

England is our classroom How do I enrol for 2015?

Adult General/Examination Courses
Adult Summer Courses / Examination Courses
English for Law Students
ILEC Law Exam Courses
English for Business Students

Adult General/Examination Courses (brochure pages 4,5,7,12)

			GBP	EURO
2-11 weeks (starting any Monday)		per week:	£295	€413
<i>nb for courses that fall within the period 22 June - 25 Sept, please see Adult Summer Courses below</i>				
12-23 weeks (starting any Monday)		per week:	£285	€399
<i>nb there is a surcharge of £50 / €70 per week for any course weeks within the period 22 June - 25 Sept</i>				
24 weeks or more (starting any Monday)		per week:	£275	€385
<i>nb there is a surcharge of £50 / €70 per week for any course weeks within the period 22 June - 25 Sept</i>				
Full Winter Programme	5 January – 27 March 2015	12 weeks	£3420	€4788
Full Spring Programme	30 March – 19 June 2015	12 weeks	£3420	€4788
Full Autumn Programme	28 September – 18 December 2015	12 weeks	£3420	€4788

Adult Summer Courses (brochure page 6)

				GBP	EURO
F1	22 June – 10 July	2015	3 weeks	£1101	€1542
F2	13 July – 31 July	2015	3 weeks	£1176	€1644
F3	3 August – 21 August	2015	3 weeks	£1176	€1644
F4	24 August – 25 Sept	2015	3 weeks	£1101	€1542
			4 weeks	£1396	€1954
			5 weeks	£1691	€2367

Adult Summer Examination Courses

SE1	22 June – 31 July	2015	6 weeks	£2352	€3288
SE2	13 July – 21 August	2015	6 weeks	£2352	€3288

English for Law Students/ILEC (brochure pages 8,9)

				GBP	EURO
LAW A	5 January – 23 January	2015	3 weeks	£1119	€1566
	5 January – 30 January	2015	4 weeks	£1496	€2096
LAW 1	22 June – 10 July	2015	3 weeks	£1413	€1977
LAW 2	13 July – 31 July	2015	3 weeks	£1413	€1977
LAW 3	3 August – 21 August	2015	3 weeks	£1413	€1977
LAW 4	24 August – 11 September	2015	3 weeks	£1413	€1977
ILEC 1	9 February – 20 March*	2015	6 weeks	£2310	€3234
ILEC 2	6 April – 15 May*	2015	6 weeks	£2310	€3234
ILEC 3	12 October – 20 November*	2015	6 weeks	£2310	€3234

*nb ILEC exam dates for 2015 are **Saturday 21 March**, **Saturday 16 May** and **Saturday 21 November**

English for Business Students (brochure page 9)

BUS A	5 January – 19 June	2015	4 weeks	£1180	€1652
BUS B	28 September – 18 December	2015	4 weeks	£1180	€1652

Start dates in 2015 are: 5 Jan, 2 Feb, 2 March, 30 March, 27 April, 25 May, 28 Sept, 26 Oct, 23 Nov.

Notes

1. Fees include tuition and social programme, NOT accommodation.
2. Public holidays: classes as normal except Easter Monday 6 April 2015 and Spring Bank Holiday Monday 25 May 2015.
3. An additional registration fee of £100/€140 is added to the fees of the courses booked.

All courses include:

- Full day tuition • Additional teacher-assisted self-study • Course books and materials • CAE-learning • Work file • Transport on study trips • End of course certificate and report • Social activities and sports •

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Adult General/ Examination Courses	* 2 weeks to 1 year (Winter)			* 2 weeks to 1 year (Spring)			* 3 weeks to 1 year			* 2 weeks to 1 year (Autumn)			
	Cambridge Exam Courses 2-12 weeks (Winter)			Cambridge Exam Courses 2-12 weeks (Spring)						Cambridge Exam Courses 2-12 weeks (Autumn)			
Adult Summer Courses							2 or 3 weeks	3 weeks	3 weeks	2 to 5 weeks			
English for Law Students	3 or 4 weeks	2 to 6 weeks ILEC 1		2 to 6 weeks ILEC 2			3 weeks	3 weeks	3 weeks	3 weeks	2 to 6 weeks ILEC 3		
English for Business Students	4 weeks BUS A	4 weeks BUS A	4 weeks BUS A	4 weeks BUS A	4 weeks BUS A	4 weeks BUS A					4 weeks BUS B	4 weeks BUS B	4 weeks BUS B

* Recommended starting dates for long-term students - 5 January, 30 March, 22 June, 28 September 2015

Accommodation

- Accommodation with a carefully selected homestay includes breakfast and an evening meal 7 days a week and a snack lunch, if required, at the weekend. Cost (when not already included in the course fee) £145/€203 per week. Additional nights £35/€50 per night (subject to availability).
- Residential accommodation is available for adults 18+ in the summer. Prices on application.

Cambridge Examinations: Important Dates in 2015

First Certificate (FCE)	7 March	-	9 June	-	29 July	-	20 August	-	12 December 2015
Advanced English (CAE)	14 March	-	10 June	-	23 July	-	21 August	-	2 December 2015
Proficiency (CPE)	7 March	-	11 June						3 December 2015
ILEC	21 March	-	16 May						21 November 2015

IELTS can normally be taken every 2 weeks

Enrolment

1. Please complete the ENROLMENT FORM and attach a PHOTOGRAPH if you have one available.
2. Enclose £200/€300 as a deposit or instruct your bank to make a transfer of £200/€300 to the Cambridge Academy of English account (see below).
3. Send the completed enrolment form to: **Ann Stevenson - Registrar, Cambridge Academy of English, 65 High Street, Girton, Cambridge, CB3 0QD England**
4. As soon as your enrolment form and deposit have reached the Cambridge Academy, we will **immediately** send you your certificate of enrolment for your course, **or return the deposit, if the course is not available.**
5. When you have been admitted to a course, the £200/€300 deposit is non-returnable, but is deducted from your course fees.

