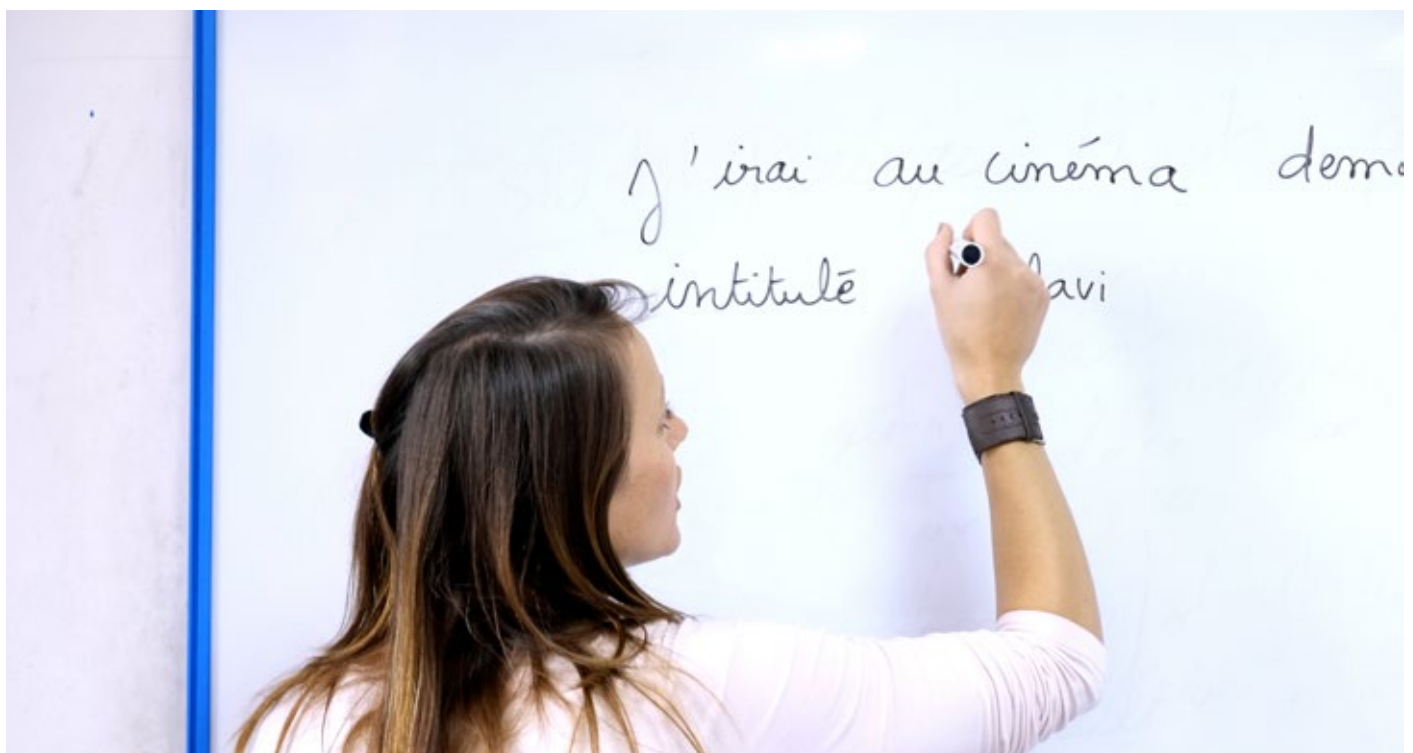
Approach the French culture by the taste and the perfumes, the language and the flavor. This informal workshop will permit you to approach the French culture by its cheeses and viticulture.

6 hours' workshop, Monday, Tuesday, Thursday and Friday.

□ FRANCE'S DISCOVERY

Learn in a convivial way the characteristics of the South-Eastern France, besides its charm by participating in excursions organized by the school and unrolled by one of the educators.

Half-day excursion on Wednesday and the whole day on Saturday.



PROGRAMS FOR ADULTS

■ GENERAL FRENCH COURSES

The following courses are aimed to all students whose goal is to improve their general knowledge of the French language.

■ STANDARD COURSE: 20 LESSONS OF 45 MN PER WEEK

Systematic acquisition of vocabulary, grammar, language structures and development of communication skills according to the objectives:

A maximum of 12 students per class

- **Duration:** 1 week minimum
- **Monday to Friday:** 08.45-12.00 (including 15 minutes break) or 14.45-18.00 (including 15 minutes break). Courses can be given alternately, mornings and afternoons
- **Required level:** all levels
- **Starting dates:** level A1, A2, B1, B2, every Monday (for levels A0, C1 see our dates on the public list prices)

■ INTENSIVE COURSE: 30 LESSONS OF 45 MN PER WEEK

In addition to the standard course programme: learning activities which improve oral skills and the knowledge of French culture and civilisation. Depending on the needs and the group level, the course may also include workshops for pronunciation, strengthening written or spoken language, literature etc...

- A maximum of 12 students per class (standard course) and 8 students per class (intensive part)
- **Duration:** 1 week minimum
- **Monday to Friday:** 08.45 -12.00 or 14.45-18.00 (standard part including 15 minutes break) or courses given alternately, and from 13.00 to 14.30 (intensive part)
- **Required level:** all levels
- **Starting dates:** level A1, A2, B1, B2, every Monday (for levels A0, C1 see our dates on the public list prices)

■ SUPER INTENSIVE COURSE: 40 LESSONS OF 45 MN PER WEEK

Systematic acquisition of vocabulary, grammar, language structures and development of communication skills according to the objectives:

- A maximum of 12 students per class
- **Duration:** 1 week minimum
- **Monday to Friday:** 08.45-12.00 (including 15 minutes break) and 14.45-18.00 (including 15 minutes break). Courses are given mornings and afternoons.
- **Required level:** all levels
- **Starting dates:** see our dates on the adult price list

■ INDIVIDUAL LESSONS OF 45 MN

The 1-to-1 tuition offers tailor-made answers to specific needs: phonetic or grammatical correction, training for exams (CCIP, DELF, Matura, Abitur, A-Level, Maturità, etc.) and study of special subjects (secretarial or legal language). A programme for managers and senior executives is available upon request. These courses can be taken separately or as a complement to our « group » combi course. The timetable of the lessons is decided by the school.

NOTE: PLEASE SEND US BACK THE INDIVIDUAL LESSON QUESTIONNAIRE, IF POSSIBLE SO THAT WE CAN PREPARE THE SUBJECT AND GIVE A QUALITY COURSE TO YOUR CLIENTS.

■ COMBI COURSE

The course includes a standard course (4 lessons per day) plus 10, or 20 lessons private tuition (see our dates on the public list prices)

- **Combi 5:** Monday to Friday 8.45 -12.00 (including 15 minutes break) or 14:45 -18.00
Courses can be given alternately + 5 ind. courses from 13.00 to 14.30
- **Combi 10:** Monday to Friday 8.45 -12.00 (including 15 min. break) or 14:45 -18.00
Courses can be given alternately + 10 ind. courses from 8.45 to 14.30
- **Combi 15:** Monday to Friday 8.45 -12.00 (including 15 min. break) or 14:45 -18.00
Courses can be given alternately + 15 ind. courses between 8.45 and 18.00
- **Combi 20:** Monday to Friday 8.45 -12.00 (including 15 min. break) or 14:45 -18.00
Courses can be given alternately + 20 ind. courses between 8.45 and 18.00
- **Required level:** all levels
- **Starting dates:** level A1, A2, B1, B2 every Monday (for levels A0, C1 see our dates on the public list prices)



SPECIALISED COURSES & WORKSHOPS

The following courses are designed for students whose goal is to acquire specific skills while improving their general knowledge of the French language.

■ FRENCH FOR BUSINESS: 30 LESSONS OF 45 MN PER WEEK

20 lessons of general French and 10 lessons of business French: introduction or updating of knowledge of French economy and finance, acquisition of economic terminology, better understanding of the French business world.

2 to 8 students maximum per class (Business workshop, 10 L. / week)

- **Duration:** 1 or 2 weeks see our dates
- **Monday to Friday:** 08.45 -12.00 (including 15 minutes break) or courses given alternately and from 13.00 to 14.30 (Business workshop, 10 L. / week)
- **Required level:** A1, A2, B1, B2
- **Starting dates:** see our dates on the adult price list

EXECUTIVE PROGRAMS

4 DIFFERENT PROGRAMS :

- 1) EXECUTIVE STANDARD COURSE: 30 LESSONS / WEEK
- 2) EXECUTIVE INTENSIVE COURSE: 30 LESSONS / WEEK + 5 INDIV. LESSONS
- 3) EXECUTIVE INTENSIVE COURSE: 30 LESSONS / WEEK + 10 INDIV. LESSONS

- **Course duration:** 1-2 weeks
- **Dates:** see our dates on the adult price list.
- **Level:** elementary
- **Number of students class:** 2 / 4 maximum
- **Level:** all
- **Arrival:** each monday
- **Tests:** on the entry + certificate of end of stay recognized by the Council of Europe (ECTS)



INCLUDED: Usb key included for each participant with all the contents of the stay, free private space for tea / café, daily newspapers & economic magazines, computer room available, free wifi, internet access, numeric keyboards.

METHOD OF TEACHING: presentation and comparison of the different types of enterprises in the world ; description of all the process of productions (with the staff, the clients, balance sheets, banks, insurance, marketing, internet strategie) ; learn to negotiate a contract ; how to organize a recruitment in France, dealing with employees / negotiate salaries...

We can organise meetings with french politicians and business people on request.

We can organise a very flexible program «à la carte».

EXTRA UPON AVAILABILITY: lunch with the teacher from monday to friday in a nice restaurant near the school.

- **Starting dates:** see our dates on the adult price list

PROGRAMME SENIOR 50+

20 Lessons / week + Special program of cultural activities including: 1 or 2 weeks

- **Level of French:** A1, A2, B1, B2
- Certificat at the end of the stay
- **Number of participant:** 8 participants maximum / classroom
- **Teaching method:** speaking communication, discover of the french civilization with authentic documents
- Computer classroom with internet, Wi-Fi
- The school is located in the down town of the city with a very nice « English Garden» and a cafeteria.
- 2 half-day excursions / week (Old city, Grasse + parfumerie Gallimard, Monaco + Oceanographic museum, Antibes + Picasso's muséum)
- 1 wokshop French Cooking / week with a chef specialized for Learning French lessons + dégustation of the menu with the whole group. Each receipt will be printed, including all the details, that way the client will have the possibility to do it again...at home. (2 workshops for 2 weeks with different programs)
- 1 workshop French Wine and Cheese / week
(2 workshops for 2 weeks with differents programs)
- **Starting dates:** see our dates on the adult price list

DELFB PREPARATION

□ STANDARD COURSE (20 L./WEEK) + DELFB WORKSHOP (10 L./WEEK)

Specific training to pass the DELFB exams A1, A2, B1, B2. All units can be taken separetely and repeated as many times as needed depending, of course, on the examination dates.

This exam can be also taken in many countries (contact the French Embassy/consulate).

- To take the following units the student needs approximately:
- **DELF A1** = 100 - 150 hours of French
- **DELF A2** = 200 - 250 hours of French
- **DELF B1** = 300 - 350 hours of French
- **DELF B2** = 400 - 450 hours of French (this is the most difficult unit)

All the units can be taken or repeated in case of failure in France or in many European countries (please contact the French Embassy for further details).

The 4 units exam generally lasts 2 days (presentation of the different credits according to the student's level at the time of the exam. The teacher will advise the students).

- **Required level:** elementary, intermediate, advanced and proficiency
- Examination centre at the regional examination centre in Valbonne
- **DELF workshop:** 10 lessons/week in addition to the standard course only, from 1 to 6 weeks from 13:00 until 14:30, Monday to Friday
- We advise to take a 3 or 6 weeks preparation
- **Starting dates:** see our dates on the adult price list

The preparation for the DALF C1 and C2 is available only with individual lessons. The DALF C1 and C2 exam (only two dates available in the year, generally in February and December) allows only to sign up in a French university. It is only necessary for students who do not belong to the European Community.

EXAM REGISTRATION HAS TO BE DONE MORE THAN 5 WEEKS BEFORE THE EXAM.

Special courses for organised groups. We can develop a specific program according to the needs of the group. Please contact us.



FAMILY PROGRAM

FROM 21/03/2016 TO 28/10/2016

- **Dates:** in combination with the junior program

Parents will have their courses in the main school and kids will have the possibility to choose one of our junior programs with international kids from 12/17 yo with our without activities.

- **Duration:** minimum 1 week
- **Course:** from 20 lessons / week
- **French level:** all
- Certificate issued at the end of the training for all the family
- **Number of participants:** no more than 10 - 12 participants per classroom
- **Teaching method:** speaking communication, discover of the French civilization using real texts, audio & video

Unlimited internet access a tour cyber-cafeteria, free of charge wireless (Wifi) connection in the whole the school.

☐ SAME PRICE FOR ALL THE FAMILY MEMBERS :

- | | |
|---------------------------------------|--------------|
| • Standard course 20 Lessons | 265 € / week |
| • Intensive course 30 Lessons | 355 €/ week |
| • Standard Junior Program 20 Lessons | 265 € / week |
| • Intensive Junior Program 28 Lessons | 355 € / week |

☐ ACCOMMODATIONS:

- | | |
|---------------------------------------|-------------------------|
| • 2-room apartment Adagio** | (see on the price list) |
| • 2-room apartment «Coeur de city»*** | (see on the price list) |
| • Family | (see on the price list) |
| • Campus Central | (see on the price list) |

☐ OTHER SERVICES:

Transfers arrival & return (from the Nice airport) for all the family: 100 €
Enrollment fees for the whole family: 60 €

CERTIFICATES & DIPLOMAS

- School certificate of attendance stating the acquired language level (European standard).
- **CEF** (Certificate of French studies): diploma from the school (recommended by the CSN).
- **DEL F** (Diplôme d'Etudes de la Langue Française): diploma awarded by the French ministry of Education which officially certifies knowledge, practice and fluency of French as a foreign language.
- Diploma of the Sorbonne University: diploma which allows students to register in the French universities
- **TEF** Test d'évaluation de français.
- **DFA1** (Diplôme de français des affaires 1er degré): Azurlingua is an official examination centre of the Paris Chamber of Commerce and Industry (CCIP). Exam registration only if requested.
- The study material and homework.

All study materials are included in the course price. Each student will be given a free workbook made by the Azurlingua teaching team (the solution book can be bought at the end of the course: 4 €).

