

Adult Programmes

Course Dates & Fees

2017
Age: 16+

General & Business English Courses

Course Name	Lessons per week	1-2 weeks	3 weeks	4 weeks	5-11 weeks	12-23 weeks	24+ weeks	Course Start Date
General English Standard (GE20)	20 lessons of 60 mins	€265 per week	€250 per week	€245 per week	€235 per week	€230 per week	€190 per week	Every Monday*
General English Intensive (GE25)	25 lessons of 60 mins	€315 per week	€310 per week	€300 per week	€295 per week	€285 per week	€260 per week	Every Monday*
Business English (GE20 + 5 hours Business English)	25 lessons of 60 mins	€315 per week	€310 per week	€300 per week	€295 per week	€285 per week	€260 per week	Every Monday*
Young at Heart Programme for over 50's	20 lessons of 60 mins	1 week €265	2 weeks €530					12th June 17th July 18th Sept 27th Nov

* Beginners course starts first Monday of every month

Exam Preparation Courses

		4 weeks	8 weeks	10 weeks	12 weeks	Course Start Dates	Exam Dates	Exam Fees
Cambridge Exam Courses								
Cambridge First Certificate Exam Preparation (FCE)	20 lessons of 60 minutes	€980	€1,980	€2,340	€2,760	3rd Jan (10 wks) 13th Mar (12 wks) 3rd July (4 wks) 3rd July (8 wks) 31st July (4 wks) 18th Sept (12 wks)	10th March 3rd June 27th July 24th August 24th August 9th December	€165
Cambridge Advanced Exam Preparation (CAE)	20 lessons of 60 minutes	€980	€1,980	€2,340	€2,760	3rd Jan (10 wks) 20th Mar (12 wks) 26th June (4 wks) 3rd July (8 wks) 31st July (4 wks) 18th Sept (12 wks)	11th March 7th June 20th July 25th August 25th August 9th December	€175
Cambridge Proficiency Exam Preparation (CPE)	20 lessons of 60 minutes	-	-	-	€2,760	11th Sept (12 wks)	2nd December	€190
IELTS Exam Courses								
Combination IELTS Course	20 hours General English + 5 hours IELTS preparation per week	4 weeks €1,235				3rd Jan 6th Feb 6th Mar 3rd Apr 2nd May 6th June 3rd July 8th Aug 4th Sept 2nd Oct 6th Nov	Exam dates are available monthly in Dublin. Students are responsible for booking their own exam in advance of arrival. To book your exam visit ieltsdublin.com	€195
Full Time IELTS Course	20 hours IELTS preparation per week	4-11 weeks €245 per week	12-23 weeks €230 per week	24+ weeks €190 per week				€195

REGISTRATION FEE OF €70 - Please note we charge a registration fee on all bookings
COURSE BOOK/MATERIALS FEE OF €40 - This will appear on your invoice

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www.ihdublin.com



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2017
Age: 16+

Combination Courses

Course Name	Lessons per week	1-2 weeks	3 weeks	4 weeks	5-11 weeks	12-23 weeks	24+ weeks	Course Start Date
General English Standard + 5 hours Individual Tuition	25 lessons of 60 min	€565 per week	€550 per week	€545 per week	€540 per week	€535 per week	€490 per week	Every Monday
General English Standard + 10 hours Individual Tuition	30 lessons of 60 mins	€865 per week	€850 per week	€845 per week	€840 per week	€835 per week	€790 per week	Every Monday

Executive / One-to-One Tuition

15 lessons	15 lessons of 60 minutes	€975 per week	Every Monday
20 lessons	20 lessons of 60 minutes	€1,295 per week	Every Monday
30 lessons	30 lessons of 60 minutes	€1,875 per week	Every Monday

Additional Fees

Registration Fee	€70	Please note we charge a registration fee on all bookings
Internship Placement Fee	from €350	Combines a minimum 4 week English Course + a minimum 4 week Internship
Individual Tuition	€80 per hour	
Arrival Airport Transfer Fee	€80	Departure airport transfer also available on request
Insurance for less than 90 days	€65	
Insurance for up to 1 year	€130	

Teacher Training Courses

	Lessons per week	Duration	Price	Course Start Dates
Teachers' Refresher Course for non-native Teachers	25 lessons of 60 minutes	2 weeks	€850	3rd July, 17th July, 31st July
Cambridge CELTA Course	Full-time	4 weeks	€1,495	Beginning of every month except December. See www.ihdublin.com for exact dates.
CELTA Assessment			€160	
Registration Fee			€70	Please note we charge a registration fee on all bookings
Course Materials			€50	We charge €50 for all teacher training course materials

Accommodation

Homestay Accommodation	Sept-June	July-August	Extra Nights	Arrival Days
Homestay Single Room Half-Board	€195 per week	€225 per week	€30	Saturday or Sunday
Homestay Single Room B&B	€155 per week	€180 per week	€25	Saturday or Sunday
Homestay Twin Room sharing Half-Board	€175 per person travelling together, per week	€205 per person travelling together, per week	€28 per person	Saturday or Sunday
Homestay Twin Room sharing B&B	€135 per person travelling together, per week	€160 per person travelling together, per week	€23 per person	Saturday or Sunday
Supplement for Private Bathroom	€45 per week	€50 per week		Saturday or Sunday

Please note there is a supplement of €50 per week for students who have specific dietary requirements, such as a coeliac or lactose free diet

Self-catering Apartments	Sept-June	July-August	Extra Nights	Arrival / Departure Days
Single Room in Shared Apartment	€230 per week	€250 per week	n/a	Sunday only
Studio Apartment (Single Occupancy)	€275 per week	€295 per week	n/a	Sunday only
Twin/Double Occupancy Apartment	€210 per person travelling together, per week	€230 per person travelling together, per week	n/a	Sunday only

ACCOMMODATION BOOKING FEE OF €65 - Applies to all accommodation booked with IH Dublin

REGISTRATION FEE OF €70 - Please note we charge a registration fee on all bookings

COURSE BOOK/MATERIALS FEE OF €40 - This will appear on your invoice

Terms and Conditions for Adult Courses 2017

2017

1. Minimum Age

Minimum age for our adult school is 16.