Payment

- Payment can be made by:
 1. Cheques in £ Sterling drawn on a bank in the UK.
 2. Credit card. All credit card transactions incur a 2% additional fee.
 3. By bank transfer to: Cambridge Academy of English
Barclays Bank plc, Chesterton Road Branch, Cambridge, England. Bank code: 20-17-35, SWIFT: BARCGB22
£ payments to £ Sterling account: 60224421. IBAN: GB95BARC20173560224421
€ payments to € Euro account: 76138655. IBAN: GB72BARC20173576138655
- All fees should be paid in advance, **not later than two weeks before the start of the course.**
- The Cambridge Academy of English reserves the right to increase fees or charges without prior notice.

Cancellation

- 2 weeks or more before the booked period of study begins: fees refunded (except £200/€300 deposit).
- Less than 2 weeks before the booked period of study begins: 50% refund.
- No refund can be made for late arrival, early departure, or missing part of a booked period of study.
- The Cambridge Academy of English reserves the right to exclude any student whose attendance is unsatisfactory or whose behaviour is disruptive. In such cases any refund of fees will be at CAE's discretion.

Insurance Cover

Visitors to Britain are normally given free accident/emergency treatment. However, we advise all students to take out insurance cover in their own country against loss of or damage to possessions, course cancellation after arrival in the UK through injury or illness, and the cost of urgent medical treatment. Insurance is automatically included in the fees for Academic Year students (ie staying 24 weeks or more).

Enrolment Form 2015

Please complete this form in CAPITAL LETTERS and send to Ann Stevenson at the Cambridge Academy of English

1 Personal Details

Male Female (put **X** in correct box)

Family name: _____

First names: _____

Date of birth: _____ Age: _____

Nationality: _____ First language: _____

Home address: _____

Photograph
(if available)

Passport number: _____ Passport expiry date: _____

Visa status: _____

Telephone: _____ Mobile: _____

Fax: _____

Email: _____

Occupation/Profession: _____

Do you have any disability, illness or allergy that the school should know about?

No Yes: _____

Do you have any dietary needs (e.g. vegetarian or non-pork diet)?

No Yes: _____

Do you smoke?

No Yes

Have you studied at CAE before?

No Yes If 'Yes', please give dates: **From:** _____ **To:** _____

2 Course Details

I wish to enrol for (please put **X** in correct box)

General/Examination

Winter
Spring
Autumn

CAE + WSE
2-centre course

Adult Summer

F1
F2
F3
F4

Adult Summer Examination

SE1
SE2

English/Law Students

LAWA
LAW1
LAW2
LAW3
LAW4
ILEC1
ILEC2
ILEC3

English/Business Students/BULATS

BUS A
BUS B

From starting date: _____

To finishing date: _____

NB. An additional registration fee of £100/€140 is added to the fees of the course(s) booked. This fee is non-refundable

3 What is your level of English?

Beginner  Advanced

Speaking 1 2 3 4 5 6 7
Writing 1 2 3 4 5 6 7

Please see **'What is my Level?'** - page 12 of brochure for explanation.

Enrolment Form 2015

4 Examination Details (for academic courses only)

I am interested in the following exam(s):

- Cambridge First Certificate (FCE) Certificate in Advanced English (CAE) IELTS
 Cambridge Proficiency (CPE) Other, namely: _____

5 Accommodation (for Adults aged 17+)

Please arrange accommodation for me at £145/€203 per week in a homestay Yes No

I would like a: single room shared room (NB Young adults may be required to share a room in the peak summer period)
 residential accommodation (minimum age is 18)

NB. There is a £30/€42 supplement for the first week of homestay accommodation

6 Planned Date of Arrival in England

Date: _____ Airport: _____ Flight No: _____ Time of arrival: _____

(If you do not have these details now, please inform us as soon as possible.)

If you require a taxi service from the airport, please indicate below:

London Heathrow (£165/€231) London Stansted (£115/€161) London Luton (£115/€161) London Gatwick (£180/€252)

7 How did you first hear of the Cambridge Academy of English?

- British Council English UK Friend Teacher Agent Internet
 Other, namely: _____

8 Payment of fees

- I enclose a £200/€300 deposit I am sending £200/€300 by bank transfer I would like to pay £200/€300 by credit card
 I would like the balance charged to my credit card two weeks before the start of my course

NB. All credit card transactions are charged at 2%

Please charge my Visa/Mastercard Card Number

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Expiry date: _____ Security Code (3 digits): _____

Signature of cardholder: _____

Name and address of cardholder: _____

Please give the name and address of the person **or** organisation **or** company responsible for paying your fees if not yourself.

NB. Any student needing a visa to study in England must complete the required visa application process before being admitted on a CAE course.

It is your responsibility to ensure that you have the correct visa type and appropriate leave to remain in the UK. In the case that we find you do not have appropriate leave to remain, we will terminate your course immediately. In this case tuition and registration fees are non-refundable.

In the case of a student applying for general student visas under Tier 4 of the points-based system, we will issue a CAS only on the understanding that it is the student's firm intention to study on the course booked and complete the attendance requirements. CAE is obliged to inform the Home Office where attendance is unsatisfactory or where a course is cut short.

According to English law, we have a special duty of care to students aged under 18. CAE will contact you about any additional information required.

I confirm that the information provided is complete and true. I understand that I must notify CAE of any changes or information relevant to the health and welfare of myself and others. I agree that information will be stored and used for CAE purposes only.

Signature: _____

Date: / /