Students with only individual lessons will additionally receive a French grammar book. Photocopies are also part of the course material and students are recommended to bring an A4- holder. An hour of self study per day is generally enough for the homeworks.

Of course, any student may receive more homework or work to do on their own on computers. Our teaching team is at their disposal.

We strongly believe that students need time to relax. A complete range of cultural, sporting and social activities are organised for them and teachers alike. In this way, students are encouraged to put their classroom work into practice and speak French while taking part in leisure activities. We consider this programme to be an integral part of the foreign language learning experience - an experience that goes far beyond the classroom.

- Almost everyday, activities are offered by the Entertainment activity coordinators. It is up to your clients to choose the activities they want.
- A timetable for 2 week activities is indicated on a notice board with the price and the minimum or maximum of participants required.
- The activity team can also arrange activities or sports which are not listed below if the demand is sufficient or if special events such as concerts, theatre plays, regatas take place during your client's stay.

NOTE: ACTIVITIES ARE SUBJECT TO CHANGES OR CANCELLATION MAINLY BECAUSE OF WEATHER CONDITIONS OR INSUFFICIENT NUMBER OF PARTICIPANTS.



EXCURSION & ACTIVITY PROGRAM

HALF-DAY EXCURSIONS: FROM 10€ TO 17€

- NICE: Flower market and Palais Lascaris
- ST PAUL DE VENCE: Typical artist village and modern art museum
- BEAULIEU: Villa Kerylos, beautiful Greek House
- EZE VILLAGE: Typical village
- CANNES: Film festival town
- ANTIBES: Old town and Picasso museum
- MONACO: Sea world museum and Prince palace square

FULL DAY EXCURSIONS: FROM 20€ TO 30€

- MONACO: Sea world museum Monte Carlo and Prince Palace square
- ST TROPEZ: village and beaches
- CANNES and LÉRINS ISLANDS
- MENTON

EVENING ACTIVITIES: FROM 7€ TO 30€

Restaurants, wine and cheese tasting, discos, movies, beach parties...
Sports (prices available at the animation desk).

- BEACHES: the closest beach is at about 15 min. walk from the central school
- SWIMMING: there are 4 public swimming pools in Nice
- ROLLER-SKATING
- KARTING
- SCUBA DIVING
- CANYONING
- SAILING
- BEACH VOLLEYBALL
- FOOTBALL
- BASKETBALL



ACCOMMODATION

Distance from the school, arrival & departure.

- Our host families, residences and hotels are generally located near the school (about 20 minutes walk) or near a bus-stop (10 to 20 minutes by bus).
- Arrival day is Sunday
- Departure day is Saturday
- Exceptionally students can arrive a day earlier (on Saturday) or leave a day later (on Sunday), but only after confirmation by our office.

THE EXTRA DAY WILL BE CHARGED AS AN EXTRA FEE.



■ HOST FAMILIES

They are chosen with the utmost care for their kindness, hospitality and lively personalities. They will make the students share their daily life and interests and will help them to practice speaking French and will respect their freedom. Students will discover the French way of life and will have to adapt themselves to new customs.

The word «family» should not be taken too literally, because a family can also be a single parent or a childless couple. Nevertheless we always try to take into account special wishes (children, non-smoker, vegetarian, allergies, pets, etc.). Therefore, it is very important to mention these details on your enrolment sheets.

- **Minimum age:** 16 years old*
- **Room:** single (double on request)
- Bed sheets provided and changed once a week - towels not supplied
- **Meals:** Self catering, breakfast (B&B) or half-board (HB)

A French breakfast consists of coffee, tea or chocolate, bread, butter, jam and sometimes «croissants». Dinner is the main meal, served usually between 19:30 and 20:30. It consists generally of a starter, a main course, cheese and/or dessert. Wine is no longer considered as an «everyday» drink.

Important: a client booked with host family B&B cannot expect to have many contacts with the host family as most of these contacts take place during dinner. Furthermore some families accommodate students only with B&B as they work late at night. Therefore we cannot guarantee HB accommodation to a client booked with B&B.

- **Arrival:** Students will be welcomed between 6.00 pm. and 8.00 pm on Sundays directly in the family home if no transfer is reserved. If a client wants to arrive earlier in his/her host family they have to book a transfer service.
- **Departure:** on Saturdays before 10.00 pm
- House rules see page 36.

NOTE: STUDENTS ARE GENERALLY NOT ALLOWED TO USE THE KITCHEN TO PREPARE THEIR OWN MEALS OR USE THE WASHING MACHINE ON THEIR OWN.

* For students aged 16 to 17 only HB is available and an outgoing permission has to be filled in by the parents.

During our junior programme time (April, May, June, July, August, September and October) teenagers under 18 will be registered in full board in the junior program (please refer to our separate agent manual for juniors).

RESIDENCE

■ RESIDENCE CAMPUS CENTRAL

Address: 57, avenue Georges Clemenceau - 06000 - Nice

The residence is located on the 2nd, 3rd and 4th floors of our school. As the school is located on the corner of the 2 streets, the entrance to the residence is on the other side of our main building. There are 3 single rooms and 4 double rooms on each floor. Each room is fitted with a private shower and toilet and there is a fully fitted common kitchen with T.V. at the disposal of the residents on each floor as well as a telephone.

- **Minimum age:** 18 years old
- **Room:** single or double room
- Fully fitted kitchen with TV
- Telephone on each floor
- **Meals:** at the student's expense
- **Included services:** bed sheets and blankets supplied; towels not supplied
- 200 € deposit upon arrival (cash)
- **Parking facilities:** Please note that no parking spaces are available at the school. There are some public car parks near the school, but no spaces can be booked in advance and they are subject to availability (About 60 euros per week).
- Package for cleaning room free available in each room. Clients will have a clean room when they arrive and when they leave the room must be left clean
- Common part clean by the school every-day
- **Arrival:** A welcome service is available between 6 pm and 7 pm, at 57 Avenue Clemenceau on Sunday. If the client cannot arrive at this time a transfer service has to be booked.
- **Departure:** on Saturdays
- Free wifi access

NOTE: AN INVENTORY OF THE STATE OF THE ROOM AND ITS EQUIPMENT IS MADE UPON ARRIVAL AND DEPARTURE WITH AN AZURLINGUA REPRESENTATIVE. STUDENTS ARE ALSO GIVEN A HOUSE RULE FORM. THEY ARE EXPECTED TO RESPECT THESE RULES (SEE BELOW).



■ SUMMER RESIDENCE MONTEBELLO

FROM 03/07/16 – 20/08/16

Address: 96, Avenue de Valrose F- 06000 Nice

The Montebello Residence answers to all modern comfort standard. It is situated in a quiet area, surrounded by a green park. There are four different types of rooms available:

- **Single room:** 9/13 m², 1 bed, desk, cupboard, sink, fridge 40 L, bathroom and W.C
- **Double room:** 15/19 m², 2 beds, desk, cupboard, sink, fridge 40 L, bathroom and W.C. kitchen (not furnished). When reserving this type of room the student reserves a bed in a double room which is shared with another student from the school.
- **Minimum age:** 18 years old, recommended for people until 50
- Sheets supplied once a week
- Free personal package for cleaning the room
- The communal parts will be cleaned by the residence
- Free receipt of post and telephone messages
- Student card
- Transfer service
- Help and advice in case of illness (including being accompanied to the doctor if necessary).
- A bus-stop near the campus allows students to travel easily
- Departure: on Saturdays before 10.00 am
- 200 € deposit requested upon arrival (cash)
- Coming to the school: Azurlingua can be reached by foot within 35 minutes or 20 minutes by bus/tramway (public transportation is at the student's charge)
- The arrival, on Sundays can be between 8.00 am and 10.00 pm. Outside of these hours the student will not be allowed on the accommodation site. They will, therefore, have to contact us on the emergency phone number which is found on the confirmation of the booking, and make their own arrangements for that night.



■ RESIDENCES ADAGIO MAGNAN**

Address: - 12, Avenue de la Californie - 06200 Nice

The residences are located in a residence near the school (20 mn walk).

- **Minimum age:** 18 years old
- 1 or 2-room apartments
- Furnished studio with fitted kitchenette, private shower and toilet, TV, air conditioning
- Reception opened 24 h/day
- Linen on arrival
- 200 € deposit requested upon arrival (credit card or cash)

EXTRA SERVICES

- House cleaning / the studio has to be left in the same state of cleanness as it was at the beginning of the stay (a cleaning service can be requested at the reception)
- Washing of linen
- Meals
- Parking place (more than 40 € / week; 140 € / month)
- Laundry (extra fee).

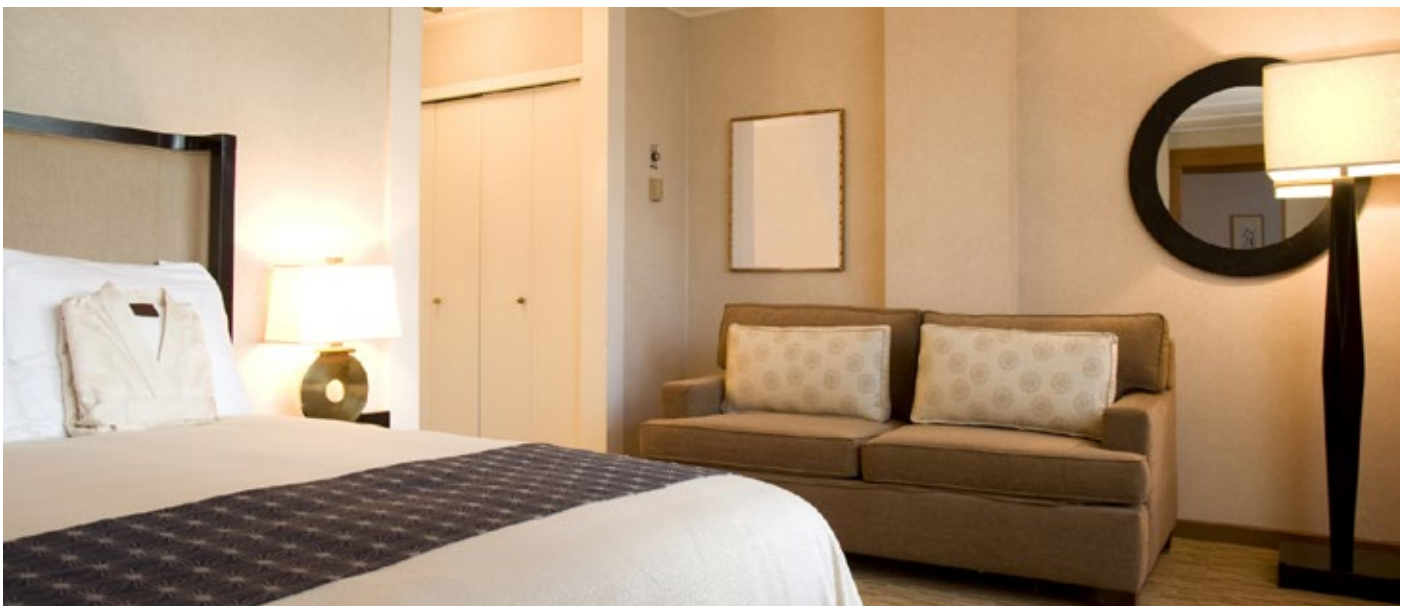
■ HOTELS AND OTHER TYPES OF ACCOMMODATION

We have a list of hotels, apart'hotels or studios available, with different prices. We can make a booking for you upon availability.

Please contact our office.

For confirmation of hotel and apart'hotel reservations, bookings should be made long enough in advance, especially if the booking time is in February or the beginning of March (Carnival time), around all French public holidays and from May until September.

For evident security reasons due to the age of the students (minor), the health form and the outing permission form are compulsory (see appended documents). Azurlingua reserves the right to cancel an inscription if these forms will not be received before it.



TRANSFER SERVICE AVAILABLE 7/7 DAY

Pick up service from the airport/ train station to the accommodation (and back). It is strongly recommended to book a transfer as it guarantees a better welcome. A taxi from the airport into the city costs approx. 35 € during day time.

Public bus services are also available: 1 € for an approx. 45 min drive or 6 €, express bus, approx. 25 min drive.

- Available from 8.00 am to 10.00 pm on Sundays for arrival and Saturdays for departure (extra cost for transfer services before 8.00 am and after 1.00 pm).
- Transfer service mobile phone number during the week end (see on our confirmation of inscription)
- The Azurlingua transfer staff will be holding a sign with the student's name: either at the airport in the arrival hall, or at the train station in the main hall.
- Late arrival of plane or of train, loss of baggage: In these particular cases, our staff is not obliged to wait for the student. In the case of loss of luggage our staff will guide the student to the lost luggage office in order to recuperate them. (cf. droits du voyageur, accords de Varsovie).

NOTE: THE SCHOOL MUST BE INFORMED ABOUT THE ARRIVAL TIME, FLIGHT OR TRAIN NUMBER AT LEAST 7 DAYS PRIOR TO THE ARRIVAL DAY.

If you reserve a transfer and you do not have yet the number of the train or flight nor the hour of arrival, we will confirm the transfer anyway. However, if the hour of the arrival is either too early or too late (before 8.00 am or after 10.00 pm) we reserve the right to charge more for the transfer or to cancel it completely. In this case the students will not be allowed on to the accommodation site, and will have to find their own arrangement for that night.



ENROLMENT & CONFIRMATION PROCEDURE

□ BOOKING

Please indicate clearly the following details on your enrolment form:

- First name
- Last name
- Date of birth
- Nationality
- Sex
- Level of French (very important for beginners without any knowledge of French)
- Course and accommodation chosen
- Dates and duration
- Type of course
- Type of accommodation
- Information about allergies, special diet etc.
- If a transfer is requested (information about arrival time and flight/train number may follow later, but we must be informed at the latest 8 days prior to arrival day)
- Special requests

□ CONFIRMATION

- All the enrolments will be confirmed within 48 hours by e-mail, From Monday to Friday (holidays excluded). You will receive a confirmation and an invoice indicating the net prices of the courses and accommodation.
- Accommodation address will be sent to you generally in the following days upon receipt of the enrolment and at the latest 2 weeks before the student's arrival.
- The allocation of a specific accommodation address cannot be guaranteed, regardless of your booking date.

□ EXTENSIONS

If a student decides to stay longer, you will be informed accordingly and we will send you an invoice with net prices for the courses.

□ CHANGES

Changes made before the student's arrival are accepted, subject to feasibility. No refund on course or accommodation for modification or interruption on the part of the student will be accepted after arrival. Any change of accommodation will be charged at 50€. Azurlingua reserves the right to modify a course should the number of students be less than four. The student will get either a refund or be offered a reduced number of lessons depending on the number of students and the course type.

GENERAL CONDITIONS

□ VISA

Not needed if you are a citizen of a European Union country or Switzerland.

If you are not:

- For a maximum 3 month visit and except for special conventions, you must apply for a tourist visa from the French consulate in your country.
- For a visit of more than 3 months you must apply for a student's 'long stay' visa which will entitle you to the 'carte de séjour' from the French consulate in your country. (see 'payment' rubric below)

□ REGISTRATION

- Please fill in the enclosed registration form and return it via e mail or Fax to our offices with a 250 € down-payment (see payment rubric below). As soon as your registration form has been received (the form is an acceptance of the general conditions governing the school), you will be sent via e mail or Fax a confirmation letter with all the necessary information for your stay and a detailed invoice for it.
- In case you decide to register at a late stage, (less than 15 days before the start of your visit), we ask you to contact us by telephone first.

□ INSURANCE

You must take out a personal insurance policy covering all the risks of your journey and stay in Nice (illness, accident, theft...).

- If you are a citizen of a member state of the European Union, you must request the CEAM form from your insurance company for medical treatment.

□ PAYMENT

- You must send us a 250 € deposit with your registration form, preferably by Visa/MasterCard credit card. For payments by cheque or bank transfer please contact us first. The balance of your invoice must reach us 15 days at the latest before the start of your stay and without a reminder from us. After the deadline date, we reserve the right to give your place to someone else.
- If you have to apply for a visa, a 50% deposit on the total cost of your stay will have to be sent along with your registration form so you can be officially invited on the course. The balance of your invoice will have to reach us 15 days at the latest before the start of your stay without a reminder from us. In case the visa is not granted, you will be reimbursed the total cost of your stay, minus 50 € for administration fee, provided you give us proof of refusal from the French embassy.
- Your payment must be made in euros and exempt from any bank charges.

□ FRENCH EMBASSY.

- Your payment must be made in euros and exempt from any bank charges.

□ MEANS OF PAYMENT

- Visa or Master Card credit card
- SWIFT bank transfer, as follows:

BNP Paribas, Nice
CODE BANQUE : 30004
CODE GUICHET : 00642
Account number: 00010412746
RIB KEY : 57
BENEFICIARY : SARL AZURLINGUA
IBAN : FR76 3000 4006 4200 0104 1274 657
SWIFT : BNPAFRPPNIC

IMPORTANT : In view of the time it may take for the payment to come through, we strongly recommend you send us by Fax a copy of the bank transfer order.

- By cheque or eurocheque in euros. Beneficiary: AZURLINGUA
- Whatever the mode of payment chosen, please make sure the name(s) of the student (s) and the registration number are clearly stated.

□ CANCELLATION/ALTERATION

According to the french law, Article L121-20 of the customer code.

Modified by law n°2005- art. 3 JORF 27 July 2005

“The consumer has a period of seven days to exercise his right of withdrawal without reasons or paying penalties, except, if necessary, expenses of return. The consumer can contravene at the period in case when he can't move or simultaneously need to call an immediate performance and necessary conditions for his existence. In this case, continue to exercise his right of withdrawal without having to give any reasons or to pay penalties.

The period mentioned in the preceding brief paragraph shall run from the receipt of the goods or the acceptance of the allowance of services.

When the informations, required to Article L. 121-19 has not been provided, the period for exercising the right of withdrawal is extended to three months. However, if the provision of such information occurs within three months of receipt of the goods or the acceptance of the offer, it runs the seven-day period, mentioned in the first paragraph.

When the seven-day period expires on a Saturday, Sunday or a public holiday, it is extended until the first following working day.”

- Any cancellation made by you more than 15 days before the start of the stay will incur a 140 € deduction for administration fees from the paid amount. (Subject to Article 121-20)
- Any cancellation made by you less than 15 days before the start of the stay will incur a 290 € deduction from the total amount. No reimbursement will be made if no one is present at the start of the course.
- Any stay that will be interrupted or modified by you will not be reimbursed. (Subject to Article (121-20)
- Azurlingua reserves the right to modify a course if the number of registered students is less than 4. In compensation, a reimbursement or a reduced number of lessons depending on the number of students and type of course will be offered.
- Reimbursement will be made 4 months after the cancellation notice from our services.
If the diving training or the tennis camp is canceled due to weather conditions, no refund will be made.

□ SCHOOL REGULATIONS

From the moment you arrive, you must abide by the school internal regulations. If your attitude or behaviour are likely to jeopardise the success of the course, you may be immediately expelled, without notice or reimbursement.

□ ACCOMMODATION

A 200 € deposit in cash will be required before you move into your room at the Central Campus or in a studio apartment. It will be entirely given back on day of departure minus the cost of any breakage, missing items, tidying or cleaning.

- The local tax is included in all our tariffs.
- You will be given a copy of the specific rules governing your choice of accommodation and they will need to be respected throughout your stay.
- Your subscription would be validated only if your chosen accommodation is available.

In case of indisponibility of the accommodation, we engage ourselves to do our best to propose you an equivalent or similarly accommodation in order to satisfy your demand.

□ COMPLAINT

No complaint from the students will be accepted after their departure if it has not been brought to the attention of Azurlingua's booking office during their stay.

In case of legal dispute, the parties agree that the case shall be heard under the sole jurisdiction of the courts of Nice.

□ BANK HOLIDAYS

There are no courses on French national bank holidays and the courses will neither be refunded nor made up, except for individual lessons in which case they will be made up during the student's stay. The students can be accommodated from Sunday if Monday is a Bank holiday.

APPENDED DOCUMENTS

INTERIOR RULES

RESIDENCE CAMPUS CENTRAL, 57 Avenue Georges Clémenceau 06000 Nice

RESIDENCE MONTEBELLO, 96 avenue de Valrose 06000 Nice

1. DEPOSIT AND KEYS

A deposit of 200 euros cash has to be given upon arrival. It will be fully refunded the day of the departure, less costs for any breakages, damages, missing items or where necessary, extensive cleaning. An inventory of the rooms will be done upon arrival and departure.

In case of loss or theft of the keys 70 euros will be deducted from the deposit. It must be made an official report of theft by the police.

2. RULES IN THE RESIDENCE

- Do not forget to close the door whenever the student leaves as well as to switch off lights and turn down the heating when the student leaves a room.
- Money and valuable items have to be placed in a safe and secure place (eg a suitcase with a padlock.) Azurlingua takes no responsibility for theft inside the residence.
- Respect the property of others, keep the room tidy; in a double room do not use the space reserved for the room mate (bed, cupboard, bath room etc.) mop up water from the shower while leaving the bathroom; hang wet towels out on the dryer.
- Do not spend too much time in the bathroom if it shared.
- Do not leave dirty dishes in the sink; keep the cooker and the fridge clean.
- For understandable security reasons, friends and relatives are not allowed in the flats or the residence.
- Respect the rest-time of neighbours and other residents and make no noise after 10 p.m.
- For security and maintenance reasons Azurlingua reserves the right to check the rooms without any notice to the residents.

French law is strict - it is possible to penalise all reported nuisances caused after 10 p.m. with a 70 euros fine charged to each student of the appartement. In the case of complaints the school will exclude the student(s) concerned without any refund.

3. ENVIRONMENT PROTECTION

In order to contribute to environment protection, Azurlingua would like to reduce the use of electricity. Therefore we remind everyone to switch off the lights while leaving the room and the kitchen, to keep the windows closed when the heater is on and to put the thermostatic control on number 5. In case of a lack of respect to this policy, Azurlingua reserves the right to draw a fine of 20 Euros from the deposit. (The heating will be on from November 1st to April 15th).

4. KITCHEN

Use of the kitchen must be at reasonable and sociable hours. Azurlingua reserves the right to close the kitchen if the rules of hygiene are not respected.

5. PHONE USE

There is a telephone on each floor (ground floor only at residence Montebello) which may be used with a prepaid card (to be bought in any tobacco shop = «carte de téléphone pré-payée»). Please do not use the phone between 10 p.m. and 7 a.m. to respect sleeping hours.

6. LINEN AND SHEETS

Clean sheets are provided every Saturday by Azurlingua. Please take away the dirty sheets from the bed and leave them on the floor. (Laundry facilities are located close to the residence).

7. CLEANING

Azurlingua takes care of the cleaning of communal areas twice a minimum of twice a week, i.e. the kitchen (except dirty dishes, cooker, oven and fridge) and the corridors as well as on Saturdays in each bedroom and bathroom. The double bedrooms must be tidy and accessible for the cleaning staff on Saturday between 8.00 and 12.00 p.m.

Leave also the bedroom clean and tidy on departure. Depending on the state of the bedroom, a fine will be deducted from the deposit (from 50 to 70 €).

8. COMPLAINTS

Should the student have any problems in the residence, please report immediately to our office. In most cases problems can be resolved easily when discussed.

No complaint will be considered after departure.

9. DEPARTURE

Students have to leave their room at the latest by 10 a.m. on Saturday. Should the student leave prior to 8 a.m. please report to the accommodation department in order to set up an appointment to be given back the deposit (after inventory). In case of an unreported departure Azurlingua reserves the right to draw the whole amount of the deposit card according to the possible damages caused by the student.

SCHOOL AND SUMMER RESIDENCE RULES _____

□ COURSES

Students must attend all classes and respect the schedules. Those who come late without any justification won't be accepted in class.

The students have to justify every absence from the class. For safety reasons, all teachers hold a daily list of their students. In case of repeated absences, Azurlingua reserves the right not to deliver the Certificate of attendance.

□ SUMMER RESIDENCE

It is strictly forbidden to smoke inside halls and self-service restaurant. Any consumption of drug or alcohol is prohibited, according to French law. It is also forbidden to bring them inside the residence.

The students are also asked to follow basic hygiene rules and wear proper clothing inside and outside the restaurant and the halls of residence. Wearing a bathing suit downtown is not allowed in Nice.

For hygiene and security reasons, we remind you that it is strictly forbidden to smoke inside the buildings, which means classrooms, rooms, toilets corridors and self-service restaurant.

We keep the right to send back home the students who would not respect these rules.

I hereby certify that I have read and accepted the rules of the school and the residence. I deposit the following items in the envelope with my name on it.

LIVING WITH A FRENCH HOST FAMILY AZURLINGUA'S LITTLE KNOW-HOW OF COMMUNAL LIFE

1. HOST FAMILY CHOICE AND COMMUNITY LIFE RULES.

The host family home is not a hotel and therefore does not have hotel attributes or functions. Choosing to stay in a host family is important while it means some involvement from both sides:

Being in a host family does create some responsibility and means sharing some of their private life; it also means that you will need to integrate a new life style. Common host family rules are simple. They are the same for everybody:

- Respect meal times.
- Do not forget to lock the main door by key while leaving the house.
- Switch off lights and turn down heaters while leaving the room.
- Respect other people's rest time and take care not to make noise after 10:00pm. Take care not to make noise while returning home late at night.
- Respect the property of others and that of house cleanliness (clean the room, mop up water while leaving the bathroom; hang wet towels out on the dryer, etc.)
- Clotheshorses are at student disposal to hang their wet clothes on.
- Be considerate in the time spent in the bathroom which others may also need to use.
- Always remain decently covered while leaving the room, the bathroom or when in the presence of other family members.
- Bedlinen will be changed regularly by the family.
- It is important no to waste water. While having a shower, try to be reasonable (no longer than 10 minutes once or twice a day, in relation to the time of year).
- Take good care of your keys. The family trusts the student with a spare one, do not lose it. If stolen or lost, it will be charged for its replacement, or the change of lock in case of security keys.
- For understandable security reasons, friends and relatives are not welcome in the host family home. In case of violating one or more of these rules, the student will initially receive a warning. If the situation reoccurs, calling for a second warning, he/her will be excluded from the host family without any refund.
- Money and valuable items must be placed in a safe place (e.g. in a case with a padlock). Azurlingua takes no responsibility for theft from one of our residences.

2. DURATION OF STAY

All students arrive on Sundays and depart on Saturdays. We kindly ask to double check that the departure date has been well registered. We have to know if the student wants to stay one extra night or week.

3. MEALS

We propose two formulas: Breakfast and Half board (breakfast and dinner).

A) Breakfast usually tends to be a European type meal: i.e. milk, hot chocolate, coffee, tea, crackers, French bread, butter, jam, yogurt, cereals; depending on will. We do not suggest that all this is should be placed on the table at the same time each morning. A simple discussion on the first night should help you to determine the ideal breakfast with the particular family.

Breakfast is an important meal to get the student started for the day; therefore it must be big enough! Families can give him/her some special space in their fridge for any special goods that the student may wish to provide him/her self. We do understand that some people work early in the morning and consequently cannot always eat their breakfast with the student. In that case an agreement must be reached in order to establish a plan for breakfast and clearing up afterwards.

Please note that during weekends, the whole family eats breakfast together. In case of a late wake-up, the host family will leave ingredients for the student to prepare by him/her self.

B) Dinner is always eaten together as a family. Dinner is considered to be one of the most important aspects of family life. This is the best time to exchange information, discuss what has happened during the day, talk about tomorrow's program, etc. Dinner is eaten at a regular time, not too early or late (usually the French dining time ranges between 7,00pm and 8,00pm). Should the student wish to eat out, please let the family know within reasonable delay. However, under no circumstances will there be a refund for meals not taken.

4. PHONE USE

Any call without authorisation is forbidden, unless there is an emergency. On the first day, we propose that the student purchase a special phone card with a private code, which enables he/she to use any telephone. Students are permitted to receive phone calls in the home of their host family, providing they are at a sociable hour and of a length considerate to others. Arrangements and regulations concerning phone use can be discussed and decided with the family.

5. LINEN AND CLEANLINESS

A host family makes its own decision as to whether or not they will take care of student's laundry (often this will depend on student's manners and behaviour). If not there are numerous laundrettes in town. The host family will dust and clean student's bedroom, but he/she is expected to make him/her bed him/her self and to hang up him/her clothes in the closet provided for him/her. These are a few words that we have learnt from our twelve years of experience. Without being too harsh, these few rules will help the student make the most of the time spent with the host family.



LIVING WITH A FRENCH HOST FAMILY SPECIAL RULES FOR TEENAGERS (MINORS) IN THE PROGRAM FOR ADULT

1. Minors are not allowed to drink alcohol.
2. No minors under 16 years of age may go out at night unsupervised by host family, or group leader.
3. Any minor over 16 but younger than 18 (even slightly) can go out at night alone until 00.30 a.m, but only with parental authorization.
4. No minor can travel alone on week ends or longer outside Nice (ex. Paris) or in another country.
5. To do so, we need a release from his / her parents stating the identity and age of the person who will be responsible for them.
6. Immigration Police department frequently controls the student's presence at school.
7. Passports must be deposited in care of the host family upon arrival.
8. Parents are supposed to know these rules before the student's arrival via the agency that sent the booking or through the school's website.
9. We also remind you that host families have to write a letter to the French Embassy of the student's country stating their acceptance of responsibility before the student can obtain his or her visa. By approving and signing the above rules, parents will encourage the host family to carry this responsibility.
10. Please remember these rules are aiming to protect the students, and to ensure their safety during their stay with us.

EXCURSIONS SAMPLES

HALF-DAY EXCURSIONS: FROM 14:30 TO 18:00 / FULL-DAY EXCURSIONS: FROM 9:30 TO 17:00

SAINT-TROPEZ, BY BUS



During this full-day excursion, starting early in the morning, the students will visit one of the most famous places of the French Riviera. After a journey with an air-conditioned bus, the visit starts in the old village whose architecture is typical of the Provence. The narrow alleys offer a pleasant shade under the shining sun, and there are plenty of small shops selling different kinds of locally manufactured goods. Students who want to buy souvenirs will stay in the centre of the village while the others go to the museum « L'Annonciade », which has one of the most beautiful collections. It has an amazing amount of paintings signed by Matisse, Bonnard, Braque, Van Dongen, Vlaminck... This museum has been founded by the painter Signac, who managed to make different schools and generations of painters to come and stay in the village. This has not been very difficult, since this village is the ideal place for painters who want to work on light and colour.

After this cultural stop, the students will have a picnic on the beach of « Pampelone ». A football and a beach volley tournament are being organised in the afternoon in this heavenly place bordered with fragrant pine forest and the translucent waters of the Mediterranean Sea.

Everybody is expected to meet at 17.00 p.m. before taking the bus to go back to the college.

VILLEFRANCHE SUR MER, BY TRAIN



During this half-day excursion, the students will visit a beautiful medieval village just 5 minutes by train from Nice. The tour starts in the old town, which is made up of steep narrow stairways that take the visitors down to the harbour. They will discover the « rue obscure », where during the 13th century prisoners were kept incarcerated before being sent to the galleys. Furthermore, they will appreciate the church « Saint Michel », built at the beginning of the 14th century, and Christ sculptured in a fig tree trunk by one of the prisoners.

On the way to the beach, the students will make stopover at the 16th century citadel in which the city hall, a museum, an open-air cinema and a botanical garden are located nowadays. After that, the last visit before going for a swim is the Chapel « Saint Pierre », built in the 16th century. It has been entirely decorated by Jean Cocteau, the famous French writer, painter and movie director.

MONACO/MONTE-CARLO, BY TRAIN



An independent and sovereign state. Located at the foot of the Southern Alps and bordering the Mediterranean, the Principality of Monaco shares its borders with several French municipalities within the Alpes-Maritimes: Cap-d'Ail, La Turbie, Beausoleil and Roquebrune-Cap-Martin. From ancient times, the Rock of Monaco served as a refuge for primitive populations. However, the story really begins from the thirteenth century. June 10th, 1215 marked the birth of the future Principality.

During this half-day excursion by train, the students are taken to the craziest city of the French Riviera. Famous all around the world for its casinos and its royal family, Monaco has also one of the world's oldest and richest oceanographic museum where tropical and Mediterranean submarine animal life is to be admired. The visit goes on in the old town where the royal palace and the church with its dynasty tombs are located.

CANNES / LERINS ISLANDS, BY TRAIN AND BOAT



The city of Cannes has become, over the years, one of the most popular tourist destinations. Of course, Cannes is partly famous for its festival of the same name: the Cannes Film Festival. It is a city with a reputation, like that of Saint-Tropez, as soon as you say the name "Cannes," specific images come to mind: luxurious hotels, casinos, stars, film festival, expensive cars, the dream life. The town was founded in the second century BC with the Ligure tribe of Oxybiens settling on the hill of Suquet.

The Romans later chased them away to establish Canoës. Theory behind the name of Cannes: There are two possibilities. The most likely is based on the indo-European word "kan," meaning the "summet" and Cannes was founded on the hill of Suquet. Between the 10th to the 19th century, Cannes' society progressed and developed (municipal administration, development of fisheries and of culture).

Information on the Cannes Film Festival:

This is the most prestigious festival in the world. The preparations for the first Cannes Film Festival took place in 1939 when a group of French discussed their ideas and intentions to organize a festival to compete with the Festival de la Biennale de Venise. It wasn't until seven years later; on September 19, 1946, the first edition of the festival was introduced. In 1955, the first Palme d'Or was awarded. Over the years, the festival became more than just a promotional tool. Today, it is a spectacular experience with magical elements. For millions of moviegoers, the Cannes Film Festival is the main event of the year.

Main attractions: La Croisette and its palaces - The Palais des Festivals - Le musée de la Castre

THE LÉRINS ISLANDS



A full-day excursion that gives the students the opportunity to discover the beauty of these islands, located at 20 minutes from Cannes. The visit starts by train, and continues with a pleasant boat journey to the « Sainte Marguerite » small island. The first step of the tour is the 17th century fortified place offering a beautiful panorama on Cannes bay. Located in the oldest part of the building, the maritime museum has a fabulous archaeological collection about ancient Greek civilisation. After this cultural trip, the students can choose to have a picnic on one of the various beaches or creeks of the island. At about

5.30 p.m., everybody is supposed to meet at the harbour to get back by boat and then take the train.

GRASSE, BY TRAIN



A visit to Grasse can be summed up into two major attractions: a visit to the historic old town and a visit to various museums (and everything related to perfume). **A brief history:** In the twelfth century, the Republic of Grasse was ruled by "consuls by the grace of God." The city maintained good relations with Pisa and Genoa. Commerce flourished and the towns began trading with each other. Grasse exported soap, oil and treated leather while importing rawhide and weapons.

A few words about the development of perfumery in Grasse:

For a long time, Grasse specialized in the manufacturing of gloves and leather, eventually combining the two by means of producing scented gloves which were very fashionable at the time. Perfume was first imported but then it started to get manufactured directly in Grasse when the demand rised.

Main attractions: The old town - tour of the Gallimard perfumery - tour of the perfumery museum.

ANTIBES, BY TRAIN



The Greeks founded Antipolis in the late fifth century. Antipolis (the city opposite of Antibes/Juan-les-Pins) remained under the influence of Massaliote until 44 BC at which time it became under the Roman Empire. The town became a roman municipality. Taking advantage of the peace created by the Romans, Antipolis grew, and it was able to develop its commerce and build public monuments still visible at the end of the 17th century: a theatre, amphitheatre, arc de triomphe... amongst artists such as Prévert, Aubert Greene and Picasso who found a new source of inspiration in the old stones of the castle.

Main attractions: The Fort Carré - The port de plaisance - The ramparts - The Picasso Museum.

BEAULIEU, BY TRAIN



Beaulieu is situated on a prehistoric site and the antique Greek port of Anao. Then the city was enlarged by the Romans who had the leisure to build mansions with marble and mosaics. At the «Belle Epoque» (end of XIX^e) Beaulieu, elegant winter resort, welcomed famous people who were fond of this prestigious and worldly place. Few words about the casino.

Work of an architect entered history, Charles Garnier, who also built the majestic Paris Opera, the Monte-Carlo's casino has been dedicated from the outset to the Art of the Game. Some frescoes in the art style of the painter Boucher, bas-reliefs, sculptures and caryatids, a stunning atrium all in marble and gold. The architecture gives to the place solemnity and an unforgettable emotional impact. Built in 1963, overlooking the Mediterranean, the Monte-Carlo's casino saw the finest hours of Monte-Carlo and gave the games their pedigree. The casino is also home to the Monte-Carlo's opera whose outstanding seasons succeed each other in a dazzling background.

Main attractions: The villa Kérylos - The casino - The coast - The villa Ephrussi of Rothschild.

STUDENT

LAST NAME : FIRST NAME :

RULES



CLASSES

CLASS ATTENDANCE IS COMPULSORY

- In case of violation of this rule, and after a first written warning, our school reserves the right to expel the student without any refund.
- Timetable must be respected. Please bring your dictionary, pens and exercise book.



CHAMBRE

- All sorts of parties in the bedrooms are forbidden.
 - From 9pm on, we expect the students to respect calmness in all bedrooms and corridors.
 - It is forbidden to put people up in the bedrooms if they are not students in our school.
 - Every student is responsible for the furniture in his bedroom. In case of damage, the student at fault has to pay for all damages caused.
 - Linen (blankets, bedspread...) has to be left inside the campus.
 - It is forbidden to use candles, sticks of incense, or other objects that may be a risk of fire. The school will withdraw any objects of this kind.
- If these rules are not respected, and after a first warning, the student has to pay a
- 50 € fine, and in case of relapse, the school has the right to expel the student without any refund.
 - Don't forget your bath towels and toiletries, your sportswear, your beach towels and swimsuits.



GOING OUT IN THE EVENING

- Besides all excursions and activities organized and supervised by the school, parents keep the responsibility for their child going out in the afternoon and/or in the evening.
- We would like you to pay attention to the fact that there can never be no risk at all, even though our school is not situated in a high-risk district. The risk of an incident can never be ruled out completely. At the beginning of their stay, we raise the awareness of our students to this topic, giving them information about all kinds of risks and about how to behave.
- The school Azurlingua cannot be held liable for the behavior of the students, neither of any damages they could cause, nor of any meetings that could take place out of the school.
- In any case, parents cannot be exempted from their responsibility. Every student must provide himself with a civil liability assurance.



VALUABLES

The school declines any responsibility in case of theft or loss of valuables. We do recommend placing any object of value in the safe at the reception.



ALCOHOL AND DRUGS

Every minor student found with alcohol or being drunk will be penalized with a 100€ fine and we will send a mail to the parents. In case of relapse, he'll be expelled from our school without any refund.

The school reserves the right to immediately expel a student who is found guilty of taking drugs or possessing drugs and other illegal substances, without any refund.



CIGARETTES

Smoking is forbidden in the whole campus.



PAYMENT

Any shortened stay due to expulsion because of bad behavior or flouting a rule, gives us the right to not refund the money for the part of the stay not being carried out. Apart from this, fees for the return journey have to be paid by the parents, as well as fees for the transfer from school to the airport.

PARENTS' SIGNATURE

REGISTRATION WILL NOT BE ACCEPTED WITHOUT
THE SIGNATURE OF AT LEAST ONE OF THE STUDENT'S PARENTS.

STUDENT'S SIGNATURE

MOTHER'S SIGNATURE

FATHER'S SIGNATURE



TRANSFER

ARRIVAL DATE : PLACE : TIME : FLIGHT/TRAIN NUMBER :

DEPARTURE DATE : PLACE : TIME : FLIGHT/TRAIN NUMBER :

MY CHILD DOESN'T NEED A TRANSFER SERVICE



OUTGOING PERMISSION

- MY CHILD IS UNDER 16
AND CANNOT GO OUT UNACCOMPANIED IN THE AFTERNOON
- MY CHILD IS UNDER 16
AND CAN GO OUT UNACCOMPANIED IN THE AFTERNOON UNTIL 7.30PM
- MY CHILD IS 16
OR MORE AND CANNOT GO OUT UNACCOMPANIED IN THE AFTERNOON/EVENING
- MY CHILD IS 16
OR MORE AND CAN GO OUT UNACCOMPANIED IN THE EVENING UNTIL 00.30 AM



IMAGE RIGHTS

In the context of distribution (posters, press articles, website, or film), Azurlingua can take photos of my child during excursions, leisure, and other activities in order to show the school's activities

AUTHORIZE DO NOT AUTHORIZE
AZURLINGUA AND ITS PARTNERS TO PUBLISH PHOTOS AND/OR VIDEOS

HEALTH FORM & MEDICAL EMERGENCY

- The parents of a minor student must absolutely sign the enclosed authorization beforehand, so that, in case of emergency, the necessary medical treatment can be initiated. Without this authorization, a medical intervention cannot be carried out.
- It is indispensable to inform the school Azurlingua before the arrival of a student about possible ongoing medical treatments and to provide the corresponding file.
- Only accidents occurred during the activities organized by our school (classes, sport, excursions) are covered by the assurance of the school. Any student has to provide himself/herself with a health insurance.

PLEASE SPECIFY IF YOUR CHILD:

IS BEING TREATED, WHICH ARE THE PRESCRIBED MEDICATIONS:

.....

HAS KNOWN ALLERGIES:

.....

HAS PARTICULAR DIETARY REQUIREMENTS:

.....

CANNOT TAKE PART INTO SPECIAL ACTIVITIES ORGANIZED BY THE SCHOOL:

.....

FOR THE DIVING PROGRAMME, PLEASE PROVIDE A MEDICAL CERTIFICATE.

AUTHORIZATION FOR HOSPITALIZATION

I UNDERSIGNED SURNAME: NAME:

RELATIONSHIP: LIVING IN (ADDRESS):

AND LEGAL GUARDIAN OF: SURNAME: NAME OF CHILD:

BORN ON: AUTHORIZE AZURLINGUA TO CARRY OUT THE HOSPITALIZATION FOR MY SON/

MY DAUGHTER, IN CASE OF NECESSITY, DURING HIS/HER STAY FROM: (DATE OF STAY)

..... TO IN (CITY OF STAY):

THIS HOSPITALIZATION CAN BE CARRIED OUT IN A PUBLIC OR IN A PRIVATE ESTABLISHMENT, THE MOST SUITABLE TO THE SITUATION..

I AUTHORIZE MY CHILD TO PAY ALL FEES FOR HOSPITALIZATION OR I AGREE TO PAY FOR IT BEFORE MY CHILD'S DEPARTURE FROM SCHOOL.

DATE AND PLACE: /

PARENTS' TELEPHONE NUMBERS (REACHABLE 24/24 DURING THE STUDENT'S STAY):

MOBILE(S): /

LANDLINE PHONE(S): /

MOTHER'S SIGNATURE

FATHER'S SIGNATURE

LEGAL GUARDIAN

LEGAL GUARDIAN



AzurLINGUA

École de français / Nice-Côte d'Azur