2. Lessons

Each lesson lasts 60 minutes.

3. Fees

Fees include tuition, welcome pack, student handbook, wi-fi, use of computers, placement test and end of course certificate. Fees do not include exam fees, lunch, private insurance and bank charges. A registration fee of €70 is applicable on all courses. All students must pay €40 for their course book. This is included in the first invoice.

4. Airport Transfers

We can arrange for you to be met at Dublin Airport and taken to your accommodation. The cost of this service is €80.

5. IH Dublin Calendar

The school will be closed on the following public holidays:

- Christmas Holidays 2016: 17th December 2016 - 1st January 2017
- Christmas Holidays 2017: 16th - 31st December 2017
- Bank Holiday - Monday 2nd January 2017 (school re-opens Tuesday 3rd January)
- St. Patrick's Day - Friday 17th March 2017
- Easter Monday - 17th April 2017

No lessons will be held on the above days.

There is no reduction in fees when a course is booked over a public holiday and lessons are not compensated for.

There is an Orientation Day on the following public holidays (including testing and a tour of the city centre):

- Monday 1st May
- Monday 5th June
- Monday 7th August
- Monday 30th October

6. Beginner Lessons

IH Dublin runs lessons for Beginner level students from the first Monday of each month. If there are not enough participants on the course, the school will offer alternatives to the students following the below guidelines:

- 1 student - 5 hours of private tuition
- 2 students - 10 hours of private tuition
- 3 students - 15 hours of private tuition
- 4 students - 20 hours of group tuition

7. Accommodation

All accommodation bookings made with IH Dublin are subject to an accommodation booking fee of €65.

Homestay Accommodation

- Homestay accommodation is based on a 7 night stay, beginning from Saturday or Sunday.

- Options include half-board Monday-Friday and full board at weekends, OR breakfast only. Breakfast only option means no access to the kitchen after breakfast time. Students must make arrangements for dinner outside the home.
- Homestays are located in suburbs of Dublin, with public transport access and an average commute of 30-45 minutes (which can vary at peak times).
- There is a supplement of €50 per week for students who require special diets.

Self-Catering Apartments (no meals included).

- Self-catering apartment accommodation is based on a 7 night stay. Students must arrive and depart on Sundays only.
- We endeavour to mix student nationalities as much as possible, but we do not guarantee only one student of each nationality in each apartment.

Accommodation during Christmas

- Students can stay at their homestay (where the family has agreed), for an extra cost of €50 per week.
- Students can stay in the self-catering apartments at no extra charge.

8. Insurance

All students are advised to take out private medical and travel insurance. This is available to purchase from IH Dublin (see pricelist). EU citizens should travel to Dublin with their European Health Insurance Card (E111) to cover public medical care.

9. Visas

Non-EU citizens should contact their local Irish Embassy or visit the Immigration Service website www.inis.gov.ie for visa requirements.

10. Deposit and Payment

- A non-refundable deposit of 20% is required at time of booking, to secure your place on the programme.
- The balance is due a minimum of 2 weeks before arrival.

Payment can be made by:

- i. Credit Card (all major cards accepted)
- ii. Bank Transfer to the following account:
Account Name: ICON International Ltd.
Account Number: 73187072
Bank: Ulster Bank Ltd., College Green, Dublin 2.
Sorting Code: 98-50-10
SWIFT/BIC Code: ULSBIE2D
IBAN: IE03ULSB98501073187072

Please note:

- Bank charges are not included in the fees and must be paid by the sender.

- Payment is due two weeks before the course start date.
- Please state the student's name, number and invoice number on bank transfers.

11. Cancellation Policy

- If a student wishes to cancel their homestay booking, they must give 1 week's notice to the Accommodation Department.
- If a student wishes to cancel an apartment booked through IH Dublin, they must give four weeks' notice to the Accommodation Department.
- If a course is cancelled, the non-refundable deposit is retained.
- If homestay accommodation is cancelled less than 14 days before arrival date, one week's accommodation fee will be charged.
- No course refunds can be made after a course has started.

Please note that all cancellations must be sent to us in writing (by post or e-mail)

11.1 Cancellation / Amendments - Students requiring Visas

- Bookings for students who require visas are placed as provisional until copy of Visa is received.
- If an amendment occurs because of a visa delay/refusal less than 5 working days before arrival date, accommodation fees will apply.
- If a cancellation occurs because of a visa refusal, the registration fee of €70 will be charged. In the case of a visa refusal, the refund will be processed when the official letter of refusal from the Embassy is sent to IH Dublin.

12. Refunds

No refunds can be made after a course has started. In the case of illness, students may ask for their course to be postponed to a later date. In this case, the school will require a medical certificate. A course cannot be carried over to the next calendar year. All courses are non-transferrable. For any refunds made, please note:

- If payment is received from an agent, refunds are made directly to the agent.
- If payment is received from a student, refunds are made directly to the student.

13. Attendance Policy - Long Term Students

Work and Study students must adhere to attendance policies. Students who do not meet the attendance criteria (85%) get 3 informal warnings and one formal warning about their low attendance, before the GNIB is informed and the expulsion process is considered. There are no refunds for students who are expelled.

